



SAN DIEGO HIV PLANNING GROUP (HPG)  
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

**MEETING PACKET**

**THURSDAY, OCTOBER 10, 2024, 3:00 PM – 5:00 PM**

**Southeastern Live Well Center**

5101 Market St, San Diego, CA 92114

Tubman Chavez Room C

**The Charge of the Priority Setting and Resource Allocation Committee:** To review, analyze and consider available data and make recommendations to the HIV Planning Group based upon that data regarding service priorities, service delivery, and funding allocation by service category, including the commitment to addressing racial/ethnic disparities for Black/African American MSM (retention in care, viral load suppression), Latinx MSM (late and simultaneous diagnoses) and transgender/Non-Binary persons (lack of data and non-representative participation).

**TABLE OF CONTENTS**

Document	Page Number(s)
Directions and Parking Instructions to the Chula Vista Live Well Center	002
Conflict of Interest: Priority Setting & Resource Allocation Committee	003
10/10/2024 PSRAC Agenda	004 – 005
PSRAC Minutes from June 6, June 13, July 11, July 18, and July 25, 2024	006 - 031
Debriefing FY 25 Priority and Budget Allocation Process	032 - 033
2025 PSRAC Workplan	034 - 037
PSRAC Attendance	038
Monthly and Year-to-Date service utilization report	039
<b>Appendix</b>	
AB 2449: Table, Cause/Emergency Circumstance Information	041 – 043
HPG Orientation Flyer (English and Spanish)	044 – 045
Call for nominations 2024 Dr. Brad Truax Award Flyer (English and Spanish)	046 - 047
2024 Dr. Brad Truax Award Flyer (English and Spanish)	048 – 049

## Meeting Location & Directions:

### Priority Setting & Resource Allocation (PSRAC)

Thursday, October 10, 2024

3:00PM-5:00PM

Southeastern Live Well Center  
5101 Market St, San Diego, CA 92114  
Tubman Chavez Room C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

#### **FROM I-805 SOUTH:**

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

#### **FROM I-805 NORTH:**

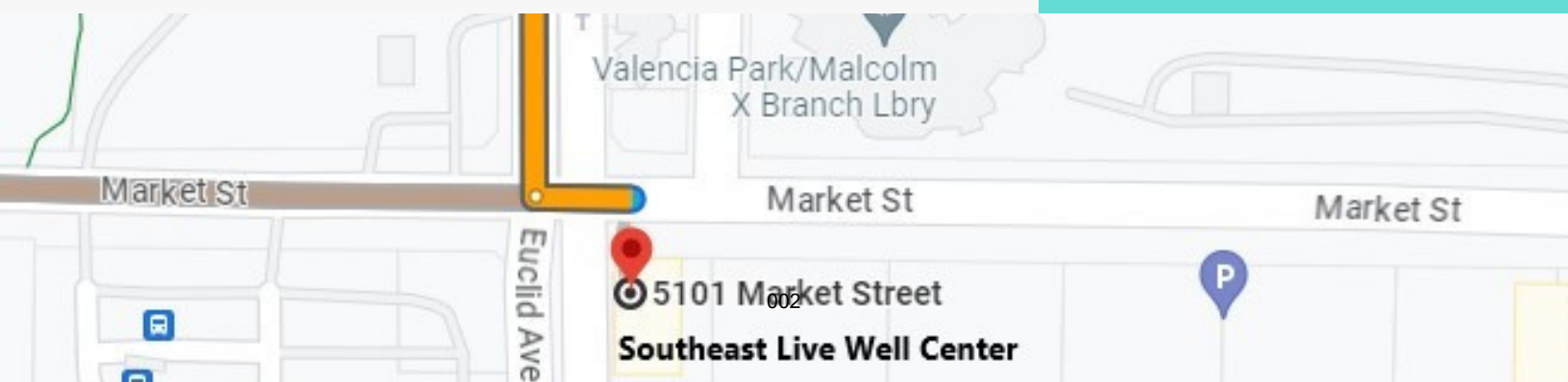
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



#### **PUBLIC TRANSPORTATION**

**MTS Trolley:**  
Orange Line

**MTS Bus Routes:**  
3, 4, 5, 13, 60, 916,  
917 and 955



**PSRAC CONFLICT OF INTEREST (COI) SHEET**

	Davenport, Beth	Fleming, Tyra	Garcia Bigley, Felipe	Highfill, Pamela	Jacobs Dr. Delores	Kubricky, Cinnamen	Mendoza Aguirre, Marco	Mueller, Chris	Van Brocklin, Rhea
CHS: WICYF*									
Early Intervention Services: Regional Services									
Early Intervention Services: Minority AIDS Initiative									
Home-Based Health Care Coordination									
Medical Case Management									
Mental Health: Groups / Therapy									
Mental Health: Counseling / Therapy									
Mental Health: Psychiatric Medication Management									
Non-Medical Case Management									
Oral Health									
Outpatient Ambulatory Health Services: Medical Specialty									
Outpatient Ambulatory Health Services: Primary Care									
Outreach Services									
Peer Navigation**									
Substance Use Disorder Treatment: Outpatient									
Substance Use Disorder Treatment: Residential									
Transportation: Assisted and Unassisted									
*Coordinated HIV Services for Women, Infants, Children, Youth and Families									
**Referral for Healthcare and Support Services									

**NO CONFLICT OF INTEREST (COI)**

Fleming, Tyra,

Jacobs, Delores A,

Kubricky, Cinnamen,

Aguirre Mendoza, Marco,

## PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, October 10, 2024, 3:00 PM – 5:00 PM  
Southeastern Live Well Center  
5101 Market St, San Diego, CA 92114  
Tubman Chavez Room C

### To participate remotely via Zoom:

<https://us06web.zoom.us/j/82979385521?pwd=ucUoVVtBupxbdBxothszYHHIP2luoC.1>

Join the meeting via phone: 1-669-444-9171 United States Toll

Meeting ID: 829 7938 5521

Password: PSRAC

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

### A quorum for this meeting is five (5)

**Committee Members:** Dr. Beth Davenport | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Pam Highfill | Dr. Delores Jacobs | Cinnamen Kubricky | Marco Aguirre Mendoza | Chris Mueller | Rhea Van Brocklin (Chair)

### ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair
2. Reminders
  - a. **Review of Committee Charge**
  - b. **Committee members' Conflicts of Interest:** Disclose areas of financial interest (e.g., employment); Refrain from participation in related votes.
  - c. **Areas NOT the purview of this committee:** Selection of contractors; contract details; how contractors implement contracted services (e.g., staff salaries). These are the sole purview of the Recipient.
  - d. **Focus on service priorities, not on specific service providers.**
  - e. **Rules for the meeting** (as necessary): Committee members are limited to two (2) minutes per comment and limited to two (2) comments per item; public comments are welcome at the beginning and prior to each agenda item, limited to two (2) minutes so that all have an opportunity to participate.
3. Public comment on non-agenda items (for members of the public)
4. Sharing our concerns (for committee members)
5. **ACTION:** Approve the PSRAC agenda for October 10, 2024
6. **ACTION:** Approve the PSRAC meeting minutes for June 6, June 13, July 11, July 18, and July 25, 2024
7. Old Business:
  - a. **ACTION:** Recommendations for how services should be delivered (service delivery recommendations/service directives) in FY 25 (March 1, 2025 – February 28, 2026)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

---

- 8. New Business:
  - a. Debrief the FY 25 priority setting and budget allocation process.
  - b. **ACTION:** Review and approve the 2025 PSRAC work plan
- 9. Routine Business:
  - a. Committee Attendance
  - b. Review Monthly and Year-to-Date expenditures and assess for recommended reallocations
  - c. 2024 Needs Assessment Survey of HIV Impact Update
  - d. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update
  - e. Review Monthly and Year-to-Date service utilization report
- 10. Suggested items for the future committee agenda
- 11. Announcements
  - Next meeting date: November 14, 2024, from 3:00 PM – 5:00 PM**
  - Location:** Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)
- 12. Adjournment

