



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**HEALTH AND HUMAN SERVICES AGENCY**  
PUBLIC HEALTH SERVICES  
3851 ROSECRANS STREET, MAIL STOP P-578  
SAN DIEGO, CA 92110-3134  
(619) 531-5800 • FAX (619) 542-4186

**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

## **SAN DIEGO HIV PLANNING GROUP (HPG) STRATEGIES AND STANDARDS COMMITTEE**

Tuesday, December 6, 2022  
11:30 AM – 1:00 PM  
Meeting by ZOOM

**DRAFT MINUTES**  
Quorum = Seven (7)

**Members Present:** Amy Applebaum, Beth Davenport, Lucia Franco, Moira Mar-Tang, Joseph Mora, Venice Price, Shannon Ransom (Chair), Jeffery Weber, Michael Wimpie

**Members Absent:** Allan Acevedo (Co-Chair), Liz Johnson, Dr. Winston Tilghman

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
<b>1.</b> Call to order	Shannon Ransom established that a quorum was present and called the meeting to order at 11:34 AM.	
<b>2. ACTION ITEM:</b> Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<b>Motion:</b> Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e).  <b>Motion/Second/Count (M/S/C):</b> Applebaum/Davenport 8/0 <b>Abstention(s):</b> Ransom <b>Motion carries</b>	
<b>3.</b> Public Comment/Sharing our Concerns	Congratulations to Beth Davenport for earning her Ph.D.	
<b>4.</b> Review and approve the agenda for December 6, 2022	<b>Motion:</b> Approve the agenda for the December 6, 2022 meeting as presented. <b>M/S/C:</b> Davenport/Weber 8/0 <b>Abstention(s):</b> Ransom <b>Motion carries</b>	

Agenda Item	Action	Follow-up
5. Review and approve the Minutes for November 1, 2022	<p><b>Motion:</b> Approve the minutes for the November 1, 2022 meeting as presented.</p> <p><b>M/S/C:</b> Applebaum/Weber 8/0</p> <p><b>Abstentions:</b> Ransom</p> <p><b>Motion carries</b></p>	
6. Review follow up items from the last meeting	<p>a) Getting to Zero Community Engagement Plan</p> <p>a. <b>Pending:</b> HIV Planning Group (HPG) support staff will ask for year of birth and home district to report member representativeness</p> <p>b) Integrated Statewide Strategic Plan</p> <p>a. <b>Complete:</b> HPG Support Staff will send an integrated plan or links to committee members.</p> <p>c) Review Universal Standards to include Competency Standards for Disability and Trauma Informed Care</p> <p>a. <b>Complete:</b> Staff will follow-up with the Recipient's office on the draft language.</p>	
<b>7. Old Business</b>		
<p>a) Getting to Zero Community Engagement Plan</p> <p>i. JEDI Principles Implementation</p>	<p>Discussion led by Dr. Delores Jacobs on Getting to Zero Community Engagement Plan updates.</p> <p>Last meeting several members volunteered to be a part of the working taskforce. Task force will work on retreat goals. The retreat is tentatively scheduled for the end of March 2023.</p>	
<p>ii. Follow up – Representative RW HIV workforce and future item</p>	<p>A consultant is preparing a proposal that will go to the Recipient's office.</p> <p>Further discussion will take place at Agenda Item 7d).</p>	
<p>b) <b>Update:</b> Integrated Statewide Strategic Plan</p>	<p>Discussion led by Patrick Loose.</p> <p>The California Department of Public Health (CDPH) has provided a draft of the Integrated Plan and is looking for additional feedback. Feedback is open for Phase II implementation.</p> <p>The following link was provided for the draft Integrated Plan:</p> <p><a href="https://assets.adobe.com/public/0ffc8d38-5cd7-4bf8-69b8-8cb2497f4ead">https://assets.adobe.com/public/0ffc8d38-5cd7-4bf8-69b8-8cb2497f4ead</a></p>	

Agenda Item	Action	Follow-up
<p>c) Consider changes to Transportation Standards and/or Universal Standards to add a requirement that Consumers be assessed for transportation needs</p>	<p>Dr. Jacobs led the discussion, and transportation services were reviewed.</p> <p>People served inside and outside the Ryan White system do not have easy access to transportation. Transportation, as it is currently deployed to various providers who create some internal infrastructures, does a great job of serving their clients, but consumers without case management have a challenging time accessing transportation. Potential barriers to access that were mentioned included redundant documentation, differences in types of transportation options and procedures required, the cost of gas, and childcare responsibilities.</p> <p>Patrick Loose from HSHB reported that they are working with Administrative Services on a universal eligibility process to eliminate the need for individual providers to request redundant documentation and hope for completion by March 2023.</p> <p>Members agreed to bring the topic of changes to the Transportation Standards for Clinical Quality Management (CQM) Committee rather than creating a separate work group. Regarding timing, it was stated that the projected work time and implementation process may take longer than two (2) months to complete.</p>	<p>HPG Support Staff will coordinate with Dr. Dustin Walker and CQM to get the announcement the about the next CQM meeting on December 20, 2022.</p>
<p>d) Review Universal Standards to include competency standards for disability and trauma informed care</p>	<p>Drafts of competency standards for disability and trauma informed care were presented at the meeting, Dr. Jacobs suggested that “Cultural Humility and Competency” be used in place of “Cultural competency”</p> <p>Dr. Jacobs will work on additional revisions to Trauma Informed Care.</p>	<p>HPG Support Staff to put together draft of competency standards with tracked changes to present at next meeting.</p>
<p>e) Recommendation from Priority Setting and Resource Allocation Committee (PSRAC) to review service directive related to</p>	<p><b>Motion:</b> Recommendation of service directive related to Psychosocial Services as provided in meeting packet.  <b>M/S/C:</b> Wimpie/Mora 8/0  <b>Abstention(s):</b> Ransom  <b>Motion carries</b></p>	<p>Forward the recommendation for approval of service directives related to Psychosocial Services to the Steering Committee for concurrence.</p>

Agenda Item	Action	Follow-up
Psychosocial Services (regions, populations)		
<b>8. New Business</b>		
a) Conflict of Interest (COI) Update	This will be done in the new year with Form 700, Ethics training, and other requirements.	
<b>9. Update Committee Work Plan</b>		
a) Upcoming Trainings	Presentation by UCSD Molecular Biology Group – Triumph Study a) No date solidified yet. Work with Dr. Susan Little to set up a training/presentation in January or February 2023 regarding the Triumph Study.	
<b>10.</b> Recommendations to HPG, HPG committees, and requests of recipient	None currently.	
<b>11.</b> Suggested items for the future committee agenda	None currently.	
<b>12.</b> Announcements	HPG Committee meeting is taking place on the third week of the month instead of the fourth week due to the holiday.	
<b>13.</b> Confirm next meeting date and time	<b>Tuesday, January 3, 2023 at 11:30 AM</b> <b>Location:</b> Zoom  Reminders will be sent out earlier due to the County holiday closure on Monday, January 2 <sup>nd</sup> .	
<b>14.</b> Adjournment	Meeting adjourned at 12:56 PM.	