

STEERING COMMITTEE



Tuesday, May 21, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
Tubman Chavez Room C

A quorum for this meeting is four (4).

Members Present: Cinnamen Kubricky (Vice-Chair) | Bob Lewis | Mikie Lochner (Chair) | Shannon Ransom | Dr. Winston Tilghman | Rhea Van Brocklin (Vice-Chair)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Mikie Lochner called the meeting to order at 11:00 AM and made an announcement that the Board of Supervisors voted to reappoint him to the Chair seat for another four years. The Chair reminded the committee to put phones on mute or vibrate, no texting at the table.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Approve the Steering Committee agenda for May 21, 2024	Motion: Approve the Steering Committee agenda for May 21, 2024 as presented. Motion/Second/Count (M/S/C): Van Brocklin/Lewis/5-0 Abstentions: Lochner Motion carries	
5. ACTION: Approve meeting minutes from April 16, 2024	Motion: Approve meeting minutes for April 16, 2024 as presented. M/S/C: Ransom/Van Brocklin/4-0 Abstentions: Lochner, Tilghman Motion carries	
6. ACTION: Approve the HIV Planning Group agenda for May 22, 2024	Motion: Approve HPG agenda for May 22, 2024 as presented. The agenda has already been posted 72 hours prior to the meeting. M/S/C: Kubricky/Tilghman/4-0 Abstentions: Lochner Motion carries	
7. Committee reports and recommendations	Fraternity House has closed due inhabitable living conditions that the landlord has not improved. Clients will be moved to Michelle's House.	

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8. Old Business		
a. Discussion: Future Steering Committee meeting cadence	<p>The Chair reminded the committee that there will be no Steering Committee meetings in July and August due to the priority ranking and budget allocation meetings. If approved, this meeting will meet again in June, September and every other month moving forward. The committee discussed the following:</p> <ul style="list-style-type: none"> • The rationale for this discussion is some committee chairs are unable to meet every month. • It will be important to have new committee chairs identified. • It may be better to wait for new committee chairs appointments, as some seats will term out. • Committee chairs were asked to assist with finding replacements over the next several months. • Going to every other month schedule will help recruitment. <p>Motion: Approve changing the Steering Committee meeting schedule to every other month meeting cadence beginning September 2024, with the understanding that additional meetings may be required if an immediate need arises. The committee would not meet in July or August. M/S/C: Van Brocklin/Ransom/5-0 Abstentions: Lochner Motion carries</p>	
b. Discussion: Recruitment of new HPG members	<p>The committee discussed the following:</p> <ul style="list-style-type: none"> • Seat #42, the HIV Testing Representative does not have to be a Ryan White provider. • Some Supervisor appointed seats are pending. • The potential replacement for the AIDS Education and Training Center (AETC) Representative works for University of California, San Francisco (UCSF), not University of California, San Diego (UCSD). 	

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	<ul style="list-style-type: none"> The potential person for the Hospital Association Representative could only attend the HIV Planning Group (HPG) meetings every other month. 	
9. New Business		
a. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	None (There was no HPG meeting in April)	
b. For Review: Annual HPG Retreat Proposal	The committee reviewed the proposal and the agenda of the retreat and noted the Mentorship program is important to discuss.	
c. ACTION: Approve the new Steering Committee meeting schedule	Previously discussed/voted in agenda item 8a.	
10. Routine Business		
a. ACTION: (Priority Setting and Resource Allocation Committee (PSRAC): Allocations for FY 24	None The Recipients' Office noted that the FY 24 budget will be submitted to the County Board of Supervisors in June 2024 and will be brought to PSRAC, then the HPG as a Board Letter in July 2024.	
b. Review: Committee attendance	The committee reviewed attendance. Dr. Tilghman noted he was absent in April, not March.	HPG Support Staff (SS) to correct the committee attendance summary
11. HIV, STD, and Hepatitis Branch (HSHB) Report	Patrick Loose discussed the following: <ul style="list-style-type: none"> The expenditure report for FY 24 will be available next month. The Recipients' Office expects the release of applications for the Ryan White (RW) Part A funds and the Ending the HIV Epidemic (EHE) funds in July with an anticipated due date in October. The County is waiting for State guidance on HIV Prevention funding 	

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	<p>and expects new funding by August 1, 2024.</p> <ul style="list-style-type: none"> The service utilization report shows similar utilization to last year with a small decrease, viral suppression among RW clients is 92%. <p>A committee member inquired whether there has been an increase in suicides and drug overdoses. The Recipient clarified that these data are not collected by HSHB but can be obtained from other sources such as the San Diego Suicide Prevention Council.</p>	
12. HPG Support Staff Report	<p>Dasha Dahdouh discussed the following:</p> <ul style="list-style-type: none"> She introduced new HPG staff Ling Yang, Temporary Office Assistant, and Krystle Diaz, Health Information Specialist I. The Needs Assessment Survey of HIV Impact has approximately 250 surveys returned; the end date has been extended another one to two months. the Staff are running low on gas cards and apologize for any delays and the inconvenience caused. Presently interviewing for a Community Health Promotion Specialist. 	
a. Administrative budget review	The Administrative Budget review was tabled as it was not available.	
13. Future agenda items for consideration	A presentation on Dental services available through Medi-Cal/Denti-Cal.	
14. Announcements	The HPG Retreat is on Wednesday, May 22, 2024 at 12:15 PM – 5:00 PM at the County Operations Center, 5570 Overland Ave, San Diego, CA 92123, Medical Examiner Conference Room 1047	
15. Next meeting date	<p>Date: Tuesday, June 18, 2024 Time: 11:00 AM – 1:00 PM Location: In-person and via Zoom County Operations Center, 5560 Overland Ave, San Diego, CA 92123 (Conference Room 172)</p>	
16. Adjournment	Meeting adjourned at 12:24 PM.	