

COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, July 17, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

NOTE: This meeting is audio and video recorded.
Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov

TABLE OF CONTENTS

Document	Page Number(s)
Directions to Meeting for Community Engagement Group (CEG)	001
07/17/2024 Community Engagement Group Agenda	002 – 003
06/12/2024 Community Engagement Group Meeting Minutes	004 – 008
CEG Attendance	009
2024 Training/Work Plan	010
Updated HPG Trifold Brochure	011 – 014
“Join CEG” Flyer draft	015 – 016
Potential HPG promotional giveaways	17
AB 2449: Cause/Emergency Circumstance Information	018 – 020

Meeting Location & Directions:

Community Engagement Group

Wednesday, July 17, 2024

3:00 PM - 5:00 PM

Southeastern Live Well Center

5101 Market Street

San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

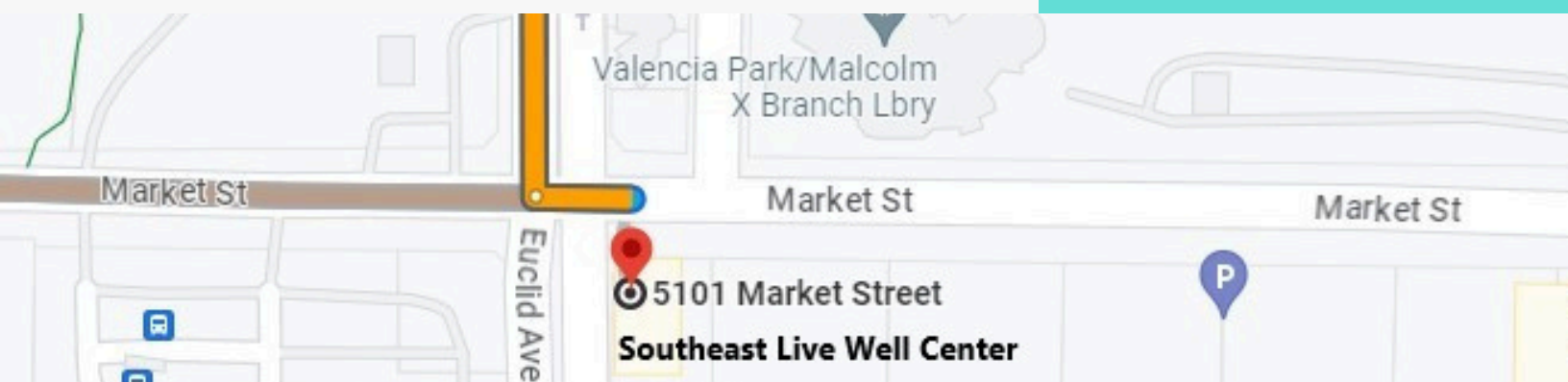
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955



COMMUNITY ENGAGEMENT GROUP (CEG)

Wednesday, July 17, 2024, 3:00 PM – 5:00 PM
 Southeastern Live Well Center
 5101 Market Street, San Diego, CA 92114
 (Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVbljAgedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.
 Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is three (3)

Committee Members: Michael Donovan | Michael Lochner (acting Chair) | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava

MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the Community Engagement Group agenda for July 17, 2024
7. **Action:** Approve the Community Engagement Group minutes for June 12, 2024 (Review follow-up items from the minutes)
8. Committee Updates
 - a. CARE Partnership
 - b. Membership Committee
 - c. Strategies and Standards Committee
 - d. Medical Standards and Evaluation Committee
 - e. Priority Settings and Resource Allocation
 - f. Steering Committee
 - g. HIV Planning Group
 - h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
9. Old Business
 - a. Committee Attendance
 - b. Resources and materials for community event outreach efforts
 1. **ACTION:** Review and finalize the revised HPG Trifold Brochure and the "Join Us" CEG flyer/postcard.
 2. Discussion: Brainstorm on future HPG promotional items giveaways, ((i.e. pens, lanyards, keychains, buttons, etc.)

