



SAN DIEGO HIV PLANNING GROUP (HPG)
 STRATEGIES & STANDARDS COMMITTEE
 MEETING PACKET
TUESDAY, OCTOBER 3, 2023, 3:00 PM – 4:30 PM
 COUNTY OPERATIONS CENTER
 5560 OVERLAND AVE, SAN DIEGO, CA 92123 (TRAINING ROOM 171)

The Charge of the Strategies & Standards Committee (updated June 4, 2019):

To oversee the Getting to Zero (GTZ) Plan to direct objectives, strategies, and activities to get to zero new infections and continue to support those living with and vulnerable to HIV in living well in San Diego.

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Meeting Location & Directions:

Strategies & Standards Committee

Tuesday, October 3, 2023

3:00 PM - 4:30 PM

County Operations Center

5560 Overland Ave.

San Diego, CA 92123

(Training Room 171)



FROM I-163 SOUTH:

1. Take I-163 North to Exit 8 for Kearny Villa Road.
2. Keep right, follow signs for Kearny Villa Road.
3. Turn right onto Chesapeake Dr.
4. County Operations Center will be on your right.

FROM I-15 SOUTH:

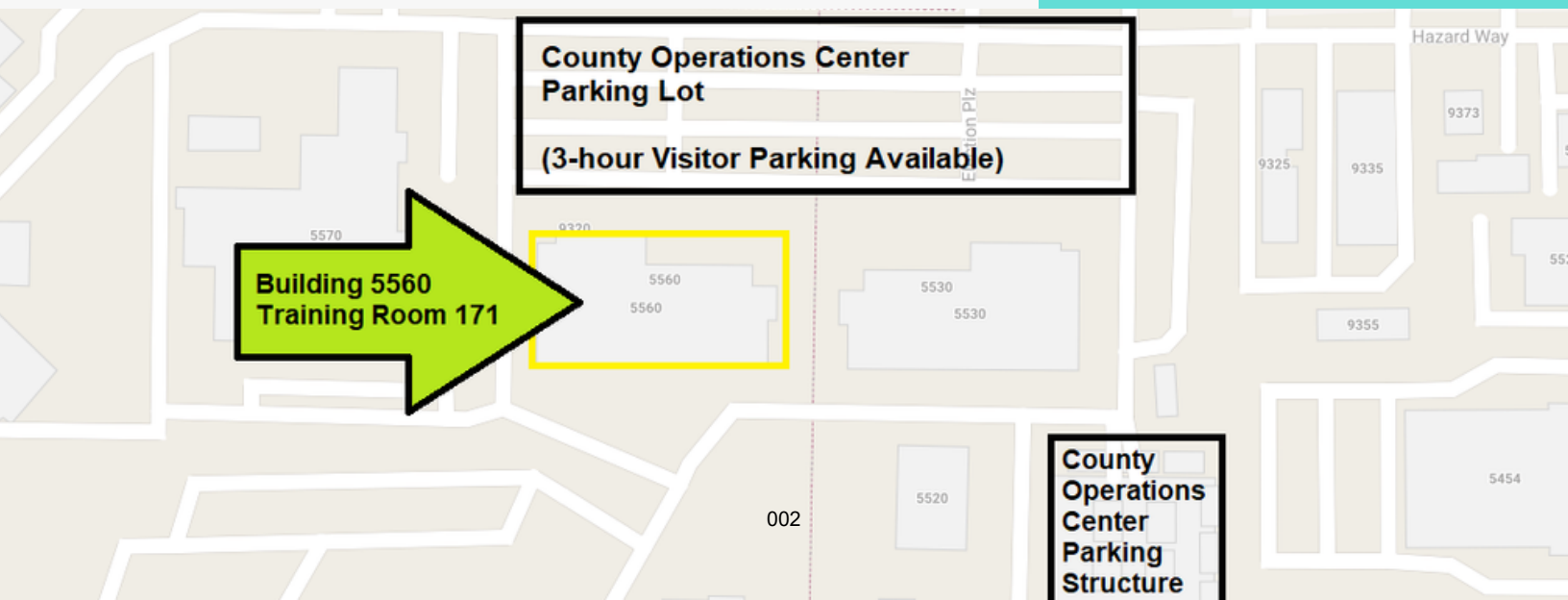
1. Take I-15 North to Exit 10 for Clairemont Mesa Blvd.
2. Turn left onto Clairemont Mesa Blvd.
3. Turn right onto Overland Ave.
4. Continue straight to stay on Overland Ave.



