



SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
MEETING PACKET
WEDNESDAY, July 19, 2023 3:00 PM – 5:00 PM
COUNTY OPERATIONS CENTER (COC)
5560 OVERLAND AVE. SAN DIEGO, CA 92123 (TRAINING ROOM 172)

NOTE: This meeting is audio and video recorded.

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at **619-403-8809** or via e-mail at hpg.hhsa@sdcounty.ca.gov.

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Community Engagement Group

When: Wednesday, July 19 from 3:00 PM – 5:00 PM

Where: San Diego County Operations Center (COC)

5560 Overland Avenue San Diego, CA 92123

Training Room 172 (5560 Building)



Parking is free. All visitors parking more than the allotted time must park in an unmarked space. There is very limited street parking along Farnham St.

Driving Directions:

From 163 Freeway:

1. From 163, exit onto Clairemont Mesa Blvd – *Eastbound*
2. Turn left onto Overland Ave.

From I-15 Freeway:

1. From 15, exit onto Clairemont Mesa Blvd – *Westbound*
2. Turn right onto Ruffin Rd
3. Turn left onto Hazard Way

Or

1. From 15, exit onto Clairemont Mesa Blvd – *Westbound*
2. Turn right onto Overland Ave

****ATTN:**

Please note that directions depicted on given directions to location may not reflect info on the MTS phone application.

Refer to HPG directions and County Operations Center map provided for detailed instructions on how to get to meeting location. Additional resource map available from County Operations Center on **PAGE 4.**

Via MTS/Public Transportation:



From Ruffin Road:

1. Head north towards Ruffin Road.
2. Turn left on Farnham Street.
Access to County Operations Center buildings will be on your right.

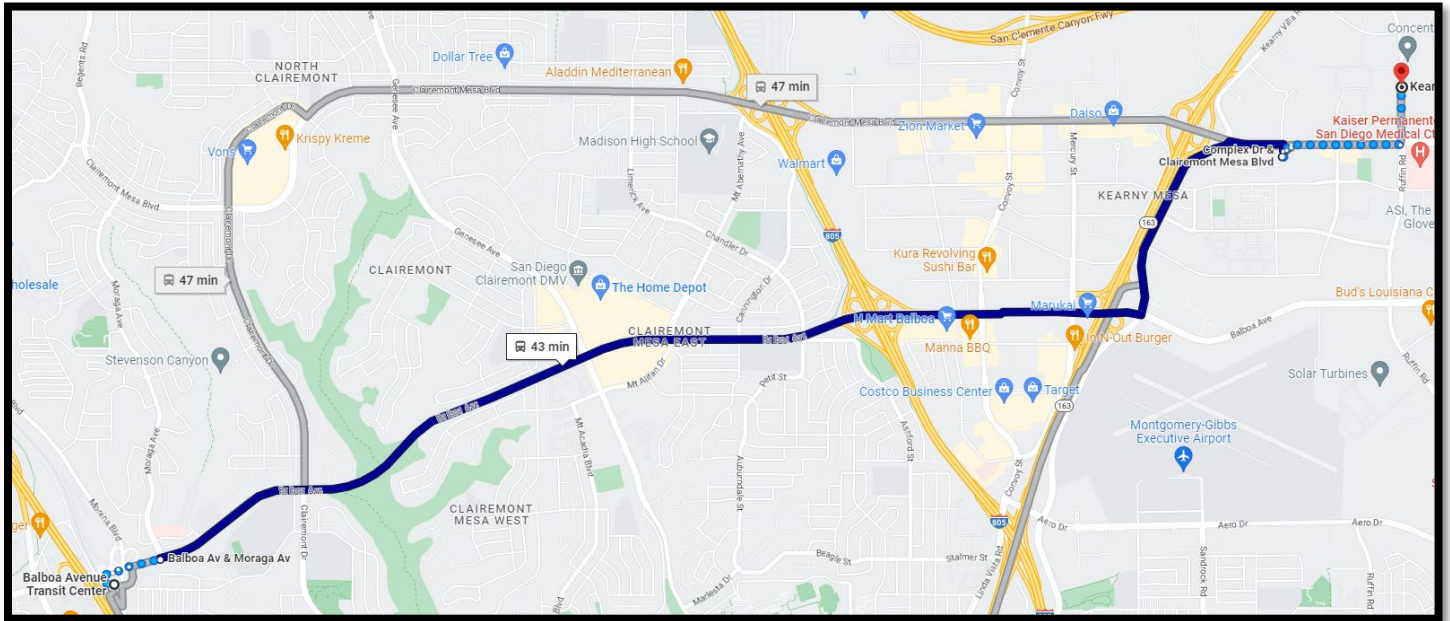
OR

2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west.
Access to County Operations Center buildings will be on your left.