COMMUNITY ENGAGEMENT GROUP (CEG)

10. New Business

- a. Training: Happyville Exercise/"Another Day in Happyville" – Ken Riley, MD

11. Announcements

12. **Next meeting date:** September 18, 2024, at 3:00 PM – 5:00 PM. (*Note: There is no meeting in August 2024.)

Location: North Clairemont Library 4616 Clairemont Drive, San Diego, CA 92117 Meeting Room

13. Adjournment

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).

COMMUNITY ENGAGEMENT GROUP

Wednesday, June 12, 2024, 3:00 PM – 5:00 PM
 Southeastern Live Well Center
 5101 Market Street, San Diego, CA 92114
 Tubman Chavez Room C

A quorum for this meeting is three (3)

Committee Members Present: Michael Donovan | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava

Committee Members Absent: Mikie Lochner (Acting Chair)

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Jen Lothridge, Committee Co-Chair, called the meeting to order at 3:03 PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	The Co-Chair read the Mission Statement, the Community Engagement Group (CEG) Charge, and reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	None	
5. Sharing our concerns (for committee members)	None	
6. ACTION: Approve the CEG agenda for June 12, 2024	Motion: Approve the CEG agenda for June 12, 2024 as presented, with the noted change: Move agenda item 10. "New Business" will follow agenda item 7. Approve May 15, 2024, minutes...". Motion/Second/Count (M/S/C): Donovan/Miles/3-0 Abstention(s): Lothridge Motion carries	
7. ACTION: Approve the CEG minutes for	Motion: Approve the CEG minutes for May 15, 2024 as presented. M/S/C: Donovan/Miles/3-0	

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
<p>Review follow-up items from the minutes.</p>	<p>Abstention(s): Lothridge Motion carries</p> <p>Follow-up from the minutes: From May 15, 2024, meeting:</p> <ol style="list-style-type: none"> 1. HIV Planning Group Support Staff (HPG SS) will update the CEG Training plan as noted in the recommendations. Status: Completed 2. Reach out to food sponsors or the community if they can provide giveaways. HPG SS to reach out to Mikie Lochner about this. Status: Response received from Recipient's office on permissibility; must not be a Ryan White (RW) Part A or B provider, receive County funds, and need to know the exact name of entity donating and why—Status: Completed. <p>Pending items from the April 17, 2024, meeting:</p> <ol style="list-style-type: none"> 1. The Recipient's office will provide the requested data on Homelessness and HIV as part of the KF for Co-Occurring Conditions. Status: Pending. 2. HPG SS will create a community event calendar. Status: In progress 3. HPG SS will add an in-depth review of the following service categories to the June agenda: Case Management (non-medical, medical, housing) and Peer Navigation. Status: Completed; changed to September and November 2024. 	
<p>8. New Business</p>		
<p>a) Presentation: Using HIV Epidemiology</p>	<p>Dr. Riley introduced definitions of basic epidemiology terms to help members understand epidemiology</p>	<p>Include heterosexual transmission under</p>

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
data to make decisions – Ken Riley, MD	data and make better informed decisions. He also explained Countywide and central data sets focusing on modes of transmission, race/ethnicity, birth sex, and age group of persons living with HIV disease (PLWH) and recent cases.	“Mode of Transmission.” The % of No Risk Specified/Other recent cases in the Central Region should be 39% instead of 14%
b) Presentation: Understanding the Expenditure spreadsheet – Ken Riley, MD	Dr. Riley reviewed the expenditure and budget spreadsheets in detail, explaining what each column represented.	HPGSS will follow-up with the recipient’s office to define “health care outcomes” as related to core medical services.
9. Committee Updates		
a. CARE Partnership	The May meeting had presentations on how to enroll and utilize Medi-Cal services, and presenters from Townspeople on their housing program.	
b. Membership Committee	The committee met today and made two recommendations for HPG membership. It will meet in July if there are interviews for new members to conduct.	
c. Strategies and Standards Committee	The committee will meet on June 20, 2024.	
d. Medical Standards and Evaluation Committee	The committee met yesterday and discussed Outpatient Ambulatory Health Services standards. Dr. Tilghman will be terming out of the HPG in October and there was a discussion on potential replacements.	
e. Priority Settings and Resource Allocation Committee	The committee will meet tomorrow and twice in July. During tomorrow's meeting, they will review data and key findings.	
f. Steering Committee	The next meeting will be June 18, 2024 They will be approving HPG agendas for all June, July, and August HPG meetings. After their June meeting, they will not meet until September.	