<b>Principles for PSRA Decision-Making Process</b>	<b>Criteria for the PSRA Decision-Making Process</b>
<p><b>Principles Guiding Decision Making</b> (Priorities should reflect the Principles)</p> <ol style="list-style-type: none"> <li>1. Decisions are made in an open, transparent process</li> <li>2. Decisions are based on documented needs (Needs assessment, etc.)</li> <li>3. Decisions are based on overall needs within the service area, not narrow single focus concerns</li> <li>4. Decisions include reports from the Needs Assessment committee of the HIV Planning Group.</li> <li>5. Services should be responsive to the epidemiology of HIV in San Diego, including demographics and region</li> <li>6. Services must be culturally and linguistically appropriate and responsive</li> <li>7. Services should focus on the needs of low-income, underserved, and disproportionately impacted populations</li> <li>8. Services should minimize disparities in the availability and quality of treatment for HIV/AIDS</li> <li>9. Equitable access to services should be provided across subpopulations and regions</li> </ol>	<p><b>Criteria for Priority Setting</b></p> <ol style="list-style-type: none"> <li>1. Documented Need based on:           <ol style="list-style-type: none"> <li>a. Epidemiology of San Diego epidemic (Epi data)</li> <li>b. Needs and unmet needs expressed in needs assessment, including the needs expressed by consumers, not in care and/or from historically underserved communities (Needs assessment data)</li> </ol> </li> <li>2. Minimize disparities in the availability and quality of treatment for HIV/AIDS (Demographic service utilization data compared to HIV/AIDS demographic)</li> <li>3. Quality, outcome effectiveness, and cost-effectiveness of services (Measured by service category outcomes, CQM, and client satisfaction data by service category)</li> <li>4. Consumer preferences or priorities for interventions or services, particularly for populations with severe need, historically underserved communities, or those who know their status but are not in care</li> <li>5. Consistency with the continuum of care</li> </ol>

For more information, visit our website at [www.sdplanning.org](http://www.sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, June 6, 2024, 1:00 PM – 4:00 PM  
County Administration Center  
1600 Pacific Hwy, San Diego, CA 92101 (Room 301)

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Dr. Beth Davenport | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Cinnamen Kubricky | Marco Aguirre Mendoza | Chris Mueller | Karla Quezada-Torres | Raul Robles | Rhea Van Brocklin (Chair) | Freddy Villafan | Pam Highfill  
**Committee Members Absent:** Regina Underwood

**MEETING MINUTES**

Agenda Item	Action	Follow-up
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:06 PM and noted an in-person quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Tyra Fleming read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	A committee member noted more participants from the community are needed for this meeting.	
5. <b>Action:</b> Review and approve the agenda for June 6, 2024	<b>Motion:</b> Approve the June 6, 2024 meeting agenda as presented. <b>Motion/Second/Count (M/S/C):</b> Fleming/Mueller/9-0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
6. <b>Action:</b> Review and approve the meeting minutes for May 9, 2024	<b>Action:</b> Review and approve the meeting minutes for May 9, 2024. <b>M/S/C:</b> Garcia-Bigley/Davenport/9-0 <b>Abstentions:</b> Quezada-Torres, Van Brocklin <b>Motion carries</b>	
7. Review follow-up items from the last meeting minutes	HPG Support Staff (SS) provided an update on the follow-up items:	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> <li>The Recipients' office will present on Minority AIDS Initiative (MAI) regional funds data at today's meeting.</li> <li>Dr. Tweeten will present data on the aging population and health issues.</li> </ul>	
<b>8. New Business</b>		
<p>a. <b>ACTION:</b> Recommendations for reallocations for FY 24 (the current fiscal year, March 1, 2024 – February 28, 2025).</p>	None	
<p>b. Integrated/Getting to Zero Plan – update</p>	<p>Tabled. Dr. Jacobs has prepared a document outlining the Getting to Zero processes, which will be reviewed at the next Steering Committee meeting and then at the HIV Planning Group (HPG) meeting.</p>	
<p>c. Review data on the HIV Care Continuum/Unaware Estimate and discuss findings</p> <ul style="list-style-type: none"> <li>i. Include data on RW clients vs. all clients</li> <li>ii. Include data on viral suppression rates in the African American/Black population (include RW clients vs. all clients)</li> </ul>	<p>Dr. Tweeten introduced a new Epidemiologist who joined her team and presented the indicated data. She noted that the County will be working on establishing an internal method for calculating and identifying unmet need estimates. The data and method currently provided by the Centers for Disease Control and Prevention (CDC) may not be the best way to identify unmet needs on the West Coast.</p> <p>A committee member requested more detailed data on African American women with HIV. Overall, Ryan White clients are more likely to be virally suppressed compared to the total population of people living with HIV (PLWH) in San Diego County.</p>	<p>Dr. Tweeten will pull specific data on African American women for the HIV Care Cascade data.</p>

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
d. Review data on Unmet Need Estimate and discuss findings	Dr. Tweeten provided an update on the Unmet Need Estimate.	
e. <b>ACTION:</b> Summarize/Finalize data on HIV Epidemiology	Dr. Ken Riley presented the key findings on HIV Epidemiology based on the data presented at the PSRAC meeting on May 9, 2024. The presentation and the key findings will be available on the HPG website shortly. <b>Motion:</b> Approve the 2024 Key Findings for HIV Epidemiology as presented. <b>M/S/C:</b> Jacobs/Quezada-Torres/10-0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	HPG SS will forward the document to the HPG and place it on the HPG website.
f. Presentation on Minority AIDS Initiative (MAI) funding and its uses for services in all regions	Maritza Herrera presented on the MAI funding and its utilization for services in all regions.	
g. <b>ACTION:</b> Review Co-occurring Conditions, Poverty, and Insurance data and discuss findings.	Tabled until June 13, 2024 meeting	
h. Review HRSA and Ryan White Part A guidelines (PCN 1602)	The committee reviewed the Health Resources and Services Administration (HRSA) Policy Clarification Notice (PCN) 1602, which outlines service category definitions. Patrick Loose clarified that the key findings document Key Findings Service Eligibility Criteria and Service Guidelines 2024, approved on April 11, 2024, must be updated regarding Oral Health Care, explicitly removing " Must have a referral from Ryan White Primary Care provider."	HPG SS will update the noted Key Findings document
<b>9. Routine Business</b>		
a. Committee Attendance	Reviewed	
b. 2024 Needs Assessment Survey of HIV Impact	The survey is still active, and data are being collected. The committee	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)



**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
Update	was asked to contact the HPG SS Lead at <a href="mailto:hpg.hhsa@sdcounty.ca.gov">hpg.hhsa@sdcounty.ca.gov</a> to coordinate survey pick-up across the county.	
c. Review Monthly and Year to Date expenditures and assess for recommended reallocations	There are no reports currently. Patrick Loose noted that the expenditure reports will be available in July.	
d. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	<p>This update provides the committee with information about the status of the PARS program and the number of clients it serves.</p> <p>As of May 31, 2024, for the PARS program:</p> <ul style="list-style-type: none"> <li>• 78 clients are currently on the waitlist</li> <li>• 3 previously enrolled</li> <li>• 4 new applicants</li> <li>• Demographics of clients on the waitlist: 78               <ul style="list-style-type: none"> <li>○ Gender: 56 male, 14 female, 8 transgender</li> <li>○ Race/ethnicity: 13 Black, 43 Hispanic/Latino, 20 white, 1 Asian, 1 American Indian</li> <li>○ Age: 45 over 45, 30 ages 31-44, 3 ages 18-30</li> <li>○ Central region 55, East 10, South 6, North 7</li> </ul> </li> <li>• 84 clients currently enrolled</li> </ul>	
e. Review Monthly and TYD service utilization report	The Recipients' Office updated on the total clients served in the Ryan White (RW) program and the current viral suppression load rates for RW clients.	
10. Suggested items for the PSRAC agenda	<p>At the June 13, 2024, meeting, the committee will review the following:</p> <ul style="list-style-type: none"> <li>• The 2021 Survey of HIV Impact and the 2021 Regional Community Meetings data.</li> <li>• The Key Findings on the Co-occurring Conditions.</li> </ul>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> <li>A summary of the Care Continuum/Viral Suppression data, Unmet Need Estimate and Unaware Estimate.</li> </ul>	
11. Announcements	<ul style="list-style-type: none"> <li>HPG members were encouraged to RSVP to the June 26, 2024, HPG Retreat quorum check.</li> <li>The Community Engagement Group will have several trainings/presentations in June and July. Committee members were encouraged to attend and to spread the word.</li> </ul>	
12. Next Meeting:	<p><b>Date:</b> Thursday, June 13, 2024, 1:00 PM - 4:00 PM  <b>Location:</b> County Administration Building, 1600 Pacific Hwy, San Diego, CA 92101 (Room 310 – BOS Chamber)</p>	
13. Adjournment	The meeting adjourned at 3:01 PM.	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, June 13, 2024, 1:00 PM - 4:00 PM  
**County Administration Center**  
**1600 Pacific Hwy, San Diego, CA 92101 (Room 301)**