From Overland Avenue:

1. Head north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. Building 5560 will be on your left.

**Full Route from Balboa Ave Transit Center to Overland Ave
(if coming off Blue Line trolley):**



If Using Trolley & Bus:

1. Take the [Blue Trolley Line](#) to the [Balboa Avenue Transit Center](#).
2. Walk to **Balboa Ave & Moraga Ave** bus stop (about 7-minute walk, 0.3 miles).
3. Take **Route 27** bus from **Balboa Ave & Moraga Ave** to **Complex Dr & Clairemont Mesa Blvd**.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate.
8. Building 5560 will be on your left.

ADDITIONAL RESOURCES:

County Operations Center (COC) CAMPUS MAP



County of San Diego
County Operations Center

5500-5595 Overland Avenue, 9325-9355 Hazard Way
San Diego, CA 92123

(858) 694-3610

November 2014

Directions to the
County Operations Center
5500-5600 Overland Avenue
9325-9355 Hazard Way
San Diego, 92123

From the North or South (Airport)

From **163**, exit onto Clairemont Mesa Blvd. Eastbound
Turn Left (North) onto Overland Avenue
From **I-15**, exit onto Clairemont Mesa Blvd. Westbound

*All: To access Parking Structure from Overland turn right
onto Farnham Street. Parking Structure is on the left.

From the East or West

From **52**, exit onto Ruffin Road Southbound
Turn Right (West) onto Farnham Street

Room 172

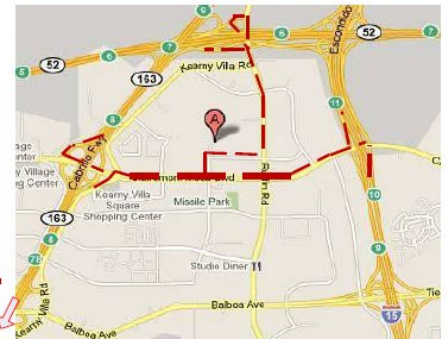
*All visitors parking
more than the
permitted time posted
must park in an
unmarked space.*

LEGEND

- Walkway from Parking Structure to Office Buildings
- Campus Center Chambers and Commons Cafe
- Driving route to Parking Structure and Campus Parking
- 2 & 3-hour Visitor Parking

Room 124

Airport



County Operations Center (COC) CAMPUS DIRECTORY



5500 Permit Center

Environmental Health and Quality
San Diego County Credit Union
Public Works Engineering
Parks & Recreation
Aging & Independence Services
24/7 Library To Go

5510 Permit Center

Planning and Development Services
Public Works
SanGIS

5520 Campus Center

Campus Center - Chambers
Campus Center - Commons

5530

Primary Public Defender
Alternate Public Defender
County Counsel/Juvenile Dependency
Human Resources
Sheriff Detention Medical Services
Auditor & Controller
Revenue & Recovery

5560

County Library
Public Administrator
Public Guardian
Public Conservator
Purchasing & Contracting
Sheriff Data & Computer Training
Security Services

5560 cont.

Property Manager
Aging & Independence Services
General Services
County Fire/EMS

5570

Medical Examiner
Environmental Health & Quality
- Vector/HIRT
Public Health Services
- Laboratory

5590

Crime Lab

5595

Sheriff Wireless Services
General Services Maintenance

5600

Registrar of Voters
County Mail Center
Probation

5610

General Services Fleet

9325

Agriculture, Weights, & Measures

9335

University of California Cooperative Extension
Vital Records
Public Health Services



SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
MEETING AGENDA
WEDNESDAY, JULY 19, 2023, 3:00 PM – 5:00 PM
COUNTY OPERATIONS CENTER
5560 OVERLAND AVE, SAN DIEGO, CA 92123 (TRAINING ROOM 172)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is five (5).

