

MEDICAL STANDARDS AND EVALUATION COMMITTEE



Tuesday, November 14, 2023, 4:00 PM – 5:30 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room C)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/84265220872?pwd=TGRydGxvcm40dEVIQUhmd0lsWUIZUT09>

Call in: 1-669-444-9171

Meeting ID: 842 6522 0872

Passcode: 428631

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is six (6).

Committee Members Present: Dr. Jeannette Aldous (Co-Chair) | Dr. Laura Bamford | Dr. David Grelotti | Yessica Hernández | Bob Lewis | Dr. Stephen Spector | Lisa Stangl | Dr. Winston Tilghman (Chair) | Karla Quezada-Torres

Committee Members Absent: Mikie Lochner

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Welcome and moment of silence, comments from the Chair	Dr. Tilghman called the meeting to order at 4:11 PM and noted the presence of a quorum. There have been several resignations since the last meeting: Dr. Zweig is unable to make future meetings due to ongoing scheduling conflicts and Shannon Ransom has stepped down to focus on the Strategies and Standards Committee. A moment of silence was observed.	
2. Public Comment	A member of the public expressed concern about the timeliness of the agenda and that the draft agenda must be sent out two weeks prior. The agenda for this meeting was sent eight hours prior to the meeting. They also stated that the HPG has not been in compliance with sending out the materials in a timely manner. They also expressed concern about absences of members of the committees that meet less frequently than once per month.	
3. Sharing our Concerns	None	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
<p>4. Review and approve the November 14, 2023 meeting agenda</p>	<p>Action: Approve the November 14, 2023 meeting agenda as presented. Motion/Second/County (M/S/C): Spector/Aldous/7-0 Discussion: none Abstentions: Tilghman Motion carries</p>	
<p>5. Review and approve the September 19, 2023 meeting minutes</p>	<p>Action: Approve the September 19, 2023 meeting minutes with change to the Old Business section to reflect that the first dot point in section b is two separate thoughts. M/S/C: Lewis/Quezada-Torres/7-0 Discussion: A member of the public made a comment about the frequency of care for those who have been in care for a long time. There needs to be a general change to the guidelines that addresses the minimum length of services and the frequency of care for those who have been in care for a long time. Abstentions: Tilghman Motion carries</p>	<p>HPG SS to change the first dot point in section b of Old Business to be two separate thoughts.</p>
<p>6. Old Business:</p>		
<p>a. Discussion: GTZ Community Engagement – Next Steps</p>	<p>The committee made the following recommendations:</p> <ul style="list-style-type: none"> • Incorporate comparison data from the rest of the nation, especially integrating this in other areas of care, besides HIV. • The guidelines incorporate a syndemic approach to care. The service standards need to be focused on more HIV-related measures due to the scope of the supported services. • Include not just HIV, but also Hepatitis B and C, especially for children. • There is an overlap in populations for those with HIV and those with Hepatitis C, which is approximately 10 percent. 	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> It is important to be focused because it's hard to mandate activities that are not HIV-focused. There are recommendations we can use to educate partners on HIV screening; the guidelines must be specific to HIV and Ryan White. 	
<p>b. Review/Approve: Revisions to Ryan White primary care practice guidelines</p>	<p>Dr. Tilghman reminded the committee that the packet includes a draft of the practice guidelines with tracked changes that incorporates all input and a clean version. The major changes to the document were reviewed.</p> <p>Public comment: A member of the public expressed concern about time periods for appointment follow-ups not in the guidelines. When the appointment is cancelled, having to reschedule impacts access and continued access.</p> <p>The committee made the following recommendations:</p> <ul style="list-style-type: none"> Remove the words "optional" for cancer screening guidelines in section G and make a reference to section H where it is more specific. There are no national guidelines in place, but the URL leads to the New York State Department of Health guidelines. Make the guidelines more prescriptive in nature and available to all providers, urging them to find a way to create access. There are no national standards, but data will be available in the next 12 months that may inform the committee's decisions. Compare with the Los Angeles Guidelines and potentially incorporate some of those. Remove shared decision making. 	<p>Dr. Tilghman to have the finalized guidelines available at the next meeting.</p>

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> • Add a statement on the national guidelines and emerging data. <p>Action: Approve the Revisions to Ryan White primary care practice guidelines with the noted changes:</p> <ol style="list-style-type: none"> 1. Remove shared decision making 2. Add statement to section H regarding the integration of the national standards as they become available. 3. Add language on access to appropriate referrals for follow-up. <p>M/S/C: Aldous/Grelotti/8-0 Abstentions: Tilghman Motion carries</p>	
7. New Business:		
<p>a. MSEC attendance policy</p>	<p>Public comment: A member of the public stated it was a mistake for this committee to become official. If this committee goes back to being a joint advisory committee, the HPG guidelines will no longer be applicable. There has been some discussion around the attendance policy at the Membership Committee. The committee recommended that after two consecutive absences, a member will not be in good standing until they have attended two additional consecutive meetings.</p>	<p>HPG SS to add an appendix to the HPG committee guidelines on MSEC attendance.</p>
<p>b. Review chart review tool for 2023</p>	<p>Public comment: A member of the public asked the reason marijuana is on the risk assessment form.</p> <p>The changes to the chart review tool were reviewed. A committee member asked if the documents can be updated internally by Dr. Tilghman as part of the role at the County. Dr. Tilghman responded that while it can be done, everyone’s feedback is important, and the Recipients’ Office</p>	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	uses this chart review tool as a quality assurance measure, so this committee's input is valuable.	
c. Discussion: 2024 Meeting Schedule and Priorities i. February meeting date change	Tuesday afternoon seems to be the best meeting time for most committee participants. The committee might want to consider making this meeting two hours long. The February meeting date is going to change; more information on the new date will be sent via email.	
8. Other Updates:		
a. STD and Mpox Update (Dr. Tilghman)	Tabled, but the updates are in the packet for review.	
b. Committee member updates	None	
9. Future agenda items for consideration	Public comment: A member of the public made a comment about the meeting going over time and that this requires a proper vote. They made a recommendation to remove the committee from being an official HPG committee.	
10. Announcements	None	
11. Next meeting date:	Date: February 13, 2024 (this date will be changed) Time: 4:00 PM Location: TBD	
12. Adjournment	5:49 PM	