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Dr. Beth Davenport | Felipe Garcia-Bigley | Pam Highfill | Dr. Delores Jacobs | Chris Mueller | Regina Underwood | Rhea Van Brocklin (Chair) | Freddy Villafan | Tyra Fleming (Co-Chair) (Just Cause) | Raul Robles (Just Cause)

**Committee Members Absent:** Marco Aguirre Mendoza | Cinnamen Kubricky | Karla Quezada-Torres

**MEETING MINUTES**

Agenda Item	Action	Follow-up
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:03 PM and noted that an in-person quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Felipe Garcia-Bigley read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	None	
5. <b>Action:</b> Review and approve the agenda for June 13, 2024	<b>Motion:</b> Approve the June 13, 2024 meeting agenda with the noted change: Approval of meeting minutes will be moved after the FY 25 priority setting and budget allocation process is completed. <b>Motion/Second/Count (M/S/C):</b> Jacobs/Mueller/9-0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
6. <b>Action:</b> Review and approve the minutes for June 6, 2024	The agenda item was moved to the September 2024 meeting.	All June and July meeting minutes will be reviewed and approved at the September

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
		12, 2024, meeting.
<b>7. New Business</b>		
<p>a. <b>ACTION:</b> Recommendations for reallocations for FY 24 (the current fiscal year, March 1, 2024 – February 28, 2025).</p>	None	The Recipient staff will provide a copy of the FY 23 final expenditure sheet at the July 11, 2024, meeting.
<p>b. Summarize/Finalize/Approve Key Finding data on HIV Care Continuum/Unaware Estimate.</p>	<p>Dr. Riley presented the key data findings for the HIV Care Continuum/Viral Suppression, the Unaware Estimate, the Unmet Need Estimate, and the Simultaneous Diagnosis to the committee.</p> <p><b>Motion:</b> Approve the 2024 Key Data Findings Care Continuum/Viral Suppression Document as presented.  <b>M/S/C:</b> Jacobs/Davenport/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p> <p><b>Motion:</b> Approve the 2024 Key Data Findings for Unaware Estimate/Unmet Need Estimate/Simultaneous Diagnoses as presented.  <b>M/S/C:</b> Garcia-Bigley/Jacobs/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	HPG Support Staff (SS) will give the committee members hard copies of the key findings at the July meeting.
<p>c. Review information on <b>non-Ryan White services in the community, esp. mental health and drug and alcohol services)</b></p>	<p>Dr. Riley reviewed the key findings of San Diego Mental Health and Substance use treatment services with a particular focus on HIV/People Living with HIV (PLWH)/LGBTQ Competencies.</p>	HPG SS will update the Key Findings San Diego County Mental Health and Substance Use Treatment Services with a particular focus

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p><b>Motion:</b> Approve as presented with additional edits by PSRAC members to be included.  <b>M/S/C:</b> Villafan/Highfill/9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	<p>on HIV/PLWH/LGBQ competencies, including additional information to be provided by Dr. Beth Davenport and Felipe Garcia-Bigley. b</p>
<p>d. Review data on <b>Co-occurring Conditions, Poverty, and Insurance</b> and discuss findings</p>	<p>Data will not be available until the July 11, 2024 meeting</p>	<p>HPG SS will move the item to the July 11, 2024, agenda</p>
<p>e. Review the Preliminary 2024 <b>Survey of HIV Impact of the Needs Assessment</b>, discuss findings (including Out-Of-Care data), and review the <b>2021 Survey of HIV Impact</b>.</p>	<p>The HPG SS presented a comprehensive review of the current 2024 Needs Assessment Survey of HIV Impact to the committee, ensuring that all members were fully informed and involved in the discussion.</p> <ul style="list-style-type: none"> <li>• The most responses and lack of responses from specific San Diego County regions by zip code</li> <li>• The correlation between the 2023 HIV diagnoses versus the 2024 survey responses.</li> <li>• The committee, showing their commitment, raised concerns about the lack of responses. It was recommended that HPG members and HPG SS continue outreach or plan a different solution to motivate the San Diego HIV demographic to take the surveys.</li> <li>• Is there an outreach task force to promote this survey? If the response rate is low, consider</li> </ul>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	repeating the survey next year. <ul style="list-style-type: none"> <li>• HPG and committee members can collaborate with community organizations and separately offer incentives to consumers for completing the forms.</li> <li>• The committee also reviewed the previously approved 2021 Survey of HIV Impact Report.</li> </ul>	
f. Review, summarize, and finalize data on <b>regional focus groups</b> and <b>Getting to Zero (GTZ) Action Plan Community Feedback Report</b> and discuss findings	The committee reviewed the 2021 regional focus group data (as regional community meetings did not occur this year). <ul style="list-style-type: none"> <li>• Dr. Jacobs provided a summary of the GTZ progress. All action items for the PSRAC were completed.</li> </ul>	
<b>8. Routine Business</b>		
a. Committee Attendance	Reviewed	
b. Review Monthly and Year to Date expenditures and assess for recommended reallocations	The expenditure report will be available at the next meeting.	
c. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	No new updates since the report at the June 6, 2024, PSRAC meeting.	
d. Review Monthly and TYD service utilization report	No new updates since the report at the June 6, 2024, PSRAC meeting.	.
9. Suggested items for the PSRAC agenda	<ul style="list-style-type: none"> <li>• Review the Co-occurring Conditions data at the July 11, 2024, meeting.</li> <li>• HPS SS will update the PSRAC Work Plan and Needs Assessment Survey of HIV Impact, create Key Findings by</li> </ul>	Recipient staff will provide the Co-Occurring Conditions data at the next meeting.  HPG SS will update the key

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	Service Category and an Overall Key Findings summary, and combine all the essential data findings into a Combined data set for the committee to review.	findings in the documents.
10. Announcements	None	
11. Next Meeting:	<b>Date:</b> Thursday, July 11, 2024, 1:00 PM - 4:00 PM <b>Location:</b> County Administration Building 1600 Pacific Hwy, San Diego, CA 92101 (Room 402 A)	
12. Adjournment	The meeting adjourned at 2:43 PM.	

DRAFT

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, July 11, 2024, 1:00 PM – 4:00 PM  
 County Administration Center  
 1600 Pacific Hwy, San Diego, CA 92101  
 (Room 310 – BOS Chambers)

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Dr. Beth Davenport | Cinnamen Kubricky | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Marco Aguirre Mendoza | Chris Mueller | Raul Robles | Rhea Van Brocklin (Chair) | Pam Highfill | Freddy Villafan

**Committee Members Absent:** Karla Quezada-Torres | Regina Underwood

**MEETING MINUTES**

Agenda Item	Action	Follow-up
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:03 PM and noted that an in-person quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Chris Mueller read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	A committee member has the following concerns: utility rates are increasing, and a consumer passed away recently without care.	
5. <b>Action:</b> Review and approve the agenda for July 11, 2024	<b>Motion:</b> Approve the July 11, 2024 meeting agenda as presented. <b>Motion/Second/Count (M/S/C):</b> Garcia-Bigley/Highfill/10-0  <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
6. Review follow-up items from the last meeting	HPG Support Staff (HPG SS) noted that one of the follow-up items concerns the co-occurring condition key findings and will be reviewed today. Minor changes to the combined key findings document will be presented at the July 18, 2024, meeting. All drafts are	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)



**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	available in the meeting materials packet.	
<b>7. New Business</b>		
<p>a. <b>ACTION:</b> Recommendations for reallocations for FY 24 (the current fiscal year, March 1, 2024 – February 28, 2025).</p>	None	The Recipients' Office will have reallocation recommendations at the July 18, 2024, meeting.
<p>b. <b>ACTION:</b> Approve the Board Letter regarding accepting HIV services grant funding, extending the STI service agreement, and applying for future funding opportunities.</p>	No PSRAC action is needed to approve the Board letter, but it will be presented as an action at the July 24, 2024, HPG meeting.	The Recipients' Office will review the Board Letter at the HPG meeting on July 24, 2024.
<p>c. <b>ACTION:</b> Review/summarize any available additional data, including key findings by service category and overall key findings</p>	<p><b>Motion:</b> Approve the draft key findings by service category and the overall key findings. <b>M/S/C:</b> Fleming/Aguirre/10-0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b></p>	
<p>d. <b>ACTION:</b> Review data on <b>Co-occurring Conditions, Poverty, and Insurance</b> and discuss findings</p>	<p>Dr. Ken Riley summarized the data on co-occurring conditions, poverty, and insurance among people living with HIV. The Health Resources and Services Administration (HRSA) asks for the data annually. A committee member asked if the data on women's conditions related to gynecology are available. It was noted that the MPOX number may be outdated. Recipients' Office: It is recommended that you update the number and note the date of the change, as it changes regularly. <b>Motion:</b> Approve with a revision to update Monkeypox to Mpox, add a date to the data on Mpox, and</p>	<p>HPG SS can provide data on all Ryan White women who have gynecological appointments, which differs from data solely from one clinic.  HPG SS will update the term Monkeypox to MPOX and make the other recommended changes</p>