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
	Three of five committee chairs are terming out of the HPG in September and there will be a discussion on leadership roles.	
g. HIV Planning Group	The next meeting will be June 25, 2024 at the County Operations Center from 2:30-5:30 pm and will include a short business meeting to approve 2 HPG candidates for membership followed by a retreat.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	No updates	
10. Old Business		
a. Committee Attendance	Discussed, report was not available in the meeting Power Point presentation but was included in the meeting materials packet.	
b. Discussion: Resources and materials for community event outreach efforts	Discussed below in agenda item 11a.	
11. New Business		
a. Review the revised HPG Trifold Brochure	<p>The committee reviewed two versions of the updated HPG Trifold Brochure and recommended:</p> <ul style="list-style-type: none"> • Under “What is the HPG” add “all of these” to the last paragraph: “1/3 of the HPG’s membership must be “general members”, which is someone who falls in these <u>all of these</u> categories:” <p>The committee also reviewed the “Join the CEG” flyer and recommended:</p> <ul style="list-style-type: none"> • Create the flyer also as a palm card as it is more durable. • Add the time for monthly CEG meetings. 	<p>HPG SS will send the revised brochure and the “Join the CEG” flyer to the CEG members for review and input.</p> <p>The CEG will review and approve both documents at the next meeting.</p>

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> Make the Brochure and flyer available for distribution as soon as feasible. 	
12. Announcements	Michael Donovan and Mikie Lochner are sponsoring the HIV long-term survivors' contingent for the SD Pride Parade. Email Poz@pozabilities.org if you'd like to march with them.	
13. Next meeting date	<p>Next Meeting: Wednesday, July 17, 2024, in person and via Zoom from 3:00 PM to 5:00 PM.</p> <p>Location: Southeastern Live Well Center; 5101 Market Street, San Diego, CA 92114; (Tubman Chavez Room A)</p>	
14. Adjournment	Meeting was adjourned at 4:59 PM.	

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
July 2023 - June 2024

Community Engagement Group	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	#
Total Meetings	1	1	1	1	1	1	1	1	0	1	1	1	11
Member													
Acevedo, Allan	*	*	*	1	1	1	1	1	NM	1			
Donovan, Michael	*	*	*	*	*	*	*	*	NM	*	*	*	0
Lochner, Mikie ^c	*	*	*	*	*	*	*	*	NM	*	1	1	2
Lothridge, Jen ^{cc}	*	*	*	*	*	*	*	*	NM	*	*	*	0
Miles, Skyler												*	0
Nava, Veronica											*	*	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

COMMUNITY ENGAGEMENT GROUP (CEG)

