



County of San Diego

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SAN DIEGO HIV PLANNING GROUP (HPG) STRATEGIES AND STANDARDS COMMITTEE

Tuesday, October 4, 2022
11:30 AM – 1:00 PM
Meeting by ZOOM

DRAFT MINUTES
Quorum = Seven (7)

Present: Amy Applebaum, Beth Davenport, Lucia Franco, Liz Johnson, Joseph Mora, Venice Price, Shannon Ransom (Chair), Dr. Winston Tilghman, Jeff Weber, Michael Wimpie

Absent: Allan Acevedo (Co-Chair), Moira Mar-Tang, Rhea Van Brocklin (Resigned prior to meeting)

Agenda Item	Action	Follow-up
1. Call to order	Shannon Ransom established that a quorum was present and called the meeting to order at 11:31 AM. Jeffery Weber was introduced as a recent addition to the committee, and Joyce Ann Eclarino was introduced as a new HIV Planning Group support staff member.	
2. ACTION ITEM: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	Motion: Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Applebaum/Wimpie 9/0 Abstention(s): Ransom (abstaining from this and all following votes for remainder of meeting unless there is a tie) Motion carries	
3. Public Comment/Sharing our Concerns	A member of the community stated that many other meetings were being held in-person and questioned why the committee continues to	

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	meet virtually. They also stated that they would like to see a new service category added for housing between Emergency Housing and Partial Assistance Rental Subsidy (PARS).	
4. Review and approve the agenda for October 4, 2022	Motion: Approve the agenda for the October 4, 2022 meeting as presented. M/S/C: Johnson/Wimpie 9/0 Abstention(s): Ransom Motion carries	
5. Review and approve the Minutes for September 6, 2022	Motion: Approve the minutes for the September 6, 2022 meeting as presented. M/S/C: Johnson/Mora 8/0 Abstentions: Ransom/Weber Motion carries	
6. Review follow up items from the last meeting	<p>The Committee work plan and consumer internet access will be discussed during today's meeting.</p> <p>Lauren Brookshire reported that the annual Ryan White Enrollment paperwork reduction process has taken longer than anticipated but should be completed soon.</p>	
7. Old Business		
a) Discussion: Getting to Zero 3-Yr Action Plan - Consider recommendations from MSEC regarding changes to standards	i. ACTION: Update Universal Standards to ensure that clients, if interested, can participate in virtual medical visits. Dr. Jacobs presented updates to the Universal Standards developed with the Medical Standards and Evaluations Committee (MSEC) for the members to consider. Motion: Approve update to Universal Standards as described in the "Memo Materials for your meeting Tuesday 10/4" by Dr. Jacobs included in the meeting packet. Discussion: During the COVID-19 State of Emergency, Ryan White (RW) funds can be used to pay for equipment and service up to a set limit. This is paid out of Emergency Assistance or reallocation of funds at the Provider level. However, RW is a payor of	Forward to the HPG for review and approval at the October 26, 2022 meeting.

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	<p>last resort, and other options should be used whenever available. For example, the County Library has Chromebooks available, but Consumer would still have to have access to the internet. Once the State of Emergency ends, this accommodation will no longer be in effect and will need to be revisited.</p> <p>M/S/C: Johnson/Tilghman 9/0 Abstention(s): Ransom Motion carries</p>	
	<p>ii. ACTION: Update Universal Standards/Intake Requirements to include specific service information and assessments</p> <p>Dr. Jacobs presented updates to the Universal Standards that were developed with the Medical Standards and Evaluations Committee for the members to consider.</p> <p>M/S/C: Johnson/Tilghman 9/0 Abstention(s): Ransom Motion carries</p>	<p>Forward to the HPG for review and approval at the October 26, 2022 meeting.</p>
	<p>iii. ACTION: Update Client Rights and Responsibilities to support inclusion of family and/or other identified support.</p> <p>Dr. Jacobs presented updates to the Universal Standards that were developed with the Medical Standards and Evaluations committee for the members to consider.</p> <p>M/S/C: Johnson/Wimpie 9/0 Abstention(s): Ransom Motion carries</p>	<p>Forward to the HPG for review and approval at the October 26, 2022 meeting.</p>
	<p>iv. ACTION: Update Universal Standards to include requirements for serving transgender clients</p> <p>Dr. Jacobs presented updates to the Universal Standards that were developed with the Medical Standards and Evaluations committee for the members to consider.</p> <p>M/S/C: Johnson/Applebaum 9/0</p>	<p>Forward to the HPG for review and approval at the October 26, 2022 meeting.</p>

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	Abstention(s): Ransom Motion carries	
<p>b) Discussion: Implementation of the Justice, Equity, Diversity, and Inclusion (JEDI) Principles</p>	<p>Discussion led by Dr. Jacobs. Review priorities discussed at last meeting. Committee discusses mechanisms and activities and agreed to form a new JEDI Work Group to work on implementing the JEDI principles. This group should include new members of the committee and HPG to ensure that new voices are included in the process. The group would ideally include the HPG Vice-Chair and members from other committees. Dr. Jacobs suggested Raniyah Copeland as a consultant to organize training and discussion for HPG. Need to coordinate with the Recipient's office regarding contracting. HPG Leadership who are not in this workgroup can help to ensure inclusion and participation from all committees.</p> <p>The work group may begin by working on land acknowledgement while working to bring in other members. The committee agreed to form a work group.</p>	<p>Form a work group for implementing the JEDI principles.</p>
<p>c) Consider changes to Transportation Standards and/or Universal Standards to add a requirement that Consumers be assessed for transportation needs</p>	<p>Tabled, keep on the agenda for next month.</p>	
<p>d) Review Universal Standards for sensitivity to and language regarding accessibility/ disability needs of RW consumers.</p>	<p>Tabled, keep on the agenda for next month.</p>	
8. New Business		
<p>a) None</p>		
9. Routine Business		
<p>a) None</p>		

Agenda Item	Action	Follow-up
10. Update Committee Work Plan		
a) Upcoming Trainings	<p>Include presentations related to developing strategies so that committee can be proactive in reviewing information and developing recommendations for the Priority Setting and Resource Allocation Committee (PSRAC) of the HPG.</p> <p>The work plan will start with gap analysis and HIV prevention services, hopefully in January 2023. Need to work with Dr. Tweeten to include Epidemiology when setting the timeline for training. Also include data on PrEP program and Hepatitis C elimination efforts.</p>	
11. Recommendations to HPG, HPG committees, and requests of recipient	None.	
12. Suggested items for the future committee agenda	None.	
13. Announcements	<p>HPG Orientation on Oct 20, 2022 from 2:00 PM – 4:00 PM. The flyer is in the packet.</p> <p>Truax Award Nominations are due by Oct 15, 2022.</p>	
14. Confirm next meeting date and time	Tuesday, November 1, 2022 at 11:30 AM Location: Zoom	
15. Adjournment	Meeting adjourned at 1:00 PM.	