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p>locate more updated data on people living with HIV using Fentanyl.  <b>M/S/C:</b> Garcia-Bigley/Mueller/8-0  <b>Discussion:</b> A committee member expressed concern about the availability of Fentanyl data and has requested that a more updated rate be found and added.  <b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	
<p>e. <b>ACTION:</b>                      Recommendations with justifications to HIV Planning Group for service priority ranking and how services should be organized and delivered in FY 25 (March 1, 2025 – February 28, 2026)</p>	<p><b>Motion:</b> Approve FY25 priority rankings as the same for FY 24, with the exceptions of moving Housing: Partial Assistance Rental Subsidy (PARS) to priority #7 and Emergency Housing to priority #9. Rationale: The current data does not differ much from last year’s data.  <b>M/S/C:</b> Jacobs/Robles/5-0  <b>Abstentions:</b> Davenport, Garcia-Bigley, Highfill, Mueller, Van Brocklin, Villafan  <b>Motion carries</b></p>	<p>HPG SS will clarify if standards have been set for service delivery</p>
<p>f. <b>ACTION:</b> Complete recommendations with justifications for changes in funding allocations in level and reduction-funding scenarios FY 25 (March 1, 2025 – February 28, 2026)</p>	<p><b>Motion:</b> Approve 2024 priority rankings for 2025 as is, with the exceptions of moving Housing: Partial Assistance Rental Subsidy (PARS) to priority #7, Housing Location, Placement and Advocacy Services to priority #8, and Emergency Housing to priority #9  <b>Motion/Second/Count (M/S/C):</b>  <b>Jacobs/Robles/5-0</b>  <b>Discussion: The current data doesn’t differ much from previous data, aside from minimal changes</b>  <b>Abstentions:</b> Davenport, Garcia-Bigley, Mueller, Highfill, Van Brocklin, Villafan  <b>Motion carries</b></p>	
<p><b>8. Routine Business</b></p>		
<p>a. Committee Attendance</p>	<p>The committee reviewed the attendance summary.</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
b. Review Monthly and Year to Date expenditures and assess for recommended reallocations	The Recipients' Office provided a brief overview but will give members a more thorough presentation, with printed hard copies of the expenditure sheets, by next week's meeting.	The Recipients' Office will review this more thoroughly during the next meeting.
c. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	<p>This update provides the committee with information about the status of the PARS program and the number of clients it serves.</p> <p>As of July 1, 2024, PARS report:</p> <ul style="list-style-type: none"> <li>• 79 is currently on the waitlist</li> <li>• 15 previously enrolled</li> <li>• 3 new applicants</li> <li>• Demographics of clients on the waitlist: 79</li>   <li>• Gender: 57 male, 14 female, 8 transgender</li>   <li>• Race/ethnicity: 14 Black, 42 Hispanic/Latino, 20 white, 2 Asian, 1 American Indian</li>   <li>• Age: 45 over 45, 31 ages 31-44, 3 ages 18-30</li>   <li>• Central region 56, East 10, South 6, North 7</li>   <li>• 81 currently enrolled</li> </ul>	
d. Review Monthly and TYD service utilization report	Reviewed	
9. Suggested items for the PSRAC agenda	The committee agreed to change next week's July 18, 2024, meeting to 1:30 - 4:30 PM.	
10. Announcements	<ul style="list-style-type: none"> <li>• Every five years, the Office of Housing and Urban Development (HUD) mandates the completion of a Consolidated Plan for housing entitlement programs. These programs</li> </ul>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p>include the Community Development Block Grant, Housing Opportunity for Persons with AIDS, HOME Investment Partnership Program, and Emergency Solutions Grant. HUD requires public feedback on the allocation of these program funds. During community meetings, the public provides input on how the county should invest its entitlement funds. The Housing Department will then prioritize these recommendations to guide our funding decisions. HPG members and participants are encouraged to attend.</p> <ul style="list-style-type: none"> <li>• A committee member expressed thanks and gratitude for Dr. Wooten’s service.</li> <li>• A public member invited everyone to the Happyville exercise next Wednesday, July 17, 2024 at the Community Engagement Group (CEG) meeting.</li> </ul>	
<p>11.Next Meeting:</p>	<p><b>Date:</b> Thursday, July 18, 2024, 1:00 PM - 4:00 PM  <b>Location:</b> County Administration Building 1600 Pacific Hwy, San Diego, CA 92101 (Room 402 A)</p>	
<p>12.Adjournment</p>	<p>The meeting adjourned at 3:13 PM.</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, July 18, 2024, 1:30 PM – 4:30 PM  
County Administration Center  
1600 Pacific Hwy, San Diego, CA 92101  
(Room 402 A)

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Committee Members Present: Dr. Beth Davenport | Tyra Fleming (Co-Chair) | Pam Highfill | Dr. Delores Jacobs Cinnamen Kubricky | Marco Aguirre Mendoza | Chris Mueller| Karla Quezada-Torres | Rhea Van Brocklin (Chair) | Freddy Villafan

