



SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
MEETING PACKET
WEDNESDAY, SEPTEMBER 11, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114, (Tubman Chavez Room A)

The Charge of the Membership Committee: Committee: To recruit, interview, select, and coordinate training for Planning Group Members.

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Meeting Location & Directions:

Membership Committee

Wednesday, September 11, 2024

11:00 AM - 1:00 PM

Southeast Live Well Center

5101 Market St.

San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

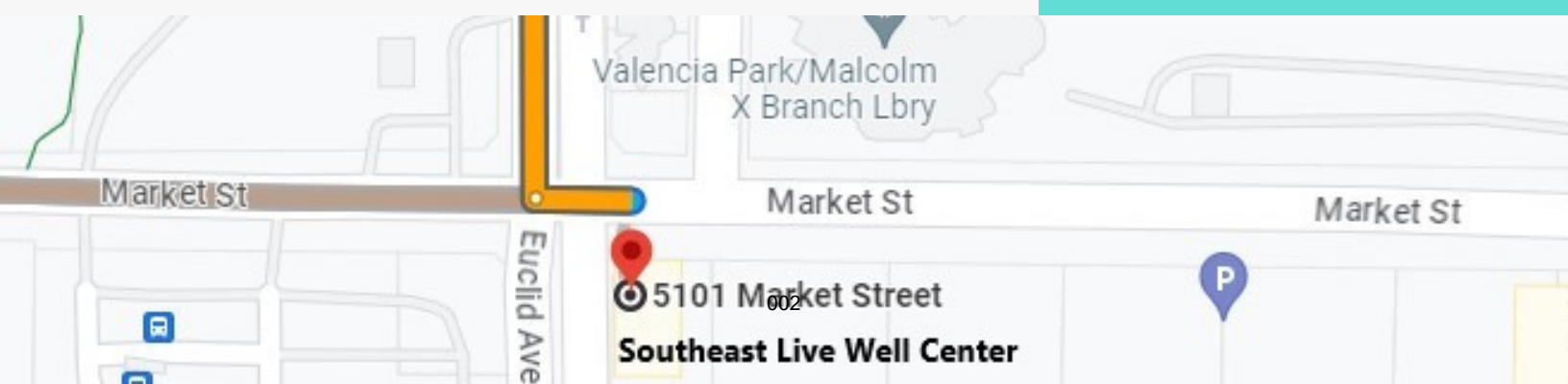
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955



MEMBERSHIP COMMITTEE



Wednesday, September 11, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1>

Call in: +1 (669) 444-9171 Meeting ID: 83939793722#

Meeting ID (access code): 839 3979 3722 **Password:** MEMBER

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is Four (4)

Committee Members: Bob Lewis | Felipe Garcia-Bigley (Chair) | Lori Jones | Mikie Lochner | Regina Underwood | Rhea Van Brocklin | Michael Wimpie

MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for September 11, 2024
5. **ACTION:** Approve the Membership Committee meeting minutes from July 10, 2024
6. New Business
 - a. **ACTION:** Approve Juan Conant for seat 25 Non-elected Community Leader
 - b. **ACTION:** Discuss and update HPG Membership application and interview questions
 - c. Discussion on HIV Planning Group Member Expectations
7. Old Business
 - a. HPG Member recruitment update
 - b. Open Seats
 - c. Seats with Expiring Terms
 - d. New Committee Members

MEMBERSHIP COMMITTEE

- e. HPG Membership Demographics
- 8. Routine Business
 - a. HIV Planning Group Attendance
 - b. Committees Attendance
 - c. Continue Discussion on the HPG Mentorship Process
- 9. Future agenda items for consideration
- 10. Announcements
- 11. Next meeting date: **Wednesday, October 11, 2024, 11:00 AM - 1:00 PM**
Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room C)
- 12. Adjournment

MEMBERSHIP COMMITTEE



Wednesday, July 10, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
(Tubman Chavez Room A)

A quorum for this meeting is four (4).

