



SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
MINUTES
WEDNESDAY, DECEMBER 13, 2023, 3:00 PM – 5:00 PM

Southeastern Live Well Center (Room Tubman Chavez A)
 5101 Market Street, San Diego, CA 92114

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4).

Committee Members: Michael Donovan, Tyra Fleming, Michael Lochner, Jen Lothridge (Co-Chair)

Committee Members Absent: Allan Acevedo (Chair), Alfredo De Jesus

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Chair, called the meeting to order at 3:08 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public expressed concern about this meeting not being accessible to consumers.	

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5. Sharing our concerns (for committee members)	None	
6. Action: Approve the Community Engagement Group (CEG) agenda for December 13, 2023	<p>Action: Approve the Community Engagement Group agenda for December 13, 2023 as presented.</p> <p>Public comment: A member of the public expressed concern about a CEG member having missed 7 meetings, including 5 in a row, requesting that this be addressed.</p> <p>Motion/Second/Count (M/S/C): Lochner/Donovan 2/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
7. Action: Approve the Community Engagement Group minutes for October 18, 2023	<p>Action: Approve the Community Engagement Group minutes for October 18, 2023 as presented.</p> <p>M/S/C: Donovan/Lochner 2/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
a. Follow-Up Items:	None	
8. Discussion on outreach/recruitment options	<p>The Co-Chair proposed outreach activities and opportunities.</p> <p>HPG Support Staff (HPGSS) provided an update on the approval for an outreach worker through the County.</p> <p>A member of the public recommended that more people be involved so there are more volunteers to go out to community events. They also mention that a lot of organizations do not post information. Additionally, the Southeastern Live Well Center did not know about the meeting today and has been turning people away at the door.</p> <p>A committee member recommended several upcoming options for tabling.</p>	

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	<p>Mikie Lochner mentioned that the needs assessment survey is planned for distribution by March 1, 2024.</p>	
<p>9. Discussion on meeting location and public spaces</p>	<p>Jen Lothridge mentioned that the sites we have meetings at have to be approved by the County of San Diego. There are several venues such as the LGBT Center that have space available.</p> <p>Mikie Lochner clarified that the meeting spaces need to be approved by the County of San Diego, but some barriers include, but are not limited to cost (which we are required to pay) and virtual accessibility.</p> <p>Jen Lothridge has suggested that the committee help Support Staff with finding spaces to consider for future meetings.</p> <p>It was suggested that the Community Engagement Group committee meet in various regions throughout the year. The member of the public also recommended we investigate changing the times of the meeting.</p>	
<p>10. Discussion on the 2024 Working/Training Plan</p>	<p>Mikie Lochner recommended that the committee discuss the Medicare / Medi-Cal programs in January. The member of the public suggested that the HPG By-Laws be discussed in March or later.</p> <p>Michael Donovan recommended Housing in February, Robert's Rules in March, in-depth review, in April, epidemiology in May, and Happyville in June.</p> <p>HPG support staff recommended that the committee consider training on interpreting information in the</p>	<p>HPGSS will coordinate a speaker for January to present on Medi-Cal and Medicare.</p>

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	<p>expenditure sheet prior to the allocation season. This could be combined with another presentation if needed.</p> <p>Training Plan for 2024 Jan: Insurance, Medi-Cal (Medicaid) & Medicare presentation Feb: Housing March: Roberts Rules/ Ryan White April: In depth review of categories and expenditure sheets and budget interpretation May: HIV Epidemiology June: Happyville exercise (priority setting and budget allocation)</p>	
11. Holiday Party		
12. Next meeting date	<p>Next Meeting: Wednesday, January 17, 2024, at 3:00 PM- 5:00 PM., in-person and via Zoom.</p> <p>Location: Southeastern Live Well Center; 5101 Market St. San Diego, CA 92114; (Tubman Chavez Room A)</p>	
13. Adjournment	Meeting was adjourned at 4:00 PM.	