**Committee Members Absent:** Felipe Garcia-Bigley | Raul Robles | Regina Underwood

**MEETING MINUTES**

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:31 PM and noted that an in-person quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Tyra Fleming read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	<p>A member of the public mentioned the following, with an interest in addressing the needs of women:</p> <ul style="list-style-type: none"><li>• Increase allocation to the Emergency Rental Assistance Program (EARP) throughout the month, not just the first 10 days</li><li>• Fund EARP for security deposit</li><li>• Increase allocation to Partial Assistance Rental Subsidy (PARS) program to move people up on the waiting list</li><li>• Have home-delivered meals begin on the third day after referral.</li><li>• Increase funding for PRONTO card services</li></ul> <p>A member of the public noted that the Committee Charge there has no language regarding the prioritization of women. If women are not included in</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p>the language of the mission statement, they may not feel included and may not attend these meetings. Can the committee charge be amended to include women in a future meeting?</p> <p>A member of the public noted that some of the care provided to women is via peer navigation, which bridges clients and service providers, particularly women. A decrease in allocation to peer navigation or outreach is not recommended.</p>	
<p>4. Sharing our concerns (for committee members)</p>	<p>A committee member shared the following:</p> <ul style="list-style-type: none"> <li>• Honored their friend who had passed away recently and was a long-term survivor</li> <li>• Sought help from a close friend</li> <li>• Recommended help for all who are seeking housing, not just those who are on PARS.</li> </ul> <p>A committee member asked members to be mindful and respectful as people share personal stories and agree to disagree, keeping in mind that we all share the same goal.</p> <p>A committee member recommended more inclusive language in messaging so everyone can feel included.</p>	
<p>5. <b>Action:</b> Review and approve the agenda for July 18, 2024</p>	<p><b>Motion:</b> Approve the July 18, 2024 Meeting agenda as presented.  <b>Motion/Second/Count (M/S/C):</b> Fleming/Aguirre Mendoza 9-0  <b>Abstentions:</b> Van Brocklin  <b>Motion: Carries</b></p>	
<p><b>6. New Business</b></p>		
<p>a. <b>ACTION:</b>                      Recommendations for reallocations for FY 24 (the current fiscal year, March 1, 2024 – February 28, 2025).</p>	<p><b>Motion:</b> Decrease Outreach by <b>\$20,000</b>, from <b>\$311,666</b> to <b>\$291,66</b> and Decrease Peer Navigation by <b>\$40,000</b>, from <b>\$300,000</b> to <b>\$260,000</b>.  <b>Motion/Second/Count (M/S/C):</b> Quezada-Torres/Mueller 5/2  <b>Abstentions:</b> Davenport, Van Brocklin  <b>Motion carries</b></p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p><b>Motion:</b> Decrease Mental Health Services by <b>\$90,000</b>, from <b>\$900,000</b> to <b>\$810,000</b>.  <b>Motion/Second/Count (M/S/C):</b> Quezada-Torres/ Villafan 5/4  <b>Abstentions:</b> Davenport, Van Brocklin  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Increase Outpatient Substance Use Treatment by <b>\$53,000</b>, from <b>\$260,127</b> to <b>\$313,127</b>.  <b>Motion/Second/Count (M/S/C):</b> Aguirre Mendoza/ Mueller 7/0  <b>Abstentions:</b> Highfill, Van Brocklin, Villafan  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Increase Transportation by <b>\$29,000</b>, from <b>\$122,830</b> to <b>\$151,830</b>.  <b>Motion/Second/Count (M/S/C):</b> Aguirre Mendoza/ Quezada-Torres 5/0  <b>Abstentions:</b> Muller, Van Brocklin, Villafan  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Increase Emergency Financial Assistance by <b>\$25,000</b>, from <b>\$36,856</b> to <b>\$61,856</b>.  <b>Motion/Second/Count (M/S/C):</b> Highfill/ Villafan 7/0  <b>Abstentions:</b> Muller, Van Brocklin  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Increase Partial Assistance Rental Subsidy (PARS) by <b>\$43,00</b> from <b>\$807,507</b> to <b>\$850,507</b>.  <b>Motion/Second/Count (M/S/C):</b> Aguirre Mendoza/ Villafan 7/0  <b>Abstentions:</b> Highfill, Muller, Van Brocklin  <b>Motion carries</b></p>	
<p>b. <b>ACTION:</b>  Recommendations for budget allocations in level-funding and reduction-funding scenarios for FY</p>	<p><b>Motion:</b> Level funding to <b>Outpatient Ambulatory Health Services: Primary Care (priority #1)</b> at <b>\$1,102,630</b>  <b>Motion/Second/Count (M/S/C):</b> Highfill/Aguirre Mendoza 7/0  <b>Abstentions:</b> Mueller/ Van Brocklin  <b>Motion carries</b></p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
25 (March 1, 2025 – February 28, 2026).	<b>Motion:</b> Level funding to <b>Outpatient Ambulatory Health Services: Medical Specialty (priority #2)</b> at \$195,000 <b>Motion/Second/Count (M/S/C):</b> Kubricky/Villafan 4/3 <b>Abstentions:</b> Mueller/ Van Brocklin <b>Motion carries</b>	
	<b>Motion:</b> Level funding to <b>Oral Health (priority #3)</b> at \$160,940 <b>Motion/Second/Count (M/S/C):</b> Quezada-Torres/ Fleming 9/0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
	<b>Motion:</b> Level funding to <b>Medical Case Management (priority #4)</b> at <b>\$1,151,853</b> and Level funding to <b>Non-Medical Case Management (priority #5)</b> at <b>\$392,021</b> <b>Motion/Second/Count (M/S/C):</b> Jacobs/ Kubricky 6/0 <b>Abstentions:</b> Davenport /Muller /Van Brocklin <b>Motion carries</b>	
	Continue with FY 25 allocations at the next meeting.	HPG SS will send the most recent funding allocation worksheet to all members and make the font bigger on the HPG FY 25 Part A & MAI Allocation Worksheet
c. <b>ACTION:</b> Recommendations for how services should be delivered (service delivery	Tabled	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)



**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
recommendations/service directives) in FY 25 (March 1, 2025 – February 28, 2026)		
<b>7. Routine Business</b>		
a. Committee Attendance	Tabled	
b. Review Monthly and Year to Date expenditures and assess for recommended reallocations	Tabled	
8. Suggested items for the PSRAC agenda	None	
9. Announcements		
10. Next Meeting:	<b>Date:</b> Thursday, July 25, 2024, 1:00 PM - 4:00 PM <b>Location:</b> Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Room A)	
11. Adjournment	The meeting adjourned at 4:24 PM.	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**



Thursday, July 25, 2024, 1:00 PM – 4:00 PM  
**Southeastern Live Well Center**  
**5101 Market Street, San Diego, CA 92114**  
**(Tubman Chavez Room A)**

**A quorum for this meeting is seven (7)**

**Committee Members Present:** Committee Members Present: Dr. Beth Davenport | Cinnamen Kubricky | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | | Marco Aguirre Mendoza | Chris Mueller | Raul Robles | Rhea Van Brocklin (Chair) | Karla Quezada-Torres | Raul Robles | Regina Underwood

**Committee Members Absent:** Pam Highfill | Freddy Villafan

**MEETING MINUTES**

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
1. Call to order	Rhea Van Brocklin called the meeting to order at 1:01 PM and noted that a quorum was established.	
2. Reminders	Rhea Van Brocklin reviewed conflicts of interest. Beth Devonport read the Committee Charge.	
3. Public Comment on non-agenda items (for members of the public)	A consumer raised concerns regarding PARS and used the outdated 2019 value of the fair market rents instead of the current one. This letter was sent on January 22, 2024, to HPG	HPG SS coordinated with the Recipients Office to reply to this consumer, Sasha Lippman
4. Sharing our concerns (for committee members)	A Committee Member announced that our California governor had issued an executive order to remove homeless encampments. Please be mindful that many will not be seeking medical treatment but housing. Therefore, some individuals will go without treatment.	
5. <b>Action:</b> Review and approve the agenda for July 25, 2024	<b>Motion:</b> Approve the July 25, 2024 meeting agenda as presented. <b>Motion/Second/Count (M/S/C):</b>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<b>Discussion:</b> <b>Abstentions:</b> Rhea Van Brocklin <b>Motion carries</b>	
<b>6. New Business</b>		
a. <b>ACTION:</b> Complete recommendations for budget allocations in level-funding and reduction-funding scenarios for FY 25 (March 1, 2025 – February 28, 2026).		
	<b>Motion:</b> Level – funding <b>Non-Medical Case Management for Housing (priority #6)</b> at \$200,000 <b>Motion/Second/Count (M/S/C):</b> Jacobs/Garcia-Bigley/ 8-0 <b>Abstentions:</b> Van Brocklin/ Kubricky <b>Motion carries</b>	
	<b>Motion:</b> Level – funding <b>Housing: Partial Assistance Rental Subsidy (PARS) (priority #7)</b> at \$850,507 <b>Motion/Second/Count (M/S/C):</b> Davenport /Muller/ 9 -0 <b>Abstentions:</b> Van Brocklin <b>Motion carries</b>	
	<b>Motion:</b> Level – funding <b>Housing Location, Placement, and Advocacy Services (priority # 8)</b> at \$100,000 <b>Motion/Second/Count (M/S/C):</b> Jacobs/Garcia-Bigley/ 9-1 <b>Abstentions:</b> Van Brocklin/ Underwood/Davenport <b>Motion carries</b>	
	<b>Motion:</b> Increase funding by \$58,515 from \$ 1,183,515 to 1,250,000. <b>Housing: Emergency Housing (priority #9)</b> <b>Motion/Second/Count (M/S/C):</b> Aguirre-Mendoza <b>Motion failed due to lack of a second motion.</b>	