Committee Members Present: Bob Lewis | Felipe Garcia-Bigley (Chair) | Mikie Lochner | Michael Wimpie

Committee Members Absent: Regina Underwood | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:04 AM and noted the presence of an in-person quorum.	
2. Public Comment on non-agenda items (for Members of the public)	A member of the public noted that the agenda contained confusing information.	
3. Sharing our concerns (for committee members)	None.	
4. ACTION: Review and approve the July 10, 2024 meeting agenda	Motion: Approve the Membership agenda for July 10, 2024, as presented. Motion/Second/Count (M/S/C): Wimpie/Lewis/3-0 Abstentions: Garcia-Bigley Motion carries	
5. ACTION: Review and approve the June 11, 2024, Membership minutes	Motion: Approve the Membership minutes for June 12, 2024, as presented. M/S/C: Wimpie/Lewis/3-0 Discussion: Abstentions: Garcia-Bigley Motion carries	
6. New Business		
a. ACTION: Approve Maile Young Karris, M.D., for any seat available	Motion: Approve Maile Young Karris M.D. for any seat available <ul style="list-style-type: none">• Public comment:<ul style="list-style-type: none">○ A member of the public recommended not providing a waiver.• Committee discussion:	HPG Support Staff (SS) will inform Dr. Karris that her application will be held until a seat

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> ○ Dr. Karris is from the Owens Clinic. ○ There is concern about having another UCSD representative. ○ UCSD does get a large amount of Ryan White funding, but there is expertise that comes with having a member from UCSD. The HPG is having difficulty recruiting from other agencies that can provide expertise. It was later suggested that the committee hold her application for now while the HPG and Membership Committee discuss ways to attract a diverse HPG membership. 	<p>becomes available, but she is welcome to join an HPG committee.</p>
<p>b. ACTION: Approve Hector Garcia for seat 42. Appointment to begin September 14, 2024</p>	<p>Motion: Approve Hector Garcia for seat# 42, HIV Testing Representative. Appointment to begin September 14, 2024 M/S/C: Lochner/Wimpie/3-0</p> <p>Abstentions: Garcia-Bigley Motion carries</p>	
<p>c. ACTION: Discuss and update the HPG Membership application and interview questions.</p>	<p>Members of the committee to add the following to the HPG Membership Application:</p> <ol style="list-style-type: none"> 1. HPG Members must attend at least two (2) monthly HPG meetings to maintain active membership status. 2. Are you able to commit to attending these meetings regularly? <p>This ensures applicants are aware of the commitment and allows them to confirm their availability.</p>	
<p>7. Old Business</p>		
<p>a. HPG Member recruitment update</p>	<p>HPG SS provided an update on the current HPG membership status. As of July 11, 2024, there are 17 open HPG seats.</p>	
<p>b. Open Seats</p>	<p>HPG SS provided an update on the current open seats. There are 9 general member seats to fill.</p>	
<p>c. Seats with Expiring Terms</p>		

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
d. New Committee members		
e. HPG Membership Demographics	Reviewed	
8. Routine Business		
a. HIV Planning Group Attendance	The committee reviewed HPG attendance and noted HPG members who have missed more than two meetings:	
b. Committee Attendance	Reviewed HPG Support staff will continue to send attendance reminders to those who have missed several meetings. Mikie Locher will follow up with Pam Highfill and Jeffery Weber about the HPG Membership commitment.	
c. Continue Discussion on the HPG Mentorship Process	Tabled	
9. Suggested item for the future committee agenda	<ul style="list-style-type: none"> • Explore options on how to change or advance the HPG website: <ul style="list-style-type: none"> • What resources are always available for mentees on the HPG website? • What information that is easy to access and understand can be put on the website to broaden membership and encourage people to engage and participate? 	HPG SS will continue discussing website update suggestions with the Membership Committee and the HPG.
10. Announcements	<p>The Happyville exercise will occur at the next Community Engagement Group (CEG) meeting on July 17, 2024.</p> <p>HPG will not have a table at Pride, but a committee member will see if outreach can continue.</p>	
11. Next Meeting Date	<p>Date: Wednesday, August 14, 2024, OR on September 11, 2024 (August meeting contingent on if there is an interview)</p> <p>Time: 1:00 AM –1:00 PM</p> <p>Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room C)</p>	
12. Adjourn	The meeting has been adjourned at 12:46 pm.	



