



**SAN DIEGO  
HIV PLANNING GROUP**  
**SAN DIEGO HIV PLANNING GROUP (HPG)**  
**COMMUNITY ENGAGEMENT GROUP**  
**DRAFT MINUTES**

**WEDNESDAY, AUGUST 30, 2023, 3:00 PM – 5:00 PM**  
**SOUTHEASTERN LIVE WELL CENTER**  
**5101 MARKET STREET., SAN DIEGO, CA 92114 (ROOM 178C)**

**To participate remotely via Zoom:**

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

**Call in:** US Toll +1 669 444 9171

**Meeting ID:** 837 8224 2388

**Passcode:** 106514

Language translation services are available upon request at least 96 hours prior to the meeting.  
Please contact HPG Support Staff via e-mail at [hpg.hsa@sdcounty.ca.gov](mailto:hpg.hsa@sdcounty.ca.gov).

A quorum for this meeting is four (4).

**Committee Members:** Allan Acevedo (Chair), Michael Donovan, Tyra Fleming, Michael Lochner (HPG Chair), Jen Lothridge (Co-Chair)

**Absent:** Alfredo De Jesus, Esteban Duarte

**ORDER OF BUSINESS**

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Chair called the meeting to order at 3:06 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	No public comment.	
5. Sharing our concerns (for committee members)	A member stated that service categories are for all consumers and that better training should be applied	HPG Support Staff (HPGSS) will provide resources on

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	<p>to all providers of those service categories.</p> <p>A member requested current San Diego Ending the Epidemic (EHE) metrics.</p>	<p>where to locate San Diego EHE metrics.</p>
<p>6. <b>Action:</b> Approve the Community Engagement Group agenda for August 30, 2023</p>	<p><b>Action:</b> Approve the Community Engagement Group agenda for August 30, 2023 as presented.  <b>Motion/Second/Count (M/S/C):</b> Lochner / Donovan / 4/0  <b>Abstention(s):</b> Acevedo  <b>Motion carries</b></p>	
<p>7. <b>Action:</b> Approve the Community Engagement Group minutes for July 19, 2023</p>	<p><b>Action:</b> Approve the Community Engagement Group minutes for July 19, 2023  <b>M/S/C:</b> Lochner / Fleming / 4/0  <b>Abstention(s):</b> Acevedo  <b>Motion carries</b></p>	<p>HPGSS will correct the July 2023 minutes to reflect voting results.</p>
<p>a. Follow-Up Items:</p>	<p>Pending follow-up item includes receiving additional information from the University of California, San Diego (UCSD) Owen Clinic.</p>	<p>HPGSS will follow up with pending items.</p>
<p>8. Old Business</p>	<p>None</p>	
<p>9. New Business</p>		
<p>a. Community Member recruitment plan</p>	<p>The committee will continue promoting the HPG and utilizing community events for recruitment opportunities. The HPG Chair is interested in having an additional HPGSS assist with recruitment activities.</p> <p>The Chair requested promotional materials (infographic, flyers, business cards, etc) that can be easily distributed and shared with the public.</p>	<p>The HPGSS will gather promotional materials and business cards and present them at the September 2023 meeting.</p>

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<p><b>b.</b> Review/Update committee work plan</p>	<p>For the 2023 Training Plan, members requested a Housing presentation for the September 2023 meeting. Members would like to better understand the roles and responsibilities of housing providers and the results of how housing funds are being allocated. Members also requested Housing Opportunities for Persons with AIDS (HOPWA) data.</p> <p>Allan Acevedo, Chair, will present a 2023 HPG Bylaws training in November 2023.</p>	<p>HPG Support Staff to recommend potential trainers for a housing presentation to the committee.</p> <p>The HIV Planning Group support staff will invite Freddy Villafan, Housing Program Analyst, to provide a housing presentation at the September 2023 meeting.</p>
<p><b>c.</b> Review: Report on Anti-Racism Assessment, Training &amp; Recommendations</p>	<p>The members reviewed the Final Report on Anti-Racism Recommendations provided by Equity &amp; Impact Solutions.</p> <p>The HPG Chair has requested from the consultant a list of anti-racism trainings. The HPG Chair also requested that every committee create a statement on anti-racism by March 2024.</p> <p>A member requested that the committee modify the timeline to complete the recommended actions.</p> <p>The Chair is interested in conducting peer to peer exchange with other Planning Bodies in different jurisdictions across the country.</p>	<p>The recommendation for each committee to create an anti-racism statement will be forwarded to the Steering Committee. HIV Planning Group support staff will send a copy of the most recent Needs Assessment and distribute it to all committee members. Committee members will review the latest</p>

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	A member voiced concerns over the future of the annual AIDS Walk and Run San Diego. The HPG Chair will inquire about requesting a table for the AIDS Walk and Run San Diego in September 2023.	Needs Assessment and provide suggestions and new ideas for the next Needs Assessment planning process.
d. Review Standards Queued for Review	Tabled	
10. Committee Updates		
a. CARE Partnership	<p>Freddy Villafan's presentation on housing is available online on the HIV Planning Group (HPG) website, <a href="http://www.sdplanning.org">www.sdplanning.org</a>.</p> <p>There was a presentation by the San Diego Workforce Partnership, however, that presentation has not yet been made available on the HPG website.</p>	
b. Membership Committee	<p>There was no meeting in August 2023.</p> <p>In July, the committee met and is making changes to the application due to the changes in bylaws. Next meeting is September 13, 2023; the committee members are encouraged to attend as changes being recommended to the Committee Guidelines and the HPG Application.</p>	HPGSS to revise, indicate meeting was held on July 12.
c. Strategies & Standards Committee	Exploring establishing a task force for persons with HIV disease (PLWH) aged 50+.	
d. Medical Standards and Evaluation Committee (MSEC)	Scheduled for September 19, 2023.	

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e. Priority Settings & Resource Allocation Committee (PSRAC)	Budget finalized. Will debrief on September 14, 2023; the committee is encouraged to attend.	
f. Steering Committee	There was no meeting in August 2023. The agenda for September 19, 2023, is full.	
g. HIV Planning Group (HPG)	Next meeting is on September 27, 2023. HPG will be requested to sign off on the Core Medical Services Waiver and there will be training on the Administrative Mechanism. A new mobile application is available for HIV resources – Felipe Ruiz, County of San Diego, will present more information about the application at the HPG meeting.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Feedback was provided about the St. Vincent de Paul Village.	
11. Announcements	HIV Planning Group support staff has begun distributing notices for Truax Award nomination announcements. Nomination forms are due by October 1, 2023.  The AIDS Walk and Run San Diego will take place on Saturday, September 30, 2023.  The Metropolitan Area Advisory Committee (MAAC) Project is accepting applications again.	
12. Next meeting date	Next Meeting: <b>Wednesday, September 20, 2023, from 3:00 PM – 5:00 PM.</b> , in-person and via Zoom.  Location: <b>County Operations Center (COC):</b> 5570 Overland Ave. San Diego, CA 92123	

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	<p>-  <b>Room 1047 –  Medical Examiner’s Office</b></p>	
13. Adjournment	Meeting was adjourned at 4:13 PM.	