010

CY 2024 TRAINING PLAN

MEETING DATE	OBJECTIVES
January 11, 2024	<ul style="list-style-type: none"> • Federal/State Medical Insurance Programs
February 21, 2024	<ul style="list-style-type: none"> • County of San Diego Housing Programs
March 20, 2024	<ul style="list-style-type: none"> • No meeting
April 17, 2024	<ul style="list-style-type: none"> • In-depth review of the 4-5 service categories
May 15, 2024	<ul style="list-style-type: none"> • Robert’s Rules of Order/Parliamentary Procedure (Dr. Delores Jacobs)
June 12, 2024	<ul style="list-style-type: none"> • Using HIV Epidemiology data for decision making (Dr. Ken Riley) • Expenditure sheet and budget sheets (Dr. Ken Riley)
July 17, 2024	<ul style="list-style-type: none"> • Happyville exercise/“Another Day in Happyville” (Dr. Ken Riley)
August 21, 2024	<ul style="list-style-type: none"> • No meeting due to weekly HPG meetings
September 18, 2024	<ul style="list-style-type: none"> • Conflict of interest • HPG Bylaws Training • In-depth review of the 4-5 service categories
October 16, 2024	<ul style="list-style-type: none"> • Ryan White Program (Maritza Herrera) • In-depth review of the 4-5 service categories • Data on people experiencing homelessness and living with HIV (time permitting and data availability)
November 20, 2024	<ul style="list-style-type: none"> • Dental services • Transportation Services • In-depth review of the 4-5 services categories
December 11, 2024	<ul style="list-style-type: none"> • Holiday celebration/Membership Recognition

HOW TO GET INVOLVED

THE HIV PLANNING GROUP
IS LOOKING FOR NEW MEMBERS!
YOU CAN BE INVOLVED AND HAVE
YOUR VOICE HEARD. WE VALUE AND
APPRECIATE OUR COMMUNITY'S
THOUGHTS!

WE WELCOME YOU TO JOIN ONE OF
OUR MEETINGS. ALL MEETINGS ARE
OPEN TO THE PUBLIC.

OUR COMMITTEES & MEETING TIMES

HIV Planning Group

▶ 4th Wednesday/month, 3:00 - 5:00PM

Priority Setting & Resource Allocation Committee

- ▶ 2nd Thursday every other month, 3:00 - 5:00PM, except for June/July
In June/July, twice a month, 1:00 - 5:00PM

Steering Committee

- ▶ 3rd Tuesday every other month, 11:00AM - 1:00PM

Membership Committee

- ▶ 2nd Wednesday/month, 11:00AM - 1:00PM

Community Engagement Group

- ▶ 3rd Wednesday/month, 3:00 - 5:00PM

Strategies and Standards Committee

- ▶ 1st Tuesday every other month, 3:00 - 4:30PM

Medical Standards & Evaluation Committee

- ▶ 2nd Tuesday/4 times a year, 4:00 - 5:30PM



LET'S GET CONNECTED

 WWW.SDPLANNING.ORG

 INSTAGRAM @SDHPG

 SAN DIEGO HIV PLANNING GROUP

 HPG.HHSA@SDCounty.ca.gov

SCAN ME TO VISIT OUR WEBSITE



THE HIV PLANNING GROUP

OUR MISSION IS TO PREVENT HIV INFECTIONS, AND TO PROVIDE CARE AND TREATMENT SERVICES TO REDUCE THE IMPACT OF HIV IN SAN DIEGO COUNTY.

WHAT WE DO

- We identify needs of people living with HIV/AIDS in San Diego County
- We prioritize needs, develop plans, and allocate money to provide services to people living with HIV/AIDS in San Diego County

WHAT IS THE

HIV PLANNING GROUP?

The San Diego HIV Planning Group (HPG) is centered in the principles of justice, equity, diversity, and inclusion. Composed of volunteer community members, people impacted by, living with or vulnerable to HIV, and other HIV related experts, the HPG allocates annual federal funds to ensure that people with or vulnerable to HIV have access to the quality services they need.

The HPG has 44 volunteer members that are appointed by the County of San Diego Board of Supervisors. Each member represents a specific part of the community.

1/3 of the HPG's membership must be "general members", which is someone who falls in all of these categories:

- ✓ Receives HIV-related services from at least one Ryan White Part A funded provider.
- ✓ Is not an officer, employee, or consultant to any agency receiving Ryan White Part A funds, and does not represent such an entity.
- ✓ Reflects the demographics of the population of individuals living with HIV/AIDS in San Diego County.