Committee Members: Allan Acevedo (Chair), Alfredo De Jesus, Michael Donovan, Esteban Duarte, Tyra Fleming, Michael Lochner (HPG Chair), Jen Lothridge (Co-Chair), Jonathan Ray

ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence.
2. Review:
 - a. Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **ACTION:** Approve the Community Engagement Group agenda for July 19, 2023
7. **ACTION:** Approve the Community Engagement Group minutes for June 21, 2023
8. Review follow-up items from the minutes:
9. Old Business
 - a. None
10. New Business
 - a. Happyville exercise (a priority setting and budget allocation process; and a prevention scenario) - Dr. Ken Riley
 - b. Discussion: Change the Community Engagement Group meeting schedule
 - c. Discussion: Updating Schedule meeting for August
11. Committee Updates
 - a. CARE Partnership
 - b. Membership Committee
 - c. Strategies and Standards Committee

- d. Medical Standards and Evaluation Committee (MSEC)
- e. Priority Settings and Resource Allocation (PSRAC)
- f. Steering Committee
- g. HIV Planning Group (HPG)
- h. Mpox Taskforce
- i. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)

12. Announcements

13. **Next meeting date:** August 16, 2023, from 3:00 PM – 5:00 PM.

Location: TBD AND via Zoom.

14. Adjournment

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop a separate set of budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).



**SAN DIEGO
 HIV PLANNING GROUP**
SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
DRAFT MINUTES

WEDNESDAY, June 21, 2023, 3:00 PM – 5:00 PM
COUNTY OPERATIONS CENTER
5560 OVERLAND AVE, SAN DIEGO, CA 92123 (TRAINING ROOM 171)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388

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Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4).

Committee Members: Allan Acevedo (Chair), Michael Donovan, Tyra Fleming, Michael Lochner (HPG Chair), Jen Lothridge (Co-Chair)

Absent: Alfredo De Jesus, Esteban Duarte

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair and a moment of silence.	Allan Acevedo called the meeting to order at 3:05 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	The Mission Statement and Community Engagement Group Charge were read by committee members. The meeting decorum was reviewed by the Chair.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and those in attendance introduced themselves.	
4. Public comment (for members of the public)	A participant mention they will be hosting a group for black women living with HIV/AIDS. The next meeting will be Monday, June 26, 2023, consisting of 3 sessions and a compensation of \$150 for participants and will include training for women to understand how to care for themselves and their journey along the	

Agenda Item	Discussion/Action	Follow-Up
	<p>healthcare continuum and continue connecting them to broader resources in the community.</p> <p>They also mention an upcoming Study for Black cis-gender women, the compensation is \$180 and open for all black women, both cis and transgender women. (Link Positively: A Technology-Delivered Peer Navigation and Social Networking Intervention to Improve HIV Care).</p> <p>For more information, please contact Danielle Campbell. Email: dacampbe@health.ucsd.edu Phone: (858) 354-1047 or contact Myiesha Phillips.</p> <p>A participant will be organizing a fundraiser for POZabilities on World AIDS Day (December 1, 2023). It will be a Drag Show Fundraiser, and more information will be shared on website Gaslampdivas.com.</p>	
<p>5. Sharing our concerns (for committee members)</p>	<p>A committee member provided an update that the Community Advisory Board (CAB) for the University of California, San Diego Owens Clinic is meeting on June 16, 2023, and they continue to look for persons to act as advocates and in peer support services.</p>	<p>HPG staff will include additional information regarding Owens Clinic looking for advocates and peer support in the next Community Announcements and an HPG staff will contact Tyra Fleming for more information.</p>
<p>6. Action: Approve the Community Engagement Group agenda for June 21, 2023</p>	<p>Action: Approve the Community Engagement Group agenda for June 21, 2023 as presented. M/S/C: Lothridge/Donovan 4/0 Abstention(s): Acevedo Motion carries</p>	