San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPLICATION – Optional information

The mission of the HIV Planning Group is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your membership application to the HIV Planning Group, please provide all the information requested. You may enter N/A (not applicable) where appropriate. **Please type or print clearly.** If there is any part of the application you do not understand, please contact the HIV Planning Group Support Staff of the HIV, STD, and Hepatitis Branch (HSHB) of Public Health Services at HPG.HHSA@sdcounty.ca.gov

Optional Personal Information (will not be filed or forwarded with the remainder of the application.)

Name:

I am a person living with HIV/AIDS: Yes No Decline to Answer

(NOTE: This information will only be available to the HIV Planning Group Membership Chair and Support Staff.)

If "yes," as a member of the HIV Planning Group, I am willing to self-identify as a person living with HIV/AIDS.

Yes No



San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPLICATION

The mission of the HIV Planning Group is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your membership application to the HIV Planning Group, please provide all the information requested. You may enter N/A (not applicable) where appropriate. **Please type or print clearly.** If there is any part of the application you do not understand, please contact the HIV Planning Group Support Staff of the HIV, STD, and Hepatitis Branch (HSHB) of Public Health Services at HPG.HHSA@sdcounty.ca.gov

Section 1: Contact Information	
Name:	
Home Address:	
City:	State:
ZIP Code:	
Home Phone Number: ()	
Current Employer (if applicable):	
Work Address:	
City:	State:
ZIP Code:	
Work Phone Number: ()	Cell Phone Number: ()
Accept Text Messages?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
E-mail Address:	Fax Number (if available): ()
(Personal)	
(work)	
Please be aware that the HIV Planning Group is a public body. You will receive mail and phone calls from the HSHB and members of the HIV Planning Group. Would you prefer to receive phone calls, messages, and/or e-mails at cell or work?	
I prefer to receive phone calls and messages at:	
<input type="checkbox"/> Personal Cell <input type="checkbox"/> Work Cell	
I prefer to receive an email at:	

Section 2: Personal Information

The composition of the HIV Planning Group is required to (1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, (2) include representation from a range of federally mandated categories, and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are required by our federal funding sources to monitor and measure reflectiveness and representation on the HIV Planning Group. By providing information for the following sections A - H, you will help ensure the HIV Planning Group reflects parity, inclusion, and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

A. I am:

- Male Female Non-Binary Decline to answer
 Transman Transwoman Other

B. Please describe your ethnic origin. (please check ONLY ONE, the most prominent):

- AMERICAN INDIAN/ALASKA NATIVE:** All persons having origins in any of the original peoples of North and South America (including Central America) and who maintain cultural affiliation or community recognition.
- ASIAN:** All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- BLACK/AFRICAN AMERICAN:** All persons having origins in any of the original Black racial groups of Africa.
- HISPANIC/LATINO:** All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:** All persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- WHITE (not of Hispanic Origin):** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

C. What is your age:

- 18-24 years old 25-34 years old 35-44 years old 45-54 years old
 55-64 years old 65-74 years old 75 years or older Decline to state

D. I understand the process and procedures of the HPG: Yes No

E. I understand that I must attend the HPG and one (1) Subcommittee meeting monthly: Yes No

F. Number of committee meetings attended in the last 6 months: _____ (It is suggested that you attend at least two (2) meetings prior to becoming a member: one (1) committee meeting and one (1) HIV Planning Group Meeting)

G. I am currently a member of the following community liaison and/or affiliated groups and/or have the following relevant experience: _____

H. I understand that it's a requirement to participate in at least one of the committees listed below.

- Strategies and Standards** – Every 1st Tuesday of every Month
- Steering Committee** – Every 3rd Tuesday of the Month
- Membership Committee** – Every 2nd Wednesday of the Month
- Priority Setting & Resources Allocation Committee** – Every 2nd Thursday of every other Month
- Community Engagement** – Every 3rd Wednesday of the Month
- Medical Starts & Evaluation Committee** – Every 2nd Tuesday (Four (4) Times a Year)