**PUBLIC
TRANSPORTATION**

MTS Bus Routes:

25, 235, 928



Training Room 171



FROM TROLLEY & BUS:

1. Take the Blue Trolley Line to the Balboa Avenue Transit Center.
2. Walk to Balboa Ave & Moraga Ave bus stop (about 7-minute walk, 0.3 miles).
3. Take Route 27 bus from Balboa Ave & Moraga Ave to Complex Dr & Clairemont Mesa Blvd.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate. **Building 5560** will be on your left.

FROM BUS:

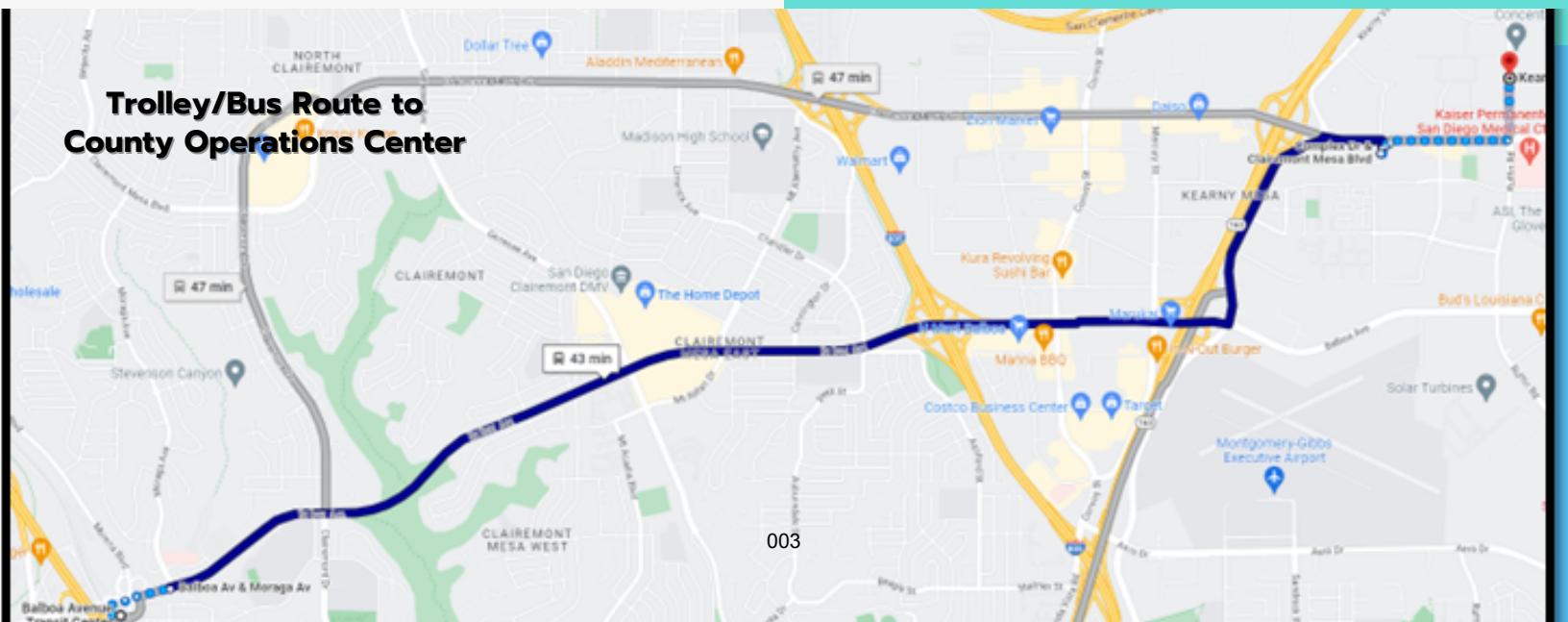
From Ruffin Road:

1. Walk north towards Ruffin Road.
2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west. Access to County Operations Center buildings will be on your **left**.

