

MEMBERSHIP COMMITTEE



Wednesday, July 10, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
(Tubman Chavez Room A)

A quorum for this meeting is four (4).

Committee Members Present: Bob Lewis | Felipe Garcia-Bigley (Chair) | Mikie Lochner | Michael Wimpie

Committee Members Absent: Regina Underwood | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:04 AM and noted the presence of an in-person quorum.	
2. Public Comment on non-agenda items (for Members of the public)	A member of the public noted that the agenda contained confusing information.	
3. Sharing our concerns (for committee members)	None.	
4. ACTION: Review and approve the July 10, 2024 meeting agenda	Motion: Approve the Membership agenda for July 10, 2024, as presented. Motion/Second/Count (M/S/C): Wimpie/Lewis/3-0 Abstentions: Garcia-Bigley Motion carries	
5. ACTION: Review and approve the June 11, 2024, Membership minutes	Motion: Approve the Membership minutes for June 12, 2024, as presented. M/S/C: Wimpie/Lewis/3-0 Discussion: Abstentions: Garcia-Bigley Motion carries	
6. New Business		
a. ACTION: Approve Maile Young Karris, M.D., for any seat available	Motion: Approve Maile Young Karris M.D. for any seat available <ul style="list-style-type: none">• Public comment:<ul style="list-style-type: none">○ A member of the public recommended not providing a waiver.• Committee discussion:	HPG Support Staff (SS) will inform Dr. Karris that her application will be held until a seat

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	<ul style="list-style-type: none"> ○ Dr. Karris is from the Owens Clinic. ○ There is concern about having another UCSD representative. ○ UCSD does get a large amount of Ryan White funding, but there is expertise that comes with having a member from UCSD. The HPG is having difficulty recruiting from other agencies that can provide expertise. It was later suggested that the committee hold her application for now while the HPG and Membership Committee discuss ways to attract a diverse HPG membership. 	<p>becomes available, but she is welcome to join an HPG committee.</p>
<p>b. ACTION: Approve Hector Garcia for seat 42. Appointment to begin September 14, 2024</p>	<p>Motion: Approve Hector Garcia for seat# 42, HIV Testing Representative. Appointment to begin September 14, 2024 M/S/C: Lochner/Wimpie/3-0</p> <p>Abstentions: Garcia-Bigley Motion carries</p>	
<p>c. ACTION: Discuss and update the HPG Membership application and interview questions.</p>	<p>Members of the committee to add the following to the HPG Membership Application:</p> <ol style="list-style-type: none"> 1. HPG Members must attend at least two (2) monthly HPG meetings to maintain active membership status. 2. Are you able to commit to attending these meetings regularly? <p>This ensures applicants are aware of the commitment and allows them to confirm their availability.</p>	
<p>7. Old Business</p>		
<p>a. HPG Member recruitment update</p>	<p>HPG SS provided an update on the current HPG membership status. As of July 11, 2024, there are 17 open HPG seats.</p>	
<p>b. Open Seats</p>	<p>HPG SS provided an update on the current open seats. There are 9 general member seats to fill.</p>	
<p>c. Seats with Expiring Terms</p>		

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d. New Committee members		
e. HPG Membership Demographics	Reviewed	
8. Routine Business		
a. HIV Planning Group Attendance	The committee reviewed HPG attendance and noted HPG members who have missed more than two meetings:	
b. Committee Attendance	Reviewed HPG Support staff will continue to send attendance reminders to those who have missed several meetings. Mikie Locher will follow up with Pam Highfill and Jeffery Weber about the HPG Membership commitment.	
c. Continue Discussion on the HPG Mentorship Process	Tabled	
9. Suggested item for the future committee agenda	<ul style="list-style-type: none"> • Explore options on how to change or advance the HPG website: <ul style="list-style-type: none"> • What resources are always available for mentees on the HPG website? • What information that is easy to access and understand can be put on the website to broaden membership and encourage people to engage and participate? 	HPG SS will continue discussing website update suggestions with the Membership Committee and the HPG.
10. Announcements	<p>The Happyville exercise will occur at the next Community Engagement Group (CEG) meeting on July 17, 2024.</p> <p>HPG will not have a table at Pride, but a committee member will see if outreach can continue.</p>	
11. Next Meeting Date	<p>Date: Wednesday, August 14, 2024, OR on September 11, 2024 (August meeting contingent on if there is an interview)</p> <p>Time: 1:00 AM –1:00 PM</p> <p>Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room C)</p>	
12. Adjourn	The meeting has been adjourned at 12:46 pm.	