Agenda Item	Discussion/Action	Follow-Up
<p>7. Action: Approve the Community Engagement Group minutes for May 17, 2023</p>	<p>Action: Approve the Community Engagement Group minutes for May 17, 2023 M/S/C: Donovan/Lorthridge 3/0 Abstention(s): Acevedo, Lochner Motion carries</p>	
<p>a. Follow-Up Items:</p>	<p>Dr. Winston Tilghman was identified to provide doxycycline post-exposure prophylaxis training at the October meeting.</p> <p>HPG staff made the links available on the website's resources and document page with current updates. The understanding member roles and responsibilities link will soon be uploaded in the bylaws.</p> <p>Analyzing Epidemiology Data will be presented today, and the Happyville exercise will be moved to next month.</p> <p>The only pending item is to create an infographic for the Happyville exercise.</p>	<p>HPG Support Staff will work with Dr. Ken Riley to update the Happyville infographic and have it available by next week.</p>
<p>8. Work Plan</p>	<p>Allen Acevedo informed the committee that the revised HPG Bylaws were recently approved by the County Board of Supervisors and asked Mikie Lochner, HPG Chair, to discuss the changes. One of the changes made was to replace the term of Consumer seats to "General Member" seats.</p> <p>Other issues:</p> <ul style="list-style-type: none"> • Unaffiliated is defined as Not working for or are on a board that is receiving Ryan White Part A or Part B funds. • The Membership Committee and the Community Engagement Group will work together on a recruitment plan. <p>Bob Lewis will provide a presentation on the HPG Bylaws at the HPG meeting in October 2023 as the Membership Committee is making changes to its operating guidelines. Participants are encouraged to attend other committees.</p>	<p>HPG Support Staff will help to provide life real-life examples during the Happyville Exercise.</p>

Agenda Item	Discussion/Action	Follow-Up
	<p>The committee is looking for a second person to provide training on Robert's Rules of Law.</p> <p>A committee member commented that there needs to be more clarity on the implementation of Robert Rules of Law and recommended emphasizing these during the Happyville Exercise.</p>	
9. Old Business	None	
10. New Business		
a. Epidemiology Data – Dr. Ken Riley	<p>Dr. Ken Riley led an exercise on analyzing Epidemiology data. He shared Key Data Findings reports that were reviewed at the Priority Setting and Resource Allocation Committee. He is also available if requested to present on what is on an expenditure/budget report and how to interpret it. He briefly summarized the HIV Epidemiology key data findings, and the committee recommended reviewing other key data findings sets at the Community Engagement Group once finalized at Priority Settings & Resource Allocation Committee.</p> <p>Dr. Samantha Tweeten answered and gave clarification on epidemiology data. She also gave a brief explanation of the difference between “Significance” and “Statistical Significance”. She also noted that the 2022 epidemiological data may not be available until early July 2023.</p>	
b. Meeting Schedule	The meeting schedule was reviewed; one consideration is to have the meeting in the evenings and/or weekends. The committee recommended continuing to have the meeting monthly at present and research what date/time works best for the most participants.	

Agenda Item	Discussion/Action	Follow-Up
	The committee will consider the meeting schedule changes in September.	
11. Committee Updates	Tabled	
a. CARE Partnership		
b. Membership Committee		
c. Strategies & Standards Committee		
d. Medical Standards and Evaluation Committee (MSEC)		
e. Priority Settings & Resource Allocation Committee (PSRAC)		
f. Steering Committee		
g. HIV Planning Group (HPG)		
h. MPOX Task Force		
i. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)		
12. Announcements	The HPG needs volunteers for Pride Festival in the Health and Wellness section from 11 AM- 6 PM. If you would like to volunteer, contact Mikie Lochner via Support Staff by Friday, June 23, 2023.	
13. Next meeting date	<p>Next Meeting: Wednesday, July 19, 2023, 3:00 – 5:00 p.m., in person and via Zoom.</p> <p>Location: County Operations Center (COC) 5560 Overland Avenue Training Room 172 San Diego, CA 92123</p>	
14. Adjournment	Meeting was adjourned at 5:05 PM.	

THE SAN DIEGO HIV PLANNING
GROUP INVITES YOU TO:

The Happyville Exercise 2023

A Budget Allocation Exercise

OPEN TO THE PUBLIC

Learn about what the
allocation process looks like
through a fun and interactive
exercise.