From Overland Ave.:

1. Walk north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. **Building 5560** will be on your **left**.

Trolley/Bus Route to County Operations Center





SAN DIEGO HIV PLANNING GROUP (HPG)
STRATEGIES & STANDARDS COMMITTEE
MEETING AGENDA
TUESDAY, October 3, 2023, 3:00 PM – 4:30 PM
COUNTY OPERATIONS CENTER
COUNTY OPERATIONS CENTER (COC) 5560 OVERLAND AVE.
SAN DIEGO, CA 92123 (TRAINING ROOM 171)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85772860296?pwd=Ym1jWit6cWhnL05BOTlyR25LbWhqQT09>

Join the meeting via phone: 1-470-238-5742 United States Toll / 52-55-6722-5298 Mexico Toll

Meeting ID: 857 7286 0296

Password: 630634

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is six (6).

Committee Members: Allan Acevedo (Co-Chair), Amy Applebaum, Dr. Beth Davenport, Lucia Franco, Moira Mar-Tang, Joseph Mora, Venice Price, Shannon Ransom (Chair), Dr. Winston Tilghman, Jeffery Weber, Michael Wimpie

ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair and a moment of silence.
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **Action:** Approve the Strategies & Standards Committee agenda for October 3, 2023
5. **Action:** Approve the Strategies & Standards minutes for August 1, 2023
6. Review follow up items from last meeting.
7. Old Business:
 - a. Getting to Zero Community Engagement Plan
 - i. Progress and next steps
 - b. Review draft changes to Universal Standards
 - i. Review draft changes to Trauma-Informed Care
 - c. Consider changes to Transportation Standards – Updates from Recipient's Office
 - d. California Statewide Integrated Strategic Plan
 - i. Next steps
 - e. Mental Health Services – Request from Priority Settings and Resource Allocation Committee (PSRAC)
8. New Business:
 - a. **Discussion:** Additional recommendations from PSRAC:

- i. Emergency financial assistance
 - ii. Reevaluate eligibility criteria for basic needs support categories
 - b. **Discussion:** Service Standards to be updated:
 - i. Testing Standard, Emergency Financial Assistance and Housing, and Mental Health Services
- 9. Recommendations to the HIV Planning Group, HIV Planning Group committees, and requests of recipient.
- 10. Suggested items for the future committee agenda.
- 11. Announcements
- 12. Next meeting date: **December 5, 2023, from 3:00 PM – 4:30 PM.**
Location: **To be determined** AND online via Zoom.
- 13. Adjournment



SAN DIEGO
HIV PLANNING GROUP
SAN DIEGO HIV PLANNING GROUP (HPG)
STRATEGIES & STANDARDS COMMITTEE
DRAFT MINUTES

TUESDAY, August 1, 2023, 3:00 PM – 4:30 PM

COUNTY OPERATIONS CENTER

5560 OVERLAND AVE, SAN DIEGO, CA 92123 (TRAINING ROOM 172, BUILDING 5560)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85772860296?pwd=Ym1jWit6cWhnL05BOTlyR25LbWhqQT09>

Meeting ID (access code): 857 7286 0296

Call in: 1 (669) 444-9171 US Toll **Passcode:** 630634

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff at hpg.hsa@sdcounty.ca.gov.

A quorum for this meeting is six (6).

Committee Members: Allan Acevedo (Co-Chair), Amy Applebaum, Dr. Beth Davenport, Lucia Franco, Moira Mar-Tang, Joseph Mora, Shannon Ransom (Chair), Dr. Winston Tilghman, Jeffery Weber, Michael Wimpie

Committee Members Absent: Venice Price

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Allan Acevedo called the meeting to order at 3:03 PM and noted the presence of a quorum in person.	
2. Public comment	No public comment.	
3. Sharing our concerns	No shared concerns.	
4. Review and approve the agenda for August 1, 2023	<p>Motion: Approve the agenda for the August 1, 2023 meeting as presented.</p> <p>Motion/Second/Count: Tilghman/Applebaum 7/0</p> <p>Abstention(s): None</p> <p>Motion carries</p>	
5. Review and approve the Minutes for April 4, 2023	Motion: Approve the minutes for the April 4, 2023 meeting as presented.	