I. I qualify to serve as an HPG member in one of the following seats (Please check <u>all</u> that apply):	
<input type="checkbox"/> General Member	<input type="checkbox"/> Rep of individuals who formerly were federal, state, or local prisoners who were released from the custody of the penal system during the preceding 3 years. and had HIV/AIDS as of the date of release.
<input type="checkbox"/> Healthcare Providers, including Federally Qualified Health Centers (FQHC)	<input type="checkbox"/> Board of Supervisors Designee: Districts 1 - 5
<input type="checkbox"/> Community-based organization serving affected populations and AIDS service organization	<input type="checkbox"/> Recipient of other Federal HIV Programs – Prevention Provider
<input type="checkbox"/> Social Service Provider	<input type="checkbox"/> Recipient of other Federal HIV Programs – Part F, AIDS Education and Training Center and/or Ryan White Dental Provider
<input type="checkbox"/> Mental Health Provider	<input type="checkbox"/> Recipient of other Federal HIV Programs – HOPWA / HUD
<input type="checkbox"/> Substance Abuse Treatment Provider	<input type="checkbox"/> Recipient of other Federal HIV Programs – Veterans Administration
<input type="checkbox"/> Local Public Health Agency: HHS Director or Designee	<input type="checkbox"/> HIV Testing Representative
<input type="checkbox"/> Local Public Health Agency: Public Health Officer or Designee	<input type="checkbox"/> Prevention Intervention Representative
<input type="checkbox"/> Hospital Planning Agency or Health Care Planning Agency	<input type="checkbox"/> Affected communities include people with HIV/AIDS, members of a federally recognized Indian tribe as represented in the population, individuals co-infected with Hep B or C, and historically underserved groups and/or subpopulations
<input type="checkbox"/> Non-elected Community Leader	<input type="checkbox"/> Prevention Services Consumer/Advocate
<input type="checkbox"/> Prevention Services Consumer	<input type="checkbox"/> State Government – State Medicaid
<input type="checkbox"/> State Government – CDPH Office of AIDS (OA) Part B	<input type="checkbox"/> Recipient of RW Part C
<input type="checkbox"/> Recipient of RW Part D	
<input type="checkbox"/> Please list any agency affiliations (work and or board member). <input type="checkbox"/> <input type="checkbox"/>	

Section 3: Short Answer

Please respond briefly to the questions below. If you need more space than provided, please attach a separate sheet of paper.

1. Why are you interested in becoming an HPG member?

2. Is there anything else you would like to share with us?

3. Were you referred by someone? If so, list the name of the individual (optional):

4. Active member participation is vital to the work of the HIV Planning Group (HPG). The full board typically meets one time per month for two to three hours. HIV Planning Group members must also participate in at least one subcommittee, which typically meets once per month for two hours. **Please tell us about your ability to attend monthly planning group meetings and one monthly subcommittee meeting.**

5. Do you require any support or accommodations? (Transportation, childcare, et)

Section 4: Signature and Date

I agree that the information provided in this application (including attachments) is true and correct to the best of my knowledge.

Signature _____ Date _____

If any information on your application changes or you wish to withdraw your application from consideration by the HIV Planning Group Membership Committee, please contact the HIV, STD & Hepatitis Branch as soon as possible. Please note that membership interviews will be conducted as needed. If you have any other questions or comments, contact HPG Support Staff at HPG.HHSA@sdcounty.ca.gov



**COUNTY OF SAN DIEGO HEALTH & HUMAN SERVICES AGENCY
HIV, STD, and Hepatitis Branch
ATTN: HIV PLANNING GROUP SUPPORT
690 Oxford Street, Suite #301, MS: P-505
Chula Vista, CA 91911**