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p><b>Motion: Increase - Housing: Emergency Housing (priority #9) by \$25,000 from \$1,183,515 to \$1,208,515</b>  <b>Motion/Second/Count (M/S/C):</b>                      Fleming/Robles/3-7  <b>Motion fails</b></p> <p><b>Motion: Level - Housing: Emergency Housing (priority #9) at \$1,183,515</b>  <b>Motion/Second/Count (M/S/C):</b>                      Muller/Davenport/10-0  <b>Abstentions: Van Brocklin /Underwood</b>  <b>Motion carries</b></p>	
	<p><b>Motion: Level – funding Mental Health: Counseling/Therapy (priority # 10) at \$810,000</b></p> <p><b>Motion/Second/Count (M/S/C):</b>                      Fleming/ Aguirre Mendoza /6- 0  <b>Abstentions: Van Brocklin/ Davenport/ Garcia-Bigley/ Underwood/ Muller/</b>  <b>Motion carries</b></p>	
	<p><b>Motion: Level–funding Substance Use Treatment Services: Outpatient (priority #11) at \$313,127</b>  <b>Motion/Second/Count (M/S/C):</b>                      Davenport/Jacobs/ 8-0  <b>Abstentions: Van Brocklin / Underwood/ Garcia-Bigley</b>  <b>Motion carries</b></p>	
	<p><b>Motion: Level – funding Mental Health: Psychiatric Medication Management (priority 12#) at \$6,000</b>  <b>Motion/Second/Count (M/S/C):</b>                      Jacobs/Kubricky/8 - 0  <b>Abstentions: Van Brocklin/ Garcia-Bigley/ Mueller</b>  <b>Motion carries</b></p>	
	<p><b>Motion: Level–funding Coordinated HIV Services for Women, Infants, Children, Youth, and Families (CHS: WICYF) (priority #13) at \$993,157</b>  <b>Motion/Second/Count (M/S/C):</b>                      Jacobs/ Quezada-Torres /10-0</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p><b>Abstentions:</b> Van Brocklin  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Level-funding <b>Early Intervention Services (EIS): Regional Services (priority #14)</b> at \$790,000  <b>Motion/Second/Count (M/S/C):</b> Jacobs/Davenport/ 7-1  <b>Abstentions:</b> Van Brocklin/ Garcia-Bigley/ Underwood  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Approve level funding for Health Education and Risk Reduction (Stand Alone) (priority #15) at \$0; level funding for Peer Navigation (Referral for Health Care and Support Services) (priority #16) at \$260,000; level funding for Psychosocial Support Services (priority #17) at \$46,744; level funding for Substance Use Treatment Services: Residential (priority #18) at \$0; and level funding for Home-based Care Coordination (priority #19) at \$228,500.  <b>Motion/Second/Count (M/S/C):</b> Jacobs/Muller/ 8-0  <b>Abstentions:</b> Van Brocklin/ Underwood/ Garcia-Bigley  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Approve level funding for Transportation: Assisted and Unassisted (priority #20) at \$151,830; level funding for Food Services: Home-Delivered Meals (priority #21) at \$536,073; level funding for Medical Nutrition Therapy (priority #22) at \$35,542; level funding for Legal Services (priority #23) at \$285,265; and level funding for Emergency Financial Assistance (priority #24) at \$61,856.  <b>Motion/Second/Count (M/S/C):</b> Jacobs/Muller/7-0  <b>Abstentions:</b> Van Brocklin/ Underwood/Garcia-Bigley/Davenport  <b>Motion carries</b></p>	
	<p><b>Motion:</b> Approve level funding for Home Health Care (priority #25) at \$0;</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Agenda Item	Action	Follow-up
	<p>level funding for Early Intervention Services: HIV Counseling and Testing (priority #26) at \$0; level funding for Cost-Sharing Assistance (priority #27) at \$0; and level funding for Hospice (priority #28) at \$0.</p> <p><b>Motion/Second/Count (M/S/C):</b> Davenport/Robles/ 10-0</p> <p><b>Abstentions:</b> Van Brocklin</p> <p><b>Motion carries</b></p>	
	<p><b>Motion:</b> Approve level funding for Minority Health Initiative (MAI) funding at \$674,238, with \$574,238 to Multidisciplinary Teams and \$100,000 to Emergency Housing.</p> <p><b>Motion/Second/Count (M/S/C):</b> Jacobs/ Aguirre Mendoza / 8-1</p> <p><b>Abstentions:</b> Van Brocklin/ Underwood/Garcia-Bigley</p> <p><b>Motion carries</b></p>	
	<p><b>Motion:</b> For the FY 25 reduction funding scenario, approve a decrease in funding for Outpatient Ambulatory Health Services: Primary Care (priority #1) by 1% (\$98,546) of the FY 24 Ryan White Part A from \$1,102,630 to \$1,004,084.</p> <p><b>Motion/Second/Count (M/S/C):</b> Quezada-Torres/Jacobs/ 7-0</p> <p><b>Abstentions:</b> Van Brocklin/ Muller/Underwood/Garica-Bigley</p> <p><b>Motion carries</b></p>	
<p>a. <b>ACTION:</b> Recommendations for how services should be delivered (service delivery recommendations/service directives) in FY 25 (March 1, 2025 – February 28, 2026)</p>	<p>Tabled this until the next meeting</p>	
<p><b>7. Routine Business</b></p>		
<p>a. Committee Attendance</p>	<p>Reviewed</p>	
<p>b. Review Monthly and Year to Date expenditures and</p>	<p>None</p>	

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
You may also visit our website at [sdplanning.org](http://sdplanning.org)

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
assess for recommended reallocations		
8. Suggested items for the PSRAC agenda	None	
9. Announcements	<ul style="list-style-type: none"> <li>• A clinical trial by Gilead found that P-Rep is 100% effective with two annual injections. The testing was conducted in the Sub-Saharan and included women’s demographics.</li> <li>• The HPG Meeting will be held on August 7, 2024, and August 14, 2024, from 2 to 5 p.m.</li> </ul>	
10. Next Meeting:	<p><b>Date:</b> September 12, 2024, 3:00 PM - 5:00 PM</p> <p><b>Location:</b> Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Room A)</p>	
11. Adjournment	The meeting adjourned at 3:48 PM.	

DRAFT

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
 You may also visit our website at [sdplanning.org](http://sdplanning.org)

## Debrief of FY 25 Priority Setting and Resource Allocation (PSRA) Process

The following questions are related to the FY 25 PSRA process (*completed in July 2024*):

<b>1. What worked about this year's process?</b>	
<b>2. What could be improved for next year?</b>	
a. Stakeholders/participants/consumer involvement	
b. Pace	
c. Data available	
d. Materials	
e. Process	
f. Interaction	
g. Other	

The following information is provided for reference and is related to the FY 24 PSRA process (*completed in August 2023*):

	<b>Last Year's (FY 24) Comments</b>
<b>1. What worked about the FY 24 PSRA process?</b>	<ul style="list-style-type: none"> <li>a. Collaboration between provider and consumer was respectful and friendly.</li> <li>b. Members preferred the longer meetings instead of the weekly meetings.</li> <li>c. The use of the Board of Supervisors' Chambers location was perfect due to the equipment.</li> <li>d. Using the individual screens to see the data was useful.</li> </ul>



## Debrief of FY 25 Priority Setting and Resource Allocation (PSRA) Process

- e. Kudos to the HPG Staff for ensuring Member participation.
- f. Kudos to the HPG Staff for the data presentations, explaining in detail, and answering questions.

	Last Year's (FY 24) Recommendations / Comments	Addressed? Yes / No	How were last year's comments addressed?
<b>2. What could be improved for next year?</b>	a. Paperwork fonts/dot points could be a little brighter.	Yes	<i>This year, the HPG Support Staff created large copies of the budget worksheet for easy reading.</i>
	b. Some meetings could be spread out to increase consumer involvement.	Yes	<i>The meetings were evenly spread throughout June and July, and other committee members were encouraged to remember that the public should participate.</i>
	c. The spreadsheet was challenging to read and understand.	Yes	<i>This year, the HPG Support Staff created large copies of the budget worksheets for easy reading. The HPG SS reviewed the budget worksheets and answered all questions regarding their design and function.</i>
	d. Rather than reissuing whole packets, reissue segments.	Yes	<i>As information became available to the staff, it was sent to members/participants as separate updates.</i>
	e. Schedule meetings located at Southeast, South Bay, Hillcrest, and/or North Park locations to increase consumer participation	No	<i>Spaces for meetings in other regions were not readily available during the priority setting and resource allocations (psra) process timeframe. Staff will look for outlying spaces for future psra meetings.</i>

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

**CY 2025 WORKPLAN**

MEETING DATE	GOAL	OBJECTIVES
January 9, 2025	Reports: 1. PARS Report 2. Monthly Report Review	<ul style="list-style-type: none"> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
February 13, 2025	<i>No meeting scheduled</i>	
March 13, 2025	Data: 1. <b>Co-occurring Conditions, Poverty, and Insurance</b> 2. Integrated/Getting to Zero Plan  Reports: 1. PARS Report 2. Monthly Report Review	<ul style="list-style-type: none"> <li>• Address change in FY 25 Part A funding (if needed)</li> <li>• Review the Statewide Integrated Plan goals related to PSRAC</li> <li>• Review the status of the goals in the Getting to Zero (GTZ) Community Engagement Plan related to PSRAC.</li> <li>• Review data on <b>Co-occurring Conditions, Poverty, and Insurance</b> and discuss findings</li> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
April 10, 2025	<i>No meeting scheduled</i>	
May 8, 2025	Data: 1. Regional distribution of <b>RWTEA Part A/B Services</b> 2. <b>Ryan White Service Eligibility Criteria</b> 3. <b>HIV/AIDS Epidemiology</b>  Reports: 1. PARS Report 2. Monthly Report Review	<ul style="list-style-type: none"> <li>• Address change in FY 25 Part A funding (if needed)</li> <li>• Summarize data on Co-occurring Conditions, Poverty and Insurance.</li> <li>• Review updated <b>HIV/AIDS Epidemiology Data</b> and discuss findings (if available)</li> <li>• Review data on <b>the regional distribution of RWTEA Part A/B services</b> and discuss findings</li> <li>• Review data on <b>Ryan White's service eligibility criteria &amp; other service guidelines</b> and discuss findings</li> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
June 12, 2025  3 hours	Data: 1. <b>HIV Care Continuum</b>	<ul style="list-style-type: none"> <li>• Review data on the <b>HIV Care Continuum/Unaware Estimate</b> and discuss findings                             <ul style="list-style-type: none"> <li>○ Include data on <b>RW clients vs. all clients</b></li> </ul> </li> </ul>