Agenda Item	Discussion/Action	Follow-Up
	Motion/Second/Count: Tilghman/Wimpie 8/0 Abstention(s): Applebaum Motion carries	
6. Review follow up items from last meeting:		
a. Universal Standards approved February 14, 2023 – update from HIV Planning Group Support	HIV Planning Group support staff reported that both the English and Spanish versions of the Universal Standards are available on the HIV Planning Group website (sdplanning.org).	
b. Recipient’s Office to reach out to Dr. Samantha Tweeten regarding data on predictors of nonviral suppression.	Dr. Samantha Tweeten, County of San Diego, has stated that the data analysis is currently in progress and there is no determined date of completion. The committee members agreed to keep follow-up on the agenda in preparation for data requests.	
7. Old Business		
a. Getting to Zero (GTZ) Community Engagement Plan		
i. Progress and next steps	<p>The Recipient’s office received a final report on the Anti-Racism Assessment, Training and Recommendations from the HPG consultant and will have a meeting next week to discuss next steps. It was requested to share the report with the Community Engagement Group.</p> <p>The final summary report from the consultant will be reviewed at all committees and will report or respond as necessary.</p> <p>Dr. Winston Tilghman may review Dr. Delores Jacobs’ final Getting to Zero report at the next Medical Standards and Evaluation Committee (MSEC). MSEC was asked to discuss objective #4, which discusses batching of appointments.</p>	<p>HIV Planning Group support to include the consultant’s final report as an agenda item for Community Engagement Group.</p> <p>Staff will add review GTZ Final report to all committee agendas.</p>

Agenda Item	Discussion/Action	Follow-Up
<p>b. Consider changes to Transportation Standards</p>	<p>Intention to change Transportation Standards was reported to the Health Resources and Services Administration (HRSA) project officer by the Recipient's office. An update will be ready by the next meeting on October 3, 2023.</p>	
<p>c. Review draft changes to Universal Standards:</p> <p>i. Discussion: Review draft changes to Trauma-Informed care (Shannon Ransom/Rhea Van Brocklin)</p>	<p>A draft of the Universal Standards will be available for review by the October 3, 2023 meeting. There was discussion on whether Trauma-informed care should have a standalone universal standard, how cultural humility is being measured, whether average consumers are familiar with the terms of these trainings, and how to track training completion for processes or procedures that have a trauma-informed approach.</p> <p>A committee member shared that their site partnered with Christie's Place to provide workshops on trauma-informed care. The workshops offered are on cultural humility, motivational interviewing, and other strategies to help sites change within as an infrastructure to prove their capacity and capability with patient engagement. The training curriculum is HRSA-approved, cost is free, and Continued Education (CE) units are available.</p>	<p>Dr. Beth Davenport will research measurements of cultural humility.</p>
<p>8. New Business</p>		
<p>a. Presentation: Integrated Statewide Plan, LeRoy Blea, California Department of Public Health (CDPH)</p>	<p>LeRoy Blea from CDPH provided a presentation on the Integrated Statewide Plan.</p> <p>For any questions regarding the progress of the Integrated Statewide Plan, send email to LeRoy Blea at LeRoy.Blea@cdph.ca.gov.</p> <p>To get more information on the plan, visit: https://tinyurl.com/CDPHStratPlan.</p>	