Seat	Name	SEAT NAME	Agency Affiliation	Term Expires:	Term 1&2
1	Michael Wimpie	General Member 1	None	05/21/27	2
2	VACANT	General Member 2			Unexpired term: 1/26/2025
3	Tyra Fleming	General Member 3	None	04/09/28	2
4	Cinnamen Kubricky	General Member 4	None	11/02/25	1
5	VACANT	General Member 5			Unexpired term: 1/26/2025
6	VACANT	General Member 6			Unexpired term: 4/6/2025
7	Raul Robles	General Member 7	None	09/13/24	2
8	VACANT	General Member 8			Unexpired term 04/06/2025
9	VACANT	General Member 9			Unexpired term: 9/14/2025
10	Marco Aguirre Mendoza	General Member 10	None	12/05/27	1
11	VACANT	General Member 11			
12	VACANT	General Member 12			
13	VACANT	General Member 13			
14	VACANT	General Member 14			
15	VACANT	General Member 15			
16	Mikie Lochner	Chairperson	None	06/23/28	2
17	Robert Lewis	Healthcare Provider, including Federally Qualified Health Center (FQHC)	Family Health Centers of San Diego	09/13/24	2
18	Rhea Van Brocklin	Community-based organization serving affected populations and AIDS service organization	Christie's Place	11/07/27	1
19	Regina Underwood	Social Service Provider, including providers of housing and homeless services	Neighborhood House Association	09/13/24	2
20	Dr. Delores Jacobs, PhD	Mental Health Provider Formerly a combined seat; now just Mental Health	None	09/13/24	2
21	Pamela Highfill	Substance Abuse Treatment Provider Formerly a combined seat; now just Substance Abuse	Stepping Stones San Diego	02/08/26	1
22	Adrienne Yancey	Local Public Health Agency: HHSA Director or Designee	County of San Diego- PHSA	05/02/27	1
23	Dr. Winston Tilghman	Local Public Health Agency: Public Health Officer or Designee	County of San Diego - HSHB	10/18/24	2
24	VACANT	Hospital Planning Agency or Health Care Planning Agency			
25	Karla Quedaza-Torres	Non-Elected Community Leader	Gilead Sciences	09/13/24	2
26	Lori Jones	Prevention Services Consumer/Advocate	None	06/02/27	1
27	VACANT	Prevention Services Consumer			
28	VACANT	State Government-State Medicaid			

29	Abigail West	State Government-CDPH Office of AIDS (OA) Part B	State Government-CDPH Office of AIDS (OA) Part B	03/12/27	2
30	Dr. David Grelotti	Recipient of RW Part C	UC San Diego	07/16/28	2
31	Dr. Stephen Spector	Recipient of RW PART D	UC San Diego	04/09/28	2
32	Amy Applebaum	Rep of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release	County of San Diego - HSHB	09/13/24	2
33	Veronica Nava	Board of Supervisors Designee: District 1	Christie's Place	08/30/26	1
34	VACANT	Board of Supervisors Designee: District 2		07/19/24	Unexpired term 3/18/2024
35	Dr. Beth Davenport, PhD	Board of Supervisors Designee: District 3	LGBT Center	02/09/25	1
36	Shannon Ransom (Hansen)	Board of Supervisors Designee: District 4	UC San Diego	09/13/24	2
36	Michael, Donovan	Board of Supervisors Designee: District 4		09/14/28	1
37	VACANT	Board of Supervisors Designee: District 5			Pending review
38	Felipe Garcia-Bigley	Recipient of other Federal HIV Programs- Prevention Provider	Family Health Centers of San Diego	10/11/26	1
39	Moira Mar-Tang	Recipient of other Federal HIV Programs- Part F, AIDS Education and Training center and/or Ryan White Dental Provider	UC San Diego	09/13/24	2
40	Freddy Villafan	Recipient of other Federal HIV Programs- HOPWA / HUD	County of San Diego - Housing	01/11/26	1
41	Jeffery Weber	Recipient of other Federal HIV Programs- Veterans Administration	San Diego Veterans Administration	12/13/26	1
42	VACANT	HIV Testing Representative			Unexpired term: 6/23/2024/ Pending review
43	Ivy Rooney	Prevention Intervention Representative Formerly: Risk Reduction Activities Representative	Ivy Pharmacy	01/26/25	1
44	Venice Price	Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation	None	08/17/25	2