When: Wednesday, July 19, 2023
at 3:00 PM

Where: 5560 Overland Ave.
San Diego, CA 92123
(Training Room 172)

You may also attend virtually via Zoom:
<https://tinyurl.com/Happyville23>

To learn more, visit:
sdplanning.org



Or send an email to:
HPG.HHSA@sdcounty.ca.gov

014



Scan here to attend via
Zoom

RW 2023-24 PART A AWARD INFORMATION		Total RW 2023-24 Award	YEAR TO DATE EXPENDITURE AND SAVINGS BREAK-DOWN AS OF MAY 2023
Funding Source			
Part A		11,299,699.00	
Part A MAI		773,155.00	
TOTAL AWARD AMOUNT		12,072,854.00	

FY23-24 ALLOCATION BREAK DOWN								
Funding Source	Admin. \$	Admin. %	CQM \$	CQM %	RW 202324 Service dollars	Total	CORE Medical Services	Support Services
Part A	1,129,969	10%	344,282	3%	9,825,449	11,299,699	70%	30%
Part A MAI	66,977	9%	32,932	4%	673,246	773,155		
TOTAL	1,196,945.90		377,213.60		10,498,694.50	12,072,854.00	70%	30%

Ryan White Part A Allocations											
Service Categories	HRSA Ranking	Priority Ranking	RW 2023-24 HPG Allocation as of 08/11/22	%	HPG Approved Actions +/-	RW 2023-24 HPG Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2023-24 Year-to-Date - The % below is the % of the Budget Spent 25% of Year Elapsed/Invoiced)	RW 2023-24 Balance	Comments
Outpatient Ambulatory Health Services: Primary Care	1l	1	962630	10%	\$ (110,000.00)	852,630.00	9%	223,891.07	26%	628,738.93	\$110,000 decrease by HPG 01/26/23
Outpatient Ambulatory Health Services: Medical Specialty	1l	2	273386	3%		273,386.00	3%	9,013.03	3%	264,372.97	
Psychiatric Medication Management	1j	3	28036	84%	(15,000.00)	13,036.00	0%	1,259.21	10%	11,776.79	\$15,000 decrease by HPG 01/26/23
Oral Health	1k	4	300940	84%	(100,000.00)	200,940.00	2%	25,560.59	13%	175,379.41	\$100,000 decrease by HPG 01/26/23
Medical Case Management	1h	5	1268338	13%	(100,000.00)	1,168,338.00	12%	330,996.98	28%	837,341.02	\$100,000 decrease by HPG 01/26/23
Case Management-Non-Medical for Housing NEW		7	250000	3%	-	250,000.00					
Housing: Emergency Housing	2e	8	530000	5%	480,000.00	1,010,000.00	10%	224,621.51	22%	785,378.49	\$430,000 increase by HPG 01/26/23 \$50,000 increase by Recipient 07/11/23
Housing: Location, Placement and Advocacy Services NEW		9	100000	1%	-	100,000.00					
Housing: Partial Assistance Rental Subsidy (PARS)	2e	10	807507	100%		807,507.00	8%	193,669.39	24%	613,837.61	
Non-Medical Case Management	2h	6	392021	4%		392,021.00	4%	108,301.21	28%	283,719.79	
Coordinated HIV Services for Women, Infants, Children, Youth, and Families (WICYF)	1c	11	943317	10%		943,317.00	10%	257,377.21	27%	685,939.79	
Childcare Services	2a	11a	0	0%		-	0%	-	0%	-	
Early Intervention Services: Regional Services	1c	12	800386	8%	-	800,386.00	8%	210,093.68	26%	590,292.32	
Health Education & Risk Reduction	2d	12a	0	0%		-	0%	-	0%	-	
Outreach Services	2j	12b	0	0%		-	0%	-	0%	-	
Referral Services	2l	12c	0	0%		-	0%	-	0%	-	
Referral to Health and Supportive Services (Peer Navigation)		14	400000	4%		400,000.00	4%	65,298.26	16%	334,701.74	
Mental Health: Counseling/Therapy & Support Groups	1j	15	1061062	11%		1,061,062.00	11%	195,567.64	18%	865,494.36	

Service Categories	HRSA Ranking	Priority Ranking	RW 2023-24 HPG Allocation as of 08/11/22	%	HPG Approved Actions +/-	RW 2023-24 HPG Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2023-24 Year-to-Date - The % below is the % of the Budget Spent 25% of Year Elapsed/Invoiced)	RW 2023-24 Balance	Comments
Psychosocial Support Services		16	60000	1%	(13,256.00)	46,744.00	0%	-	0%	46,744.00	\$60,000 decrease by HPG 01/26/23 \$75,759 increase by HPG 04/26/23 \$29,015 decrease by Recipient 07/11/23
Substance Abuse Services: Outpatient	1m	17	315127	3%	(45,000.00)	270,127.00	3%	66,483.34	25%	203,643.66	\$45,000 decrease by HPG 01/26/23
Substance Abuse Services: Residential	2o	18	0	0%	-	-	0%	-	0%	-	
Home-based Health Care Coordination	1e	19	228500	2%		228,500.00	2%	51,421.38	23%	177,078.62	
Transportation: Assisted and Unassisted	2g	20	142830	1%		142,830.00	1%	31,037.35	22%	111,792.65	
Food Services: Food Bank/Home-Delivered Meals	2c	21	536073	5%	-	536,073.00	5%	65,667.45	12%	470,405.55	
Medical Nutrition Therapy	1i	22	35542	0%		35,542.00	0%	8,106.93	23%	27,435.07	
Legal Services	2i	23	285265	3%		285,265.00	3%	68,416.34	24%	216,848.66	
Emergency Financial Assistance	2b	24	28730	0%	8,126.00	36,856.00	0%	10,667.90	29%	26,188.10	\$8,126 increase by Recipient 06/07/23
Home Health Care	1f	25	0	0%		-	0%	-	0%	-	
Early Intervention Services: HIV Counseling and Testing	1c	26	0	0%		-	0%	-	0%	-	
Cost-Sharing Assistance	1d	27	0	0%	-	-	0%	-	0%	-	
Hospice	1g	28	0	0%		-	0%	-	0%	-	
Subtotal			9,749,690.00	356%	104,870.00	9,854,560.00	96%	2,147,450.47	22%	7,707,109.53	
Ryan White Part A Minority AIDS Initiative (MAI)			RW 2023-24 Allocation as of 08/11/22		HPG Approved Actions +/-	RW 2023-24 MAI Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent 25% of Year Elapsed/Invoiced)	RW 2022-23 Balance	Comments
Case Management (Non-Medical)			71,333.00		-	71,333.00	11%	17,385.18	24%	53,947.82	
Medical Case Management			258,925.00		-	258,925.00	38%	53,240.59	21%	205,684.41	
Mental Health Services			175,739.00		-	175,739.00	26%	11,778.30	7%	163,960.70	
Outreach Services			23,337.00		-	23,337.00	3%	9,887.11	42%	13,449.89	
Substance Abuse Services (Outpatient)			43,912.00		-	43,912.00	7%	17,789.60	41%	26,122.40	
Housing: Emergency Housing			100,000.00		-	100,000.00	15%	44,501.45	45%	55,498.55	
Subtotal			673,246.00		-	673,246.00	100%	154,582.23	23%	518,663.77	
TOTAL			10,422,936.00		104,870.00	10,527,806.00		2,302,032.70	22%	8,225,773.30	

CORE and Support Services allocation break-down			
Services	Total Allocation	Total Expenditure	Total Balance
CORE Medical Services	4,687,977.00	992,670.94	3,695,306.06
Support Services	5,166,583.00	1,154,779.53	4,011,803.47
TOTAL	9,854,560.00	2,147,450.47	7,707,109.53

