

## COMMUNITY ENGAGEMENT GROUP



*Wednesday, December 11, 2024, 3:00 PM – 5:00 PM*  
*Southeastern Live Well Center*  
 1501 Market St, San Diego, Ca (2114 (Tubman Chavez Room  
 A)

A quorum for this meeting is three (3).

**Committee Members Present:** Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava

### MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	<p>The chair called the meeting to order at 3:10PM and noted the presence of an in-person quorum.</p> <p>CEG Chair comments:</p> <ul style="list-style-type: none"> <li>- Recognize Jim Dunn, a former HPG member, who is currently not in good health. We wish him a happy birthday.</li> </ul>	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Several committee members and HPG Support Staff (HPG SS) reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	<p>A member from the public commented:</p> <ul style="list-style-type: none"> <li>- The history of the HIV planning body has changed. They used to include the prevention side of things. To get folks involved, you must include this.</li> <li>- Those working in supportive services need to be mindful of language. There is a difference between newly diagnosed and long-term survival language. We need to address people where they are and treat them accordingly.</li> </ul>	
5. Sharing our concerns (for committee members)	None	
6. <b>ACTION:</b> Approve the consent CEG agenda for December 11, 2024 (which includes the	<b>Motion:</b> Approve the consent agenda for December 11, 2024 as presented.	

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December 11, 2024 agenda and the October 16, 2024 minutes)	<p><b>Motion/Second/Count (M/S/C):</b> Miles/Nava/2-0 <b>Public comment:</b> <b>Abstention(s):</b> Donovan</p> <p><b>Motion carries</b></p>	
Follow-Up Items from minutes:	<p>From October 16, 2024</p> <ul style="list-style-type: none"> <li>- HPG SS will forward the (Role of CEG in the onboarding process of new or returning HPG members) to Membership and Steering; STATUS: <b>In progress</b></li> <li>- HPG SS will add an action item to approve the HPG Anti-racism statement; STATUS: <b>Completed</b></li> <li>- HPG SS request data to filter out experiencing homelessness and housing to determine overall viral suppression for comparison.; STATUS: <b>Completed</b></li> <li>- HPG SS request the Recipient Office present the Service Categories for subsequent trainings.; STATUS: <b>Completed</b></li> <li>- HPG SS will update in the 2025 CEG meeting schedule.; STATUS: <b>Completed</b></li> <li>- HPG SS next meeting will construct a 2025 Workplan.; STATUS: <b>In progress</b></li> <li>- HPG SS include Veronica, Jen, and Michael for the Truax script and reading.; STATUS: <b>Completed</b></li> <li>- HPG SS send Calendar invites to HPG Orientation attendees.; STATUS: <b>Completed</b></li> </ul>	
7a. Committee Updates		
I. Membership Committee	The committee reviewed the year's accomplishments and membership guidelines document. They received 15 applications, interviewed 9, and currently have 7 appointments and 19 vacancies.	
II. Strategies and Standards Committee	The committee reviewed the Universal Standards, Mental Health Services	

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	Standards, and Trauma-Informed Care Standards. The Mental Health Standards was approved and will go to HPG for approval in February 2025.	
III. Medical Standards and Evaluation Committee (MSEC)	The committee is reviewing the Oral Health Care Service Standards and Dental Practice Guidelines. They are requesting dental providers to provide feedback for the discussion.	
IV. Priority Settings and Resource Allocation Committee (PSRAC)	PSRAC discussed the reallocations of non-medical case management, housing services, psychosocial support services to increase outpatient ambulatory health services.	
V. Steering Committee	The committee discussed the HPG 2025 retreat and a time change to accommodate the new chair of MSEC, who cannot attend the current schedule.	
VI. HIV Planning Group	The HPG Meeting in December has been canceled.	
<b>7b. Community Updates</b>		
I. CARE Partnership	Care Partnership holiday party was Monday. They had a presentation from a community medical liaison and discussed the Women's Conference.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Skyler Miles will be voted in at the next meeting (January, 2025) and will provide an update.	
III. Additional community groups	<ul style="list-style-type: none"> <li>- Christie's Place will host a Christmas party for the kids from 3 to 6 p.m. at Queen Bee Banquet Hall North Park.</li> <li>- Christie's Place will be closed December 23, 2024 - January 3, 2025.</li> <li>- POZabilities will host an annual Christmas potluck, and all are welcome. They also launched <a href="http://www.hivheros.org">www.hivheros.org</a> to recognize HIV heroes in the community and publish more stories.</li> </ul>	
<b>8. Old Business</b>		
a. Committee Attendance	None.	

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<p>b. <b>Action:</b> Approve HPG Anti-racism statement in preparation for the HPG discussion. (recommendation from the Strategies and Standards Committee)</p>	<p><b>Motion:</b> HPG Anti-racism statement as presented. Approve this with adding “-s” on the word “backgrounds”.</p> <p><b>M/S/C:</b> Miles/Nava/3-0  <b>Public comment:</b>  <b>Abstention(s):</b> Donovan</p> <p><b>Motion carries</b></p>	
<p>c. Review the 2025 Community Engagement Group Working/Training Plan</p>	<p>The Committee Member and the public members had a discussion, and the following trainings were suggested:</p> <ul style="list-style-type: none"> <li>- a presentation on tailored language from providers (i.e. age gap, length of status, and history)</li> <li>- Ryan White presentation that is generic and focused on navigation/case management (i.e. transportation, PARS, utility assistant, etc.)</li> <li>- Aging with HIV presentation with a specific emphasis on transwomen and transmen.</li> <li>- Community specific topics</li> <li>- Presentations on barriers to accessing care for undocumented folks and translation barriers</li> <li>- Ongoing cycle of service standards document to be able to provide feedback to the other committees that review</li> </ul>	<p>HPG SS will add the review of the 2025 Community Engagement Group Work/Training Plan to the next agenda</p>
<p>9. New Business</p>		
<p>a. None</p>		
<p>10. Announcements</p>		
<p>a. Holiday Party</p>		
<p>11. Next meeting date</p>	<p><b>Next Meeting:</b> Wednesday, January 15, 2025, at 3:00 PM – 5:00 PM.  <b>Location:</b> <i>Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A) and via Zoom</i></p>	
<p>12. Adjournment</p>	<p>Meeting was adjourned at 4:17PM.</p>	