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

**CY 2025 WORKPLAN**

	<p><b>2. Unmet Needs Estimate/Unaware Estimate</b></p> <p>Reports: 1. PARS Report 2. Monthly Report Review</p>	<ul style="list-style-type: none"> <li>○ Include data on <b>viral suppression rates</b> (include RW clients vs. all clients)</li> <li>● Review data on <b>Unmet Need Estimate and Unaware Estimate</b> and discuss findings</li> <li>● Summarize/Finalize Key Findings data on HIV Epidemiology</li> <li>● Summarize/Finalize Key Findings data on Regional distribution of Ryan White Part A/B services</li> <li>● Summarize/Finalize Key Finding data on Service Eligibility Criteria</li> <li>● Presentation on <b>Minority AIDS Initiative (MAI) funding</b> and its uses for services in all regions</li> <li>● Review <b>HRSA and Ryan White Part A guidelines (PCN 1602)</b></li> <li>● Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
<p>June 26, 2025</p> <p>3 hours</p>	<p>Data:</p> <ol style="list-style-type: none"> <li>1. <b>Non-RW Services in the Community</b></li> <li>2. <b>2024 Survey of HIV Impact from the Needs Assessment</b></li> <li>3. <b>Regional Focus Groups data</b></li> <li>4. <b>HIV Care Continuum / Unaware Estimate/Unmet Need Estimate</b></li> <li>5. <b>RWTEA Part A Services</b></li> </ol> <p>Reports: 1. PARS Report 2. Monthly Report Review</p>	<ul style="list-style-type: none"> <li>● Summarize/Finalize Key Findings data on HIV Care Continuum/Unaware Estimate</li> <li>● Summarize/Finalize Key Finding data on Unmet Need Estimate and Unaware Estimate</li> <li>● <b>Review information on non-Ryan White services in the community</b>, esp. <b>mental health and drug and alcohol services</b> (The county's budget includes some of this detail) <a href="https://www.sandiegocounty.gov/openbudget/">https://www.sandiegocounty.gov/openbudget/</a></li> <li>● Review 2024 <b>Survey of HIV Impact of the Needs Assessment</b> and discuss findings (including Out-Of-Care data)</li> <li>● Review, summarize, and finalize data on <b>regional focus groups</b> and <b>GTZ Action Plan Community Feedback Report</b> and discuss findings</li> <li>● Summarize YTD data on service utilization and discuss findings</li> <li>● PARS Report criteria and other service guidelines</li> <li>● Review service categories that underspend (monthly)</li> <li>● Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
<p>July 10, 2025</p> <p>3 hours</p>	<p>Data:</p> <ol style="list-style-type: none"> <li>1. <b>HIV/AIDS Epidemiology</b></li> </ol>	<ul style="list-style-type: none"> <li>● Review/summarize any additional data that is available, including key findings by service category and Overall summary of data.</li> </ul>

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

**CY 2025 WORKPLAN**

	<ol style="list-style-type: none"> <li>2. All data findings/ Overall Summary and KF by service category</li> <li>3. FY 26 Service Priority Ranking</li> <li>4. FY 26 Funding Allocation Recommendations</li> </ol>	<ul style="list-style-type: none"> <li>• Recommendations with justifications to HIV Planning Group for service priority ranking and how services should be organized and delivered in FY 26 (March 1, 2026 – February 28, 2027)</li> <li>• Complete recommendations with justifications for changes in funding allocations in level and reduction-funding scenarios for FY 26 (March 1, 2026 – February 28, 2027).</li> <li>• Recommendations for how services should be organized and delivered in FY 26 (March 1, 2026 – February 28, 2027)</li> <li>•</li> </ul>
<p>July 17, 2025 3 hours</p>	<p>Data:</p> <ol style="list-style-type: none"> <li>1. All data findings/summaries, including KF by service category</li> </ol> <p>Reports:</p> <ol style="list-style-type: none"> <li>1. Monthly Report Review</li> <li>2. Other Business as Needed (FY 25 Reallocations)</li> </ol>	<p><b><u>(If needed)</u></b></p> <ul style="list-style-type: none"> <li>• Recommendations for FY 25 reallocations (current fiscal year, March 1, 2025 – February 28, 2026)</li> <li>• As needed to complete the FY 26 priority setting and budget priority ranking and funding allocation process (next fiscal year, March 1, 2026 – February 28, 2027) )</li> <li>• Recommendations for how services should be organized and delivered in FY 26 (March 1, 2025 – February 28, 2026)</li> <li>• Review/summarize additional available data</li> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
<p>August 2025</p>	<p><i>No meeting scheduled</i></p>	
<p>September 11, 2025</p>	<p>Data:</p> <ol style="list-style-type: none"> <li>1. Debrief PSRA process</li> <li>2. CY 2026 Work Plan</li> </ol> <p>Reports:</p> <ol style="list-style-type: none"> <li>1. PARS Report</li> <li>2. Monthly Report Review</li> </ol>	<ul style="list-style-type: none"> <li>• Debrief the FY 26 priority setting and budget allocation process</li> <li>• Develop CY2026 PSRAC work plan</li> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>
<p>October 9, 2025</p>	<p><i>No meeting scheduled</i></p>	
<p>November 13, 2025</p>	<p>Reports:</p> <ol style="list-style-type: none"> <li>1. PARS Report</li> </ol>	<ul style="list-style-type: none"> <li>• Partial Assistance Rental Subsidy (PARS) report</li> <li>• Review service categories that underspend (monthly)</li> <li>• Review YTD data on <b>service utilization</b> and discuss findings.</li> </ul>

**PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)**

**CY 2025 WORKPLAN**

	2. Monthly Report Review	
December 11, 2025	<i>No meeting scheduled</i>	

**HIV PLANNING GROUP  
6-MONTH COMMITTEE TRACKING  
October 2023 - September 2024**

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE																
PSRAC	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	6-Jun	13-Jun	11-Jul	18-Jul	25-Jul	Aug	Sep	#
Total meetings		1		1		0	1	1	1	1	1	1	1		0	7
Member																
Aguirre Mendoza, Marco						NQ	*	*	*	1	*	*	*		NM	0
Jacobs, Dr. Delores		*		*		NQ	*	*	*	*	*	*	*		NM	0
Davenport, Beth		1		*		NQ	1	*	*	*	*	*	*		NM	2
Fleming, Tyra <sup>cc</sup>						NQ	*	*	*	JC	*	*	*		NM	0
Garcia-Bigley, Felipe		1		*		NQ	*	*	*	*	*	1	*		NM	1
Highfill, Pam		*		*		NQ	*	1	*	*	*	*	*		NM	1
Kubricky, Cinnamen		1		*		NQ	*	*	*	1	*	*	*		NM	1
Mueller, Chris		*		*		NQ	*	*	*	*	*	*	*		NM	0
Van Brocklin, Rhea <sup>c</sup>		1		*		NQ	*	*	*	*	*	*	*		NM	1
Villafan, Freddy		1		*		NQ	*	*	*	*	*	*	1		NM	1

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

\* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

# Ryan White Utilization Report

Summary of  
Services for FY 24

*(March 1, 2024 - February  
28, 2025)*

HIV, STD and Hepatitis Branch





SAN DIEGO HIV PLANNING GROUP (HPG)  
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)  
MEETING PACKET

# APPENDIX

(Page 041-049)



## **ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)**

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances:

(1) for "just cause" and (2) due to "emergency circumstances".