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2023 - August 2024

HPG Member	1	0	1	0	1	0	1	1	0	1	1	1	8
Total Meetings	27-Sep	25-Oct	29-Nov	20-Dec	24-Jan	28-Feb	27-Mar	24-Apr	22-May	26-Jun	24-Jul	7-Aug	TOTAL
Acevedo, Allan, 8	1	NM	1	NM	1	NM	1	NM	NQ	1			
Aguirre Mendoza, Marco, 10					0	NM	*	NM	NQ	*	*	*	0
Applebaum, Amy, 32	*	NM	1	NM	*	NM	1	NM	NQ	*	*	1	3
Davenport, Beth, 35	1	NM	*	NM	*	NM	*	NM	NQ	*	*	1	2
Fleming, Tyra, 3	*	NM	*	NM	*	NM			NM	NQ	*	*	0
Garcia-Bigley, Felipe, 38	*	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0
Grelotti, David, 30	*	NM	*	NM	1	NM					*	1	2
Highfill, Pamela, 21	1	NM	1	NM	1	NM	*	NM	NQ	1	*	*	4
Jacobs, Delores, 20	1	NM	*	NM	1	NM	*	NM	NQ	*	1	*	3
Jones, Lori, 26											JC	1	1
Kubricky, Cinnamen, 4	*	NM	1	NM	JC	NM	*	NM	NQ	*	1	*	2
Lewis, Bob, 17	*	NM	*	NM	*	NM	*	NM	NQ	1	*	1	2
Lochner, Mikie, 16	*	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0
Mar-Tang, Moira, 39	*	NM	*	NM	*	NM	1	NM	NQ	*	*	1	2
Nava, Veronica, 33								NM	NQ	*	*	*	0
Price, Venice, 44	*	NM	*	NM	*	NM	*	NM	NQ	JC	*	1	1

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2023 - August 2024

Total Meetings	27-Sep	25-Oct	29-Nov	20-Dec	24-Jan	28-Feb	27-Mar	24-Apr	22-May	26-Jun	24-Jul	7-Aug	TOTAL
Quezada-Torres, Karla, 25	1	NM	*	NM	1	NM	*	NM	NQ	*	*	*	2
Ransom, Shannon, 36	*	NM	*	NM	*	NM	*	NM	NQ	1	*	*	1
Robles, Raul, 7	1	NM	*	NM	*	NM	*	NM	NQ	1	*	*	2
Rooney, Ivy, 43								NM	NQ	*	1	*	1
Spector, Stephen, 31	JC	NM	1	NM				NM	NQ	1	1	*	3
Tilghman, Winston, 23	JC	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0
Underwood, Regina, 19	*	NM	1	NM	*	NM	*	NM	NQ	1	*	1	3
Van Brocklin, Rhea, 18	*	NM	*	NM	*	NM	1	NM	NQ	1	*	*	2
Villafan, Freddy, 40	*	NM	1	NM	*	NM	1	NM	NQ	*	1	*	3
Weber, Jeffery, 41	*	NM	*	NM	*	NM	*	NM	NQ	*	1	*	1
West, Abigail, 29	*	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0
Wimpie, Michael, 1	*	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0
Yancey, Adrienne, 22	*	NM	*	NM	*	NM	*	NM	NQ	*	*	*	0

To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.

JC = Just Cause

EC = Emergency Circumstance

HIV PLANNING GROUP
6-MONTH COMMITTEE TRACKING
September 2023 - August 2024

STRATEGIES	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	#
Total meetings		1		0		0		0	0	1	0	1	3
Member													
Acevedo, Allan ^{cc}		1		NM		NM		NM	NQ	1	NM	1	3
Applebaum, Amy		*		NM		NM		NM	NQ	*	NM	*	0
Davenport, Dr. Beth		*		NM		NM		NM	NQ	*	NM	*	0
Mora, Joseph		1		NM		NM		NM	NQ	*	NM	*	1
Mar-Tang, Moira		*		NM		NM		NM	NQ	*	NM	1	1
Price, Venice		*		NM		NM		NM	NQ	EC	NM	1	1
Ransom, Shannon ^c		*		NM		NM		NM	NQ	*	NM	*	0
Rooney, Ivy						NM		NM	NQ	*	NM	*	0
Tilghman, Dr. Winston		*		NM		NM		NM	NQ	1	NM	*	1
Weber, Jeffery		1		NM		NM		NM	NQ	*	NM	*	1
Wimpie, Michael		*		NM		NM		NM	NQ	*	NM	*	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
6-MONTH COMMITTEE TRACKING
September 2023 - August 2024**