THE 6 COMMITTEES OF HPG

Steering Committee:

- ▶ Sets agendas for the HPG meetings and addresses HPG governance issues.

Priority Setting & Resource Allocation Committee:

- ▶ Reviews data and recommends service priorities, delivery, and funding allocations.

Membership Committee:

- ▶ Recruits, interviews, selects, and trains members.

Community Engagement Group:

- ▶ Educates consumers to increase consumer participation and represents consumer needs throughout the HIV planning process.

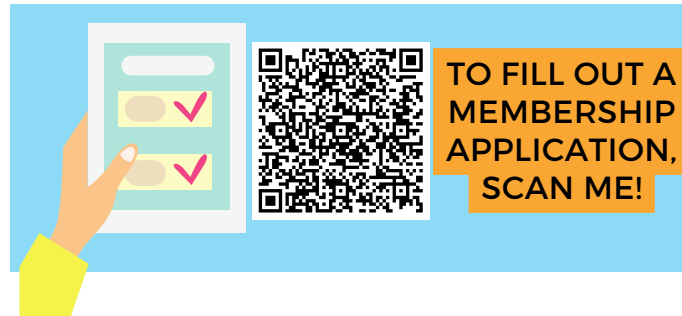
Strategies & Standards Committee:

- ▶ Oversees the Integrated Getting to Zero Plan and makes recommendations to adjust objectives, strategies, and activities to promote Getting to Zero.

Medical Standards & Evaluation

Committee:

- ▶ Determines and evaluates standards for medical services.



GETTING TO ZERO

Getting to Zero is a comprehensive initiative approved by the San Diego County Board of Supervisors that seeks to eliminate all new HIV Infections in San Diego County within 10 years

THE GETTING TO ZERO INITIATIVE IS COMPOSED OF 4 PRIMARY STRATEGIES TO HELP END THE EPIDEMIC:



RYAN WHITE HIV/AIDS PROGRAM

The Ryan White HIV/AIDS Program is the largest federal program focused on providing care and treatment services for people living with HIV/AIDS. Funds are directed to areas most heavily impacted by HIV/AIDS to provide care for people living with HIV who are uninsured or underinsured.

ENDING THE HIV EPIDEMIC

The Centers for Disease Control and Prevention (CDC), Division of HIV/AIDS prevention (DHAP) has developed a roadmap. The CDC funds programs to achieve the following goals:

- Reduce new HIV infections.
- Increase access to care and improve health outcomes for people living with HIV.
- Reduce HIV-related health disparities.



HOW TO GET INVOLVED

The San Diego **HIV Planning Group (HPG)** is looking for new members! You can be involved and have your voice heard. We value and appreciate our community's thoughts!

We welcome you to join one of our meetings. All meetings are open to the public.

COMMITTEES & MEETING TIMES



- ▶ **HIV Planning Group**
4th Wednesday/month, 3:00 - 5:00PM
- ▶ **Priority Setting & Resource Allocation Committee**
2nd Thursday every other month, 3:00 - 5:00PM, except for June/July
In June/July, twice a month, 1:00 - 5:00PM
- ▶ **Steering Committee**
3rd Tuesday every other month, 11:00AM - 1:00PM
- ▶ **Membership Committee**
2nd Wednesday/month, 11:00AM - 1:00PM
- ▶ **Community Engagement Group**
3rd Wednesday/month, 3:00 - 5:00PM
- ▶ **Strategies and Standards Committee**
1st Tuesday every other month
3:00 - 4:30PM
- ▶ **Medical Standards & Evaluation Committee**
2nd Tuesday/4 times a year, 4:00 - 5:30PM

LET'S GET CONNECTED

013



INSTAGRAM @SDHPG



SAN DIEGO HIV PLANNING GROUP



HPG.HHSA@SDCOUNTY.CA.GOV



FOR MORE INFORMATION



Visit us online at www.SDplanning.org, or by scanning the QR code with your mobile device.



COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY



LIVE WELL
SAN DIEGO



OUR MISSION

OUR MISSION IS TO PLAN HIV PREVENTION, AND TO PROVIDE CARE AND TREATMENT SERVICES TO REDUCE THE IMPACT OF HIV IN SAN DIEGO COUNTY.

WHAT WE DO

- We identify needs of people living with HIV/AIDS in San Diego County
- We prioritize needs, develop plans, and allocate money to provide services to people living with HIV/AIDS in San Diego County

WHAT IS THE

HIV PLANNING GROUP?



The HPG is centered in the principles of justice, equity, diversity, and inclusion.

Composed of volunteer community members, people impacted by, living with or vulnerable to HIV, and other HIV related experts, the HPG allocates annual federal funds to ensure that people with or vulnerable to HIV have access to the quality services they need.

The HPG has 44 volunteer members that are appointed by the County of San Diego Board of Supervisors. Each member represents a specific part of the community.

1/3 of the HPG's membership must be "general members", which is someone who falls in all of these categories:

- ✓ Receives HIV-related services from at least one Ryan White Part A funded provider;
- ✓ Is not an officer, employee, or consultant to any agency receiving Ryan White Part A funds, and does not represent such an entity;
- ✓ Reflects the demographics of the population of individuals living with HIV/AIDS in San Diego County.



THE 6 COMMITTEES OF HPG

Steering Committee:

- ▶ Sets agendas for the HPG meetings and addresses HPG governance issues.

Priority Setting & Resource Allocation Committee:

- ▶ Review data and recommends service priorities, delivery, and funding allocations.

Membership Committee:

- ▶ Recruits, interviews, selects, and trains members.

Community Engagement Group:

- ▶ Educates consumers to increase consumer participation and represents consumer needs throughout the HIV planning process.

Strategies & Standards Committee:

- ▶ Oversees the Integrated Getting to Zero Plan and recommends objectives, strategies, and activities to support getting to zero new infections in the region.

Medical Standards & Evaluation

Committee:

- ▶ Determines and evaluates standards for medical services.



TO FILL OUT A MEMBERSHIP APPLICATION, SCAN ME!

GETTING TO ZERO

Getting to Zero is a comprehensive initiative approved by the San Diego County Board of Supervisors that seeks to eliminate all new HIV Infections in San Diego County within 10 years

THE GETTING TO ZERO INITIATIVE IS COMPRISED OF 4 PRIMARY STRATEGIES TO HELP END THE EPIDEMIC:



DIAGNOSE



TREAT



PREVENT



RESPOND

RYAN WHITE HIV/AIDS PROGRAM

The Ryan White HIV/AIDS Program is the largest federal program focused on providing care and treatment services for people living with HIV/AIDS. Funds are directed to areas most heavily impacted by HIV/AIDS to provide care for people living with HIV who are uninsured or underinsured.

ENDING THE HIV EPIDEMIC

The Centers for Disease Control and Prevention (CDC), Division of HIV/AIDS prevention (DHAP) has developed a roadmap. The CDC funds programs to achieve the following goals:

- Reduce new HIV infections.
- Increase access to care and improve health outcomes for people living with HIV.
- Reduce HIV-related health disparities.

THE HIV PLANNING GROUP NEEDS YOU!

**JOIN THE COMMUNITY
ENGAGEMENT GROUP**



ABOUT THE COMMUNITY ENGAGEMENT GROUP (CEG)

THE CEG PLAYS AN IMPORTANT ROLE BY INCREASING PARTICIPATION IN THE PLANNING FOR HIV PREVENTION AND TREATMENT SERVICES AND ENSURING THAT INDIVIDUALS AT RISK OF OR LIVING WITH HIV/AIDS HAVE INPUT INTO THAT PROCESS.