<b>Qualifying Reason</b>	<b>Provisions to attend remotely</b>	<b>Requirements/Limitations</b>
<b>Just Cause</b>	<ul style="list-style-type: none"><li>• There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely</li><li>• A contagious illness prevents the member from attending the meeting in</li><li>• There is a need related to a defined physical or mental disability that is not otherwise accommodated for</li><li>• Traveling while on official business of the legislative body or another state or local agency</li></ul>	A member is limited to <b>two (2)</b> virtual attendances based on "just cause" per calendar year
<b>Emergency Circumstances</b>	<p>"A physical or family medical emergency that prevents a member from attending the meeting in person."</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

*\*If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

### **ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:**

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member's remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member's participation from a remote location cannot be for more than two meetings.

## **AB 2449 Checklist**

(Applicable January 1, 2023 to December 31, 2025)

### Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

### Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
  - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
  - Contagious illness that prevents member from attending in person
  - A need related to a physical or mental disability
  - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

### Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

# TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025



Join Us!

SAN DIEGO

HIV PLANNING GROUP ORIENTATION

**OCTOBER 29, 2024**  
**2:00PM – 4:00 PM**

All HPG Members and anyone interested in learning more about the HIV Planning Group are welcome!

**REGISTER NOW**



After registering, you will receive a confirmation email containing information about joining the webinar

For accommodations, interpreter requests, or other questions please reach us at [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)



¡Incorpórate a  
Nosotros!

## ORIENTACIÓN DEL GRUPO DE PLANIFICACIÓN DEL VIH DE SAN DIEGO

**29 DE OCTUBRE DEL 2024**  
**2:00PM – 4:00PM**

¡Todos los miembros de HPG y cualquier persona interesada en aprender más sobre el Grupo de Planificación del VIH son bienvenidos!

**REGÍSTRESE AHORA**



Tras completar el registro, usted va a recibir un correo electrónico de confirmación con detalles sobre cómo unirse al seminario web.

Para adaptaciones, solicitudes de intérpretes u otras preguntas, comuníquese con nosotros al

**[HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)**

# DR. A. BRAD TRUAX AWARDS



## CALL FOR NOMINATIONS

### 35th Annual Dr. A. Brad Truax Awards Due Sunday, October 13th, 2024

Each year, the **San Diego HIV Planning Group** recognizes individuals who have served the community and made outstanding contributions to the fight against the HIV/AIDS epidemic. We extend a cordial invitation to all community members to partake in the submission of nominations.

The Selection Committee, composed of former Dr. A. Brad Truax Award winners, will select one individual to receive the Dr. A. Brad Truax Award. The awards will be presented at a reception honoring all nominees on **Friday, December 6, 2024**.

From all nominations, awards are given in three (3) service categories:

- HIV Education, Prevention and/or Counseling and Testing
- HIV Care, Treatment, and/or Support Services
- HIV Planning, Advocacy, and/or Policy Development

## Nomination Procedure:

- Submit the **Nomination** through google forms.
- Attach relevant supporting information.
- All nominations are due **by Sunday October 13, 2024**.



Scan the  
QR Code

For any additional support please contact **HPG.HHSA@sdcounty.ca.gov** with the subject line: **"Truax Nomination"**

## Who is Eligible?

- A volunteer, board member, or staff person who has provided services within the last year to individuals living with or at risk for HIV/AIDS in San Diego.
- If the nominee is employed by an HIV service provider, the nomination must be for service above and beyond what is expected for their paid position.



# DR. A. BRAD TRUAX AWARDS



## CONVOCATORIA DE CANDIDATURAS

La 35th Entrega Anual de  
los Premios Dr. A. Brad Truax

**Las nominaciones deben presentarse antes de:  
Domingo, 13 de Octubre de 2024**

Cada año, el **Grupo de Planificación del VIH de San Diego** reconoce a las personas que han servido a la comunidad y han hecho contribuciones sobresalientes a la lucha contra la epidemia del VIH/SIDA. Extendemos una cordial invitación a todos los miembros de la comunidad a participar en la presentación de nominaciones.

El Comité de Selección, compuesto por ex ganadores del Premio Dr. A. Brad Truax, seleccionará a una (1) persona para recibir el Premio Dr. A. Brad Truax. Los premios se entregarán en una recepción en honor a todos los nominados el **viernes 6 de Diciembre de 2024**.

De todas las nominaciones, los premios se otorgan en tres (3) categorías de servicio:

- Educación, prevención y/o asesoramiento y pruebas del VIH
- Servicios de atención, tratamiento y/o apoyo
- Planificación, defensa y/o desarrollo de políticas

## Procedimiento de nominación:

- Presentar el Formulario de Nominación (google forms)
- Adjunte información de respaldo relevante
- Todas las nominaciones deben presentarse antes del **domingo 13 de Octubre de 2024**.



Escanee  
el código QR

Para más información por favor contáctenos al  
**HPG.HHSA@sdcounty.ca.gov** con el asunto:  
“Nominación Truax”



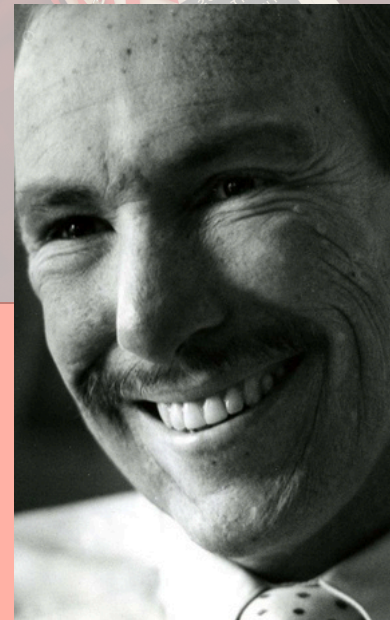
# DR. A. BRAD TRUAX AWARDS

Presented by the San Diego HIV Planning Group

## THE 35TH ANNUAL DR. A. BRAD TRUAX AWARDS

FRIDAY, DECEMBER 6, 2024 FROM 3PM - 5PM

3909 CENTRE ST., SAN DIEGO, CA 92103



The Dr. A. Brad Truax Award was created to honor the memory of Dr. Truax and his tireless dedication to the prevention and treatment of HIV/AIDS in San Diego.

The award is given annually to recognize a person who has served the community and made outstanding overall contributions to the fight against the HIV/AIDS epidemic.



**Three (3) additional awards are given in each of the following categories:**

- HIV Education, Prevention, and/or Counseling and Testing
- HIV Care, Treatment, and/or Support Services
- HIV Planning, Advocacy, and/or Policy Development

Each nominee is acknowledged as a Community Award Recipient.



To register or volunteer  
scan the QR code



or email

[HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)

048

Spanish interpretation will be provided





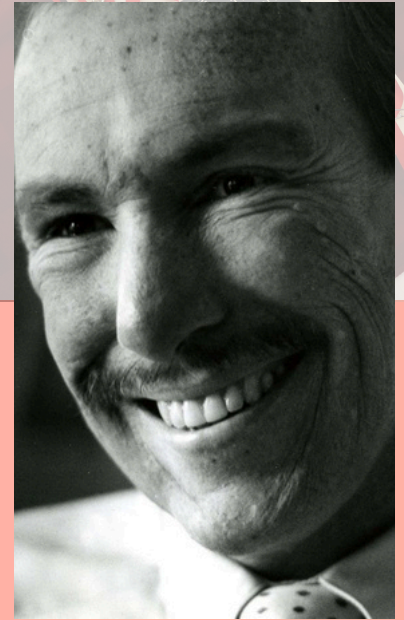
# DR. A. BRAD TRUAX AWARDS

Presentado por el Grupo de Planificación del VIH de San Diego

## LA 35TH ENTREGA ANUAL DE LOS PREMIOS DR. A. BRAD TRUAX

VIERNES, 6 DE DICIEMBRE DEL 2024 DE 3PM - 5PM

3909 CENTRE ST., SAN DIEGO, CA 92103



El premio Dr. A. Brad Truax fue creado para honrar la memoria del Dr. Truax y su incansable dedicación a la prevención y el tratamiento del VIH/SIDA en San Diego.

El premio se otorga anualmente para reconocer a una persona que ha servido a la comunidad y ha hecho contribuciones generales sobresalientes a la lucha contra la epidemia del VIH/SIDA.



Se otorgan tres (3) premios adicionales en cada una de las siguientes categorías:

- Educación, prevención y/o consejería y pruebas del VIH
- Servicios de atención, tratamiento y/o apoyo para el VIH
- Planificación, promoción y/o desarrollo de políticas sobre el VIH

Cada nominado es reconocido como un Destinatario del Premio de la Comunidad.

Se proporcionará interpretación en español



Para registrarse o ser voluntario  
escanee el código QR

o envíe un correo electrónico  
[HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)

