

COMMUNITY ENGAGEMENT GROUP



Wednesday, June 12, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
Tubman Chavez Room C

A quorum for this meeting is three (3)

Committee Members Present: Michael Donovan | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava

Committee Members Absent: Mikie Lochner (Acting Chair)

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Jen Lothridge, Committee Co-Chair, called the meeting to order at 3:03 PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	The Co-Chair read the Mission Statement, the Community Engagement Group (CEG) Charge, and reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	None	
5. Sharing our concerns (for committee members)	None	
6. ACTION: Approve the CEG agenda for June 12, 2024	Motion: Approve the CEG agenda for June 12, 2024 as presented, with the noted change: Move agenda item 10. “New Business” will follow agenda item 7. Approve May 15, 2024, minutes...”. Motion/Second/Count (M/S/C): Donovan/Miles/3-0 Abstention(s): Lothridge Motion carries	
7. ACTION: Approve the CEG minutes for	Motion: Approve the CEG minutes for May 15, 2024 as presented. M/S/C: Donovan/Miles/3-0	

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<p>Review follow-up items from the minutes.</p>	<p>Abstention(s): Lothridge Motion carries</p> <p>Follow-up from the minutes: From May 15, 2024, meeting:</p> <ol style="list-style-type: none"> 1. HIV Planning Group Support Staff (HPG SS) will update the CEG Training plan as noted in the recommendations. Status: Completed 2. Reach out to food sponsors or the community if they can provide giveaways. HPG SS to reach out to Mikie Lochner about this. Status: Response received from Recipient’s office on permissibility; must not be a Ryan White (RW) Part A or B provider, receive County funds, and need to know the exact name of entity donating and why—Status: Completed. <p>Pending items from the April 17, 2024, meeting:</p> <ol style="list-style-type: none"> 1. The Recipient’s office will provide the requested data on Homelessness and HIV as part of the KF for Co-Occurring Conditions. Status: Pending. 2. HPG SS will create a community event calendar. Status: In progress 3. HPG SS will add an in-depth review of the following service categories to the June agenda: Case Management (non-medical, medical, housing) and Peer Navigation. Status: Completed; changed to September and November 2024. 	
<p>8. New Business</p>		
<p>a) Presentation: Using HIV Epidemiology</p>	<p>Dr. Riley introduced definitions of basic epidemiology terms to help members understand epidemiology</p>	<p>Include heterosexual transmission under</p>

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data to make decisions – Ken Riley, MD	data and make better informed decisions. He also explained Countywide and central data sets focusing on modes of transmission, race/ethnicity, birth sex, and age group of persons living with HIV disease (PLWH) and recent cases.	“Mode of Transmission.” The % of No Risk Specified/Other recent cases in the Central Region should be 39% instead of 14%
b) Presentation: Understanding the Expenditure spreadsheet – Ken Riley, MD	Dr. Riley reviewed the expenditure and budget spreadsheets in detail, explaining what each column represented.	HPGSS will follow-up with the recipient’s office to define “health care outcomes” as related to core medical services.
9. Committee Updates		
a. CARE Partnership	The May meeting had presentations on how to enroll and utilize Medi-Cal services, and presenters from Townspeople on their housing program.	
b. Membership Committee	The committee met today and made two recommendations for HPG membership. It will meet in July if there are interviews for new members to conduct.	
c. Strategies and Standards Committee	The committee will meet on June 20, 2024.	
d. Medical Standards and Evaluation Committee	The committee met yesterday and discussed Outpatient Ambulatory Health Services standards. Dr. Tilghman will be terming out of the HPG in October and there was a discussion on potential replacements.	
e. Priority Settings and Resource Allocation Committee	The committee will meet tomorrow and twice in July. During tomorrow's meeting, they will review data and key findings.	
f. Steering Committee	The next meeting will be June 18, 2024 They will be approving HPG agendas for all June, July, and August HPG meetings. After their June meeting, they will not meet until September.	

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	Three of five committee chairs are terming out of the HPG in September and there will be a discussion on leadership roles.	
g. HIV Planning Group	The next meeting will be June 25, 2024 at the County Operations Center from 2:30-5:30 pm and will include a short business meeting to approve 2 HPG candidates for membership followed by a retreat.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	No updates	
10. Old Business		
a. Committee Attendance	Discussed, report was not available in the meeting Power Point presentation but was included in the meeting materials packet.	
b. Discussion: Resources and materials for community event outreach efforts	Discussed below in agenda item 11a.	
11. New Business		
a. Review the revised HPG Trifold Brochure	<p>The committee reviewed two versions of the updated HPG Trifold Brochure and recommended:</p> <ul style="list-style-type: none"> • Under “What is the HPG” add “all of these” to the last paragraph: “1/3 of the HPG’s membership must be “general members”, which is someone who falls in these <u>all of these</u> categories:” <p>The committee also reviewed the “Join the CEG” flyer and recommended:</p> <ul style="list-style-type: none"> • Create the flyer also as a palm card as it is more durable. • Add the time for monthly CEG meetings. 	<p>HPG SS will send the revised brochure and the “Join the CEG” flyer to the CEG members for review and input.</p> <p>The CEG will review and approve both documents at the next meeting.</p>

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	<ul style="list-style-type: none"> • Make the Brochure and flyer available for distribution as soon as feasible. 	
12. Announcements	Michael Donovan and Mikie Lochner are sponsoring the HIV long-term survivors' contingent for the SD Pride Parade. Email Poz@pozabilities.org if you'd like to march with them.	
13. Next meeting date	<p>Next Meeting: Wednesday, July 17, 2024, in person and via Zoom from 3:00 PM to 5:00 PM.</p> <p>Location: Southeastern Live Well Center; 5101 Market Street, San Diego, CA 92114; (Tubman Chavez Room A)</p>	
14. Adjournment	Meeting was adjourned at 4:59 PM.	