0.00 variance

YEAR TO DATE EXPENDITURE AND SAVINGS BREAK-DOWN AS OF MAY 2023

RW 2223 & 2324 SERVICE DOLLAR ALLOCATIONS AND EXPENDITURES						
Funding Source	RW 2022/2023 & RW 2023/2024 Service Dollars	Contract YTD Expenditure	% of Year Invoiced	% Spent	Balance	Comments
Ryan White Part B						
Outpatient Ambulatory Health Services (Medical)	407,426.00	-	16.66%	0%	407,426.00	Part A Payment Summary, Part B tracking as of May 2023 invoices.
Early Intervention Services (Expanded HIV Testing)	-	-	16.66%	-	-	
Early Intervention Services (Focused Testing)	187,900.00	40,241.14	16.66%	21%	147,658.86	Part B Payment Summary as of May 2023 invoices.
Medical Case Management (Emergency Financial Assistance)	88,858.00	18,518.12	16.66%	21%	70,339.88	Part B Payment Summary as of May 2023 invoices.
Housing (Substance Abuse Services-Residential)	259,316.00	83,743.44	16.66%	32%	175,572.56	Part B Payment Summary as of May 2023 invoices.
Non-medical Case Management (Rep Payee)	25,000.00	6,373.95	16.66%	25%	18,626.05	Part B Payment Summary as of May 2023 invoices.
CoSD Medical Case Management			16.66%	#DIV/0!	-	Q1 Apr-Jun Qtrly invoice, available 8/15/23.
CoSD Early Intervention Services			16.66%	#DIV/0!	-	Q1 Apr-Jun Qtrly invoice, available 8/15/23.
Ryan White Part B Total	968,500.00	148,876.65		15%	819,623.35	
Ryan White Part B-MAI Bridge	39,330.00	13,807.49	8%	35%	25,522.51	Part B-MAI Payment Summary as of May 2023 invoices.
Prevention 2023						
<i>Counseling and Testing</i>	180,000.00	69,956.19	33%	39%	110,043.81	Prevention Payment Summary as of May 2023 invoices.
<i>Evaluation/ Linkage Activities/ Needs Assessment</i>	904,008.00	297,274.22	33%	33%	606,733.78	Prevention Payment Summary as of May 2023 invoices.
Prevention Total	1,084,008.00	367,230.41			716,777.59	
CDPH Ending the HIV Epidemic- Component A	\$4,496,525	407,283.00	83%	9.06%	4,089,242.00	Per Payment Summary as of May 2023 invoices.
CDPH Ending the HIV Epidemic- Component C	\$240,000	-	0%	0.00%	240,000.00	CDPH EHE Comp C No Contract.
HRSA Ending the HIV Epidemic- 20-078 FY2324	\$2,555,761	370,026.11	24.99%	14.48%	2,185,734.89	HRSA EHE Payment Summary as of May2023
TOTAL	9,384,124.00	1,307,223.66		14%	8,076,900.34	

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Jul 2022 - Jun 2023**

Community Engagement Group	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	#
Total Meetings	1	0	0	1	1	0	1	1	1	1	1	1	1	10
Member														
Acevedo, Allan ^{UC}	*	NM	NM	*	*	NM	*	*	*	*	*	*	*	0
De Jesus, Alfredo ^U	*	NM	NM	1	1	NM	*	*	*	*	1	*	1	4
Donovan, Michael	*	NM	NM	*	*	NM	*	*	*	JC	*	*	*	0
Duarte, Esteban										JC	*	*	1	1
Fleming, Tyra										*	*	JC	*	0
Lochner, Mikie ^U	*	NM	NM	*	*	NM	*	*	1	*	*	1	*	2
Lothridge, Jen										*	*	*	*	0

To vote, a member may not miss four (3) consecutive meetings or six (6) meetings within twelve (12) months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Cause

NM = No Meeting

APPENDIX

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If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p style="text-align: center;">“Just Cause”</p>	<ul style="list-style-type: none"> ▪ There is a childcare or caregiving need (<i>for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner</i>) that requires the member to participate remotely ▪ A contagious illness prevents the member from attending the meeting in ▪ There is a need related to a defined physical or mental disability that is not otherwise accommodated for ▪ Traveling while on official business of the legislative body or another state or local agency 	<p style="text-align: center;">A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p style="text-align: center;">“Emergency Circumstances”</p>	<p style="text-align: center;"><i>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</i></p> <p>A member is <i>not</i> required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member must publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio and visual technology.
3. A member’s remote participation cannot be for more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than 10 times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025