Agenda Item	Discussion/Action	Follow-Up
	A statewide webinar will be available on August 31, 2023.	
b. Presentation: 2021 – 2022 Gap Analysis, Erika Peralta, County of San Diego	Erika Peralta from the County of San Diego provided a presentation on the High Impact Prevention (HIP) HIV Prevention Services Gap Analysis for 2021 – 2022. There was a recommendation from the presentation to allow Strategies and Standards Committee to identify priorities and key strategies to address under-representation.	
c. HIV and Aging Working group – Mikie Lochner, HIV Planning Group	Mikie Lochner, Chair of the HIV Planning Group, announced that the HIV Planning group is planning to approve a task force on HIV and Aging and hopes to have members from the Strategies and Standards Committee join the task force. They will reach out to Recipient's office, Shannon Ransom, and Allan Acevedo to put together a committee charge for the upcoming task force.	
d. Discussion: Recommendations from Priority Setting & Resource Allocation Committee	Tabled.	
e. Discussion: Service Standards to be updated: i. Testing Standard, Emergency Financial Assistance and Housing, Mental Health Services, and Eligibility Criteria for Basic Needs Support Categories	Tabled.	
9. Recommendations to HPG, HPG committees and requests of recipient	No recommendations.	
10. Suggested items for the future committee agenda	No suggestions.	
11. Announcements	No announcements.	
12. Next meeting date	Date: October 3, 2023	

Agenda Item	Discussion/Action	Follow-Up
	Time: 3:00 PM – 4:30 PM Location: In-person To be determined and remotely/virtually via Zoom .	
13. Adjournment	4:32 PM	

Strategies and Standards Remaining GTZ Items

1. Continue to recommend JEDI changes, trainings and conversations
2. Trauma-Informed Care components **draft to be submitted in August Strategies Committee.**
3. Review and research successful strategies for **dismantling HIV-related stigma** among Black, Hispanic and transgender persons living with or vulnerable to HIV
4. Review models and resource requirements to support **drop-in services for primary care, mental health, and substance use treatment. In process currently with contract awarded. Services began March 01 2023. Awaiting data to evaluate resource requirements, particularly with regard to drop-in mental health, substance use treatments.**
5. Explore the feasibility and effectiveness of **further expanding HIV testing into nontraditional testing sites. In process currently with RFP/Award. Awaiting data to evaluate resources and effectiveness.**
6. Explore the potential effectiveness and feasibility of funding **mobile health clinic**

Standards

1. Update standards for **emergency financial assistance** to identify circumstances where same-day response is warranted
2. Review and **re-evaluate eligibility criteria for basic needs support categories**
3. Research and further clarify **standards for mental health treatment** access and frequency

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* Note service categories also funded under Ryan White Part B via the California Department of Public Health (CDPH) and are subject to the standards developed by the CDPH.



SAN DIEGO HIV PLANNING GROUP (HPG)
STRATEGIES & STANDARDS COMMITTEE
MEETING PACKET

APPENDIX

(Page 013)

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body’s meeting under two circumstances: (1) for “just cause” and (2) due to “emergency circumstances”.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p>Just Cause</p>	<ul style="list-style-type: none"> • There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely • A contagious illness prevents the member from attending the meeting in • There is a need related to a defined physical or mental disability that is not otherwise accommodated for • Traveling while on official business of the legislative body or another state or local agency 	<p>A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p>Emergency Circumstances</p>	<p>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member’s remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Oct 2022 - Sep 2023**

STRATEGIES	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	#
Total meetings	1	1	1	0	1	0	1	0	0	0	1	0	6
Member													
Acevedo, Allan	1	*	1	NM	1	NM	1	NM	NM	NM	*	NM	4
Applebaum, Amy	*	*	*	NM	*	NM	1	NM	NM	NM	*	NM	1
Davenport, Dr. Beth	*	*	*	NM	*	NM	1	NM	NM	NM	*	NM	1
Franco, Lucia	*	1	*	NM	*	NM	*	NM	NM	NM	*	NM	1
Mora, Joseph	*	*	*	NM	*	NM	*	NM	NM	NM	*	NM	0
Mar-Tang, Moira	1	*	*	NM	*	NM	*	NM	NM	NM	*	NM	1
Price, Venice	*	*	*	NM	1	NM	*	NM	NM	NM	1	NM	2
Ransom, Shannon	*	*	*	NM	*	NM	*	NM	NM	NM	*	NM	0
Tilghman, Dr. Winston	*	*	1	NM	*	NM	*	NM	NM	NM	*	NM	1
Weber, Jeffery	*	*	*	NM	*	NM	*	NM	NM	NM	*	NM	0
Wimpie, Michael	*	*	*	NM	*	NM	*	NM	NM	NM	*	NM	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting