

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
MEETING MINUTES**

August 13, 2020

ONLINE MEETING VIA WEBEX TELECONFERENCE

<u>Present</u>	<u>Excused</u>	<u>Staff</u>
Nicole Murphy	Erik Bruvold	Maggie Fenn, Program Manager
Juana Duenas	Cassandra Schaege	Abdi Abdillahi, RES Program Manager
Madeleine Baudoin	Parina Parikh	Monica Melgoza, Admin Analyst II
Connie Cepeda	Maggie Ta	Corinne Rodriguez, Office Assistant
Munqith Alhajjaj	Gina Jackson	Terri Foster, Admin Analyst II
Marlene Ruiz		Nancy D'Adamo, Admin Secretary
Ana Briones-Espinoza		Alexandra Talaro, Admin Secretary II

1. **Call to Order:** Meeting called to order by Vice Chair, Madeleine Baudoin at 3:40 PM
2. **Roll Call:** Six (6) members were present at the start of a meeting; quorum was not achieved. After the meeting started quorum was met with seven (7) members, however due to the early departure of one (1) member, action items were not voted on and will be moved to the October 2020 meeting.
3. **Acceptance of Agenda:** No motion