WE NEED THE VOICES OF OUR COMMUNITY!

**JOIN OUR MONTHLY MEETINGS EVERY
3RD WEDNESDAY AT 3-5PM!**

**OUR MEETINGS ARE OPEN TO THE PUBLIC AND ARE
BOTH IN-PERSON AND VIRTUAL.**

FOR **IN PERSON MEETING** DETAILS, PLEASE VISIT
SDPLANNING.ORG AND GO TO THE COMMUNITY
ENGAGEMENT GROUP PAGE.

TO **JOIN US VIRTUALLY ON ZOOM**, USE THE LINK BELOW OR
SCAN THE QR CODE WITH YOUR MOBILE DEVICE'S CAMERA.

[https://us06web.zoom.us/j/83782242388?
pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09](https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09)



**Meeting ID: 837
8224 2388
Passcode: 106514**

¡EL GRUPO DE PLANIFICACIÓN DEL VIH TE NECESITA!

ÚNETE AL GRUPO DE
PARTICIPACIÓN COMUNITARIA



ACERCA DEL GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)

EL CEG DESEMPEÑA UN PAPEL IMPORTANTE AL AUMENTAR LA PARTICIPACIÓN EN LA PLANIFICACIÓN DE LOS SERVICIOS DE PREVENCIÓN Y TRATAMIENTO DEL VIH Y GARANTIZAR QUE LAS PERSONAS EN RIESGO DE CONTRAER EL VIH/SIDA O QUE VIVEN CON ÉL PARTICIPEN EN ESE PROCESO.

¡NECESITAMOS LAS VOCES DE NUESTRA COMUNIDAD!

**ÚNASE A NUESTRAS REUNIONES
MENSUALES CADA
3ER MIÉRCOLES A LAS 3-5PM!**

**NUESTRAS REUNIONES ESTÁN ABIERTAS AL PÚBLICO Y
SON TANTO PRESENCIALES COMO VIRTUALES.**

PARA CONOCER LOS DETALLES DE LA REUNIÓN EN PERSONA, VISITE SDPLANNING.ORG Y VE A LA PÁGINA GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG).
PARA UNIRSE A NOSOTROS VIRTUALMENTE EN ZOOM, USE EL ENLACE A CONTINUACIÓN O ESCANEE EL CÓDIGO QR CON LA CÁMARA DE SU DISPOSITIVO MÓVIL.

[https://us06web.zoom.us/j/83782242388?
pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09](https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09)



**ID de la reunión:
837 8224 2388
Contraseña:
106514**



Bottle Opener Key Light

Per Unit: **\$1.37**
 Minimum Qty: **250**
 Subtotal: **\$342.50**



1 oz. Hand Sanitizer in Holder

Per Unit: **\$1.45**
 Minimum Qty: **100**
 Subtotal: **\$145.00**



Sunscreen SPF30 Lip Balm

Per Unit: **\$0.88**
 Minimum Qty: **250**
 Subtotal: **\$220.00**



RFID Data Blocking Phone Card Sleeve

Per Unit: **\$1.53**
 Minimum Qty: **250**
 Subtotal: **\$382.50**



2" x 1" Small Silver Rectangular Slider Tin with Mints

Per Unit: **\$1.62**
 Minimum Qty: **100**
 Subtotal: **\$162.00**

APPENDIX

(Pages 018 - 020)

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body’s meeting under two circumstances: (1) for “just cause” and (2) due to “emergency circumstances”.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p>Just Cause</p>	<ul style="list-style-type: none"> • There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely • A contagious illness prevents the member from attending the meeting in • There is a need related to a defined physical or mental disability that is not otherwise accommodated for • Traveling while on official business of the legislative body or another state or local agency 	<p>A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p>Emergency Circumstances</p>	<p>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member’s remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025