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE																
PSRAC	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	6-Jun	13-Jun	11-Jul	18-Jul	25-Jul	Aug	#
Total meetings	1		1		1		0	1	1	1	1	1	1	1		7
Member																
Jacobs, Dr. Delores	*		*		*		NQ	*	*	*	*	*	*	*		0
Davenport, Beth	1		1		*		NQ	1	*	*	*	*	*	*		3
Fleming, Tyra ^{cc}							NQ	*	*	*	JC	*	*	*		0
Garcia-Bigley, Felipe	*		1		*		NQ	*	*	*	*	*	1	*		1
Highfill, Pam	*		*		*		NQ	*	1	*	*	*	*	*		1
Kubricky, Cinnamen	*		1		*		NQ	*	*	*	1	*	*	*		1
Mendoza Aguirre, Marco							NQ	*	*	*	1	*	*	*		0
Mueller, Chris	1		*		*		NQ	*	*	*	*	*	*	*		1
Robles, Raul	1		*		*		NQ	1	*	*	JC	*	1	*		2
Quezada-Torres, Karla	*		*		*		NQ	*	1	*	1	1	*	*		1
Underwood, Regina	*		1		*		NQ	*	*	1	*	1	1	*		1
Van Brocklin, Rhea ^c	1		1		*		NQ	*	*	*	*	*	*	*		2
Villafan, Freddy	1		1		*		NQ	*	*	*	*	*	*	1		2

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2023 - August 2024**

MEMBERSHIP	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	#
Total meetings	1	0	1	1	0	1	0	1	0	1	1	0	7
Member													
Garcia-Bigley, Felipe ^c									*	*	*	NM	0
Jones, Lori												NM	0
Lewis, Bob	*	NM	*	*	NM	*	NM	*	NQ	*	*	NM	0
Lochner, Mikie	*	NM	1	*	NM	1	NM	*	NQ	1	*	NM	3
Underwood, Regina	*	NM	*	*	NM	*	NM	*	NQ	*	1	NM	1
Van Brocklin, Rhea	JC	NM	*	*	NM	*	NM	*	NQ	*	1	NM	1
Wimpie, Michael											*	NM	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

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1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

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NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2023 - August 2024

STEERING	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	#
Total Meetings	1	0	1	0	1	1	1	1	1	1	1	0	9
Community Engagement Group <i>Interim Chair Mikie Lochner</i>						*	*	*	*	*	NM	NM	0
Medical Standards & Evaluation Committee Dr. Winston Tilghman	*	NM	*	NM	*	*	1	1	*	1	NM	NM	3
Membership Committee Felipe Garcia-Bigley											NM	NM	0
Priority Setting & Resource Allocation Committee Rhea Van Brocklin							*	*	*	1	NM	NM	1
Strategies & Standards Committee Michael Wimpie												NM	0
HIV Planning Group Mikie Lochner (Chair)	*	NM	*	NM	*	*	*	*	*	*	NM	NM	0
HIV Planning Group Cinnamen Kubricky (Vice-Chair)								*	*	*	NM	NM	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

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JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2023 - August 2024**

Community Engagement Group	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	#	
Total Meetings	1	1	1	1	1	1	0	1	1	1	1	0	10	
Member														
Donovan, Michael											*	NM	0	
Lochner, Mikie ^c	*	*	*	*	*	*	NM	*	1	1	*	NM	2	
Lothridge, Jen ^{cc}	*	*	*	*	*	*	NM	*	*	*	*	NM	0	
Miles, Skyler											*	*	NM	0
Nava, Veronica									*	*	*	NM	0	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
4-MONTH COMMITTEE TRACKING
Sep 2023 - June 2024**

Medical Standards & Evaluation Committee					
MSEC	Sep	Nov	Feb	Jun	#
Total Meetings	1	1	1	1	4
Member					
Tilghman, Dr. Winston ^C	*	*	*	*	0
Aldous, Dr. Jeannette ^{CC}	*	*	1	*	1
Bamford, Dr. Laura	*	*	JC	*	0
Grelotti, Dr. David	*	*	*	1	1
Hernandez, Yessica	*	*	1	*	1
Lewis, Robert	JC	*	*	*	0
Lochner, Mikie	*	1	*		
Spector, Dr. Stephen	*	*	*	1	1
Stangl, Lisa	*	*	*	1	1
Quezada-Torres, Karla	1	*	*	*	1

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month.

Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum



SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
MEETING PACKET

APPENDIX

(Page 025-031)

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body’s meeting under two circumstances:

(1) for “just cause” and (2) due to “emergency circumstances”.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p>Just Cause</p>	<ul style="list-style-type: none"> • There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely • A contagious illness prevents the member from attending the meeting in • There is a need related to a defined physical or mental disability that is not otherwise accommodated for • Traveling while on official business of the legislative body or another state or local agency 	<p>A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p>Emergency Circumstances</p>	<p>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member’s remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025

YOUR VOICE MATTERS! 2024 COUNTY OF SAN DIEGO HIV NEEDS ASSESSMENT SURVEY

TELL US ABOUT:

- Access to HIV prevention and treatment services
- Things that work well
- Challenges and concerns
- Your well-being

TAKE THE SURVEY ONLINE!



Learning about the impact of HIV in San Diego County will help us improve HIV services and access!

CHECK OUT OUR NEW
APP FOR COUNTY'S
HIV RESOURCES

GETTING 2
ZERO
STOP HIV



hpg.hhsa@sdcounty.ca.gov

¡TU VOZ IMPORTA!

2024 CONDADO DE SAN DIEGO ENCUESTA DE EVALUACIÓN DE LAS NECESIDADES RELACIONADAS CON EL VIH

CUÉNTANOS SOBRE:

- Acceso a la prevención del VIH y
- Servicios de tratamiento
- Coas que funcionan bien
- Desafíos y preocupaciones
- Tu bienestar

¡RESPONDA LA ENCUESTA EN LÍNEA!



Aprendiendo acerca de el impacto de la VIH en Condado de San Diego nos ayudará mejorar los servicios del VIH y ¡acceso!

CONSULTE NUESTRA NUEVA
APLICACIÓN PARA OBTENER
RECURSOS SOBRE EL VIH
DEL CONDADO

029



hpg.hhsa@sdcounty.ca.gov

GETTING 2
ZERO
STOP HIV

HIV RESOURCE CHAT & CONNECT



Hosted by the San Diego HIV Planning Group

Wednesday • September 18, 2024

North Clairemont Library

4606 Clairemont Drive

San Diego, CA 92117

When: 12 - 2 PM

**FREE &
OPEN TO
THE
PUBLIC!**

Join us for an opportunity to **connect with HIV resource specialists** to learn about available resources or to ask any questions you may have, enjoy **free lunch**, and to take the **2024 County of San Diego Survey on HIV Impact!**

We want to hear from you about access to HIV prevention and treatment services, things that work well, challenges and concerns, and your well-being.

RESOURCES ON CASE MANAGEMENT, HOUSING, & MORE!

FREE FOOD • COMPLETE THE SURVEY ON HIV IMPACT



COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY



LIVE WELL
SAN DIEGO

CONÉCTATE Y CHATEA Y SOBRE LOS RECURSOS DEL VIH



Organizado por el Grupo de Planificación del VIH de San Diego

Miércoles • 18 de Septiembre de 2024

Biblioteca de North Clairemont
4606 Clairemont Drive
San Diego, CA 92117

Cuándo: 12 - 2 PM

GRATIS Y
ABIERTO AL
PÚBLICO

Únase a nosotros para tener la oportunidad de **conectar con especialistas en recursos el VIH** y preguntar cualquier pregunta que pueda tener. Aquí va tener la oportunidad de saber cuales recursos del VIH estan disponibles. **¡Disfrute de un almuerzo gratis** y realice la **Encuesta del Condado de San Diego sobre el Impacto del VIH 2024!**

Queremos saber de usted sobre el acceso a los servicios de prevención y tratamiento del VIH, las cosas que funcionan bien, los desafíos y preocupaciones, y su bienestar.

**¡RECURSOS SOBRE GESTIÓN DE CASOS, VIVIENDA Y MÁS!
COMIDA GRATIS SI COMPLETA LA ENCUESTA SOBRE EL
IMPACTO DEL VIH.**



COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY



LIVE WELL
SAN DIEGO