

COMMUNITY ENGAGEMENT GROUP



Wednesday, July 17, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
 5101 Market Street, San Diego, CA 92114
Tubman Chavez Room C

A quorum for this meeting is three (3).

Committee Members Present: Michael Donovan | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava | Mikie Lochner (Acting Committee Chair)

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Mikie Lochner, Acting Committee Chair called the meeting to order at 3:00 PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Mikie Lochner reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Committee members were identified by roll call.	
4. Public comment (for members of the public)	Members of the public shared the following comments/requests: <ul style="list-style-type: none"> • Increase the allocation to Emergency Housing (EH) services to last throughout the month, vs the first 10 days of each month. • Add security deposit assistance to Ryan White Emergency Housing services. • Increase funds to the Partial Assistance Rental Subsidy (PARS) service category to aid moving clients up on the waiting list • Have Food Services begin home-delivered meals 3 days after the case manager referral vs. 2 months after. 	HIV Planning Group Support Staff (HPG SS) will forward the public comments/recommendations to the Priority Setting and Resource Allocation Committee (PSRAC) meeting on July 18, 2024.

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	<ul style="list-style-type: none"> • Increase funding for PRONTO card services, allow LYFT to provide medical appointment transport, and provide day passes to clients to get to medical appointments. • Increase funding to Emergency Housing (EH) and create an information website for EH and PARS. 	
5. Sharing our concerns (for committee members)	A committee member thanked staff for having CEG meetings in an easily accessible site and requested to add to the September CEG agenda “How the CEG can be more supportive to incoming HPG members”.	HPG SS will add the requested agenda item to the September CEG agenda.
6. ACTION: Approve the CEG agenda for July 17, 2024	Motion: Approve the CEG agenda for July 17, 2024 as presented. Motion/Second/Count (M/S/C): Donovan/Miles/4-0 Abstention(s): Lochner Motion carries	
7. ACTION: Approve the CEG minutes for June 12, 2024	Motion: Approve the CEG minutes for June 12, 2024 as presented. M/S/C: Lothridge/Miles/4-0 Abstention(s): Lochner Motion carries	
a. Follow-Up Items from the minutes:	Tabled	
8. Committee Updates		
a. CARE Partnership	The committee had 2 presentations, One by Social Advocates for Youth on the Fentanyl crises, and one on Disability Assistance.	
b. Membership Committee	The committee conducted 2 interviews of HPG candidates and reviewed/updated the Membership Application form.	
c. Strategies and Standards Committee	The committee met June 20, 2024 and discussed the status of the 2024 Needs Assessment Survey of HIV Impact, considered changes to	

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	Transportation service standards, discussed the status of the Statewide Integrated Strategic Plan, and had a discussion on HIV and Aging.	
d. Medical Standards and Evaluation Committee	The last meeting took place in June 2024 and the next meeting will take place in September.	
e. Priority Settings and Resource Allocation Committee (PSRAC)	PSRAC will meet on July 18, 2024 1:30-4:30 pm to make FY 24 reallocation recommendations and FY 25 budget allocations recommendations.	
f. Steering Committee	The committee will next meet September 17, 2024.	
g. HIV Planning Group	The HPG retreat occurred on June 26, 2024. The next HPG meeting will be July 24, 2024; 3 – 5 pm and will include a presentation on Women and HIV.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	A representative encouraged participants to join the Housing Committee, attend the meetings to show the need for increased funding for this program, and encourage committee members to consider applying to fill the vacant CEG representative seat on the Housing Committee.	
9. Old Business		
a. Committee Attendance	Reviewed. Mikie Lochner announced that he will be stepping down as chair of CEG in September, and Michael Donovan will be appointed the new CEG Chair.	
b. Discussion: Resources and materials for community event outreach efforts		
1. ACTION: Review and finalize the revised HPG Trifold Brochure and the “Join Us” CEG flyer/postcard	The committee reviewed the updated HPG Trifold Brochure and recommended including the phrase “people at risk for and living with HIV”	HPG SS to update the Trifold Brochure as noted, revise the Zoom QR code to

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	<p>The committee reviewed the “Join CEG” flyer and recommended to switch the existing Zoom QR code to lead to the CEG page on the HPG website instead of to the meeting and shorten the Zoom link. .</p> <p>Motion: Approve both documents with the noted recommended changes.</p> <p>M/S/C: Donovan/Lothridge/4-0</p> <p>Public comment: Recommendation to consider including the phrase, “advocacy never felt better”.</p> <p>Another public member suggested to have this phrase printed on a sticker, instead of including it directly on the flyer.</p> <p>Abstention(s): Lochner</p> <p>Motion carries</p>	<p>lead to CEG page of the HPG website, and shorten the Zoom link</p> <p>HPG SS to provide a draft copy of the palm cards by the next meeting.</p> <p>Put on the September CEG agenda to discuss including the phrase “advocacy never felt better” to the CEG flyer</p>
<p>2. Discussion: Brainstorm on future HPG promotional items giveaways, (i.e. pens, lanyards, keychains, buttons, etc.)</p>	<p>The committee reviewed the potential promotional items and voted as follows:</p> <ul style="list-style-type: none"> - 7 - the bottle opener - 9 - hand sanitizer - 6 – SPF blocking cream - 0 - RFID data blocking sleeve - 9 – for the mints <p>The committee recommended forwarding this to the Steering Committee for approval.</p>	<p>HPG SS will forward to the September Steering Committee for approval.</p>
<p>10. New Business</p>		
<p>a. Presentation: Happyville Exercises and “A Day in Happyville” – Ken Riley, MD</p>	<p>Lori Jones led the group in the “A Day in Happyville” scenario/ Prevention training and Dr. Ken Riley led the Happyville priority setting and budget allocation exercise. Both were well received. Recommendations for future presentations:</p> <ul style="list-style-type: none"> • Assign roles 1 month beforehand 	

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	<ul style="list-style-type: none"> • Arrange the agenda to be primarily focused on the Happyville exercise, which needs to take 2 hours. 	
11. Announcements		
12. Next meeting date	<p>Next Meeting: Wednesday, September 18, 2024 3:00 PM – 5:00 PM (Note: There is no meeting in August 2024) North Clairmont Library 4616 Clairemont Drive, San Diego, CA 92117 Meeting Room and via Zoom</p>	
13. Adjournment	Meeting was adjourned at 5:02 PM.	