

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, June 13, 2024, 1:00 PM - 4:00 PM  
County Administration Center  
1600 Pacific Hwy, San Diego, CA 92101 (Room 301)

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Dr. Beth Davenport | Felipe Garcia-Bigley | Pam Highfill | Dr. Delores Jacobs | Chris Mueller | Regina Underwood | Rhea Van Brocklin (Chair) | Freddy Villafan | Tyra Fleming (Co-Chair) (Just Cause) | Raul Robles (Just Cause)

**Committee Members Absent:** Marco Aguirre Mendoza | Cinnamen Kubricky | Karla Quezada-Torres

**MEETING MINUTES**

Agenda Item	Action	Follow-up
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:03 PM and noted that an in-person quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Felipe Garcia-Bigley read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	None	
5. <b>Action:</b> Review and approve the agenda for June 13, 2024	<b>Motion:</b> Approve the June 13, 2024 meeting agenda with the noted change: Approval of meeting minutes will be moved after the FY 25 priority setting and budget allocation process is completed. <b>Motion/Second/Count (M/S/C):</b> Jacobs/Mueller/9-0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
6. <b>Action:</b> Review and approve the minutes for June 6, 2024	The agenda item was moved to the September 2024 meeting.	All June and July meeting minutes will be reviewed and approved at the September

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Agenda Item	Action	Follow-up
		12, 2024, meeting.
<b>7. New Business</b>		
a. <b>ACTION:</b> Recommendations for reallocations for FY 24 (the current fiscal year, March 1, 2024 – February 28, 2025).	None	The Recipient staff will provide a copy of the FY 23 final expenditure sheet at the July 11, 2024, meeting.
b. Summarize/Finalize/Approve Key Finding data on HIV Care Continuum/Unaware Estimate.	<p>Dr. Riley presented the key data findings for the HIV Care Continuum/Viral Suppression, the Unaware Estimate, the Unmet Need Estimate, and the Simultaneous Diagnosis to the committee.</p> <p><b>Motion:</b> Approve the 2024 Key Data Findings Care Continuum/Viral Suppression Document as presented.  <b>M/S/C:</b> Jacobs/Davenport/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p> <p><b>Motion:</b> Approve the 2024 Key Data Findings for Unaware Estimate/Unmet Need Estimate/Simultaneous Diagnoses as presented.  <b>M/S/C:</b> Garcia-Bigley/Jacobs/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	HPG Support Staff (SS) will give the committee members hard copies of the key findings at the July meeting.
c. Review information on <b>non-Ryan White services in the community, esp. mental health and drug and alcohol services)</b>	Dr. Riley reviewed the key findings of San Diego Mental Health and Substance use treatment services with a particular focus on HIV/People Living with HIV (PLWH)/LGBTQ Competencies.	HPG SS will update the Key Findings San Diego County Mental Health and Substance Use Treatment Services with a particular focus

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	<p><b>Motion:</b> Approve as presented with additional edits by PSRAC members to be included.  <b>M/S/C:</b> Villafan/Highfill/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	<p>on HIV/PLWH/LGBQ competencies, including additional information to be provided by Dr. Beth Davenport and Felipe Garcia-Bigley. b</p>
<p>d. Review data on <b>Co-occurring Conditions, Poverty, and Insurance</b> and discuss findings</p>	<p>Data will not be available until the July 11, 2024 meeting</p>	<p>HPG SS will move the item to the July 11, 2024, agenda</p>
<p>e. Review the Preliminary 2024 <b>Survey of HIV Impact of the Needs Assessment</b>, discuss findings (including Out-Of-Care data), and review the <b>2021 Survey of HIV Impact</b>.</p>	<p>The HPG SS presented a comprehensive review of the current 2024 Needs Assessment Survey of HIV Impact to the committee, ensuring that all members were fully informed and involved in the discussion.</p> <ul style="list-style-type: none"> <li>• The most responses and lack of responses from specific San Diego County regions by zip code</li> <li>• The correlation between the 2023 HIV diagnoses versus the 2024 survey responses.</li> <li>• The committee, showing their commitment, raised concerns about the lack of responses. It was recommended that HPG members and HPG SS continue outreach or plan a different solution to motivate the San Diego HIV demographic to take the surveys.</li> <li>• Is there an outreach task force to promote this survey? If the response rate is low, consider</li> </ul>	

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	repeating the survey next year. <ul style="list-style-type: none"> <li>• HPG and committee members can collaborate with community organizations and separately offer incentives to consumers for completing the forms.</li> <li>• The committee also reviewed the previously approved 2021 Survey of HIV Impact Report.</li> </ul>	
f. Review, summarize, and finalize data on <b>regional focus groups</b> and <b>Getting to Zero (GTZ) Action Plan Community Feedback Report</b> and discuss findings	The committee reviewed the 2021 regional focus group data (as regional community meetings did not occur this year). <ul style="list-style-type: none"> <li>• Dr. Jacobs provided a summary of the GTZ progress. All action items for the PSRAC were completed.</li> </ul>	
<b>8. Routine Business</b>		
a. Committee Attendance	Reviewed	
b. Review Monthly and Year to Date expenditures and assess for recommended reallocations	The expenditure report will be available at the next meeting.	
c. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	No new updates since the report at the June 6, 2024, PSRAC meeting.	
d. Review Monthly and TYD service utilization report	No new updates since the report at the June 6, 2024, PSRAC meeting.	.
9. Suggested items for the PSRAC agenda	<ul style="list-style-type: none"> <li>• Review the Co-occurring Conditions data at the July 11, 2024, meeting.</li> <li>• HPS SS will update the PSRAC Work Plan and Needs Assessment Survey of HIV Impact, create Key Findings by</li> </ul>	Recipient staff will provide the Co-Occurring Conditions data at the next meeting.  HPG SS will update the key

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Agenda Item	Action	Follow-up
	Service Category and an Overall Key Findings summary, and combine all the essential data findings into a Combined data set for the committee to review.	findings in the documents.
10. Announcements	None	
11. Next Meeting:	<b>Date:</b> Thursday, July 11, 2024, 1:00 PM - 4:00 PM <b>Location:</b> County Administration Building 1600 Pacific Hwy, San Diego, CA 92101 (Room 402 A)	
12. Adjournment	The meeting adjourned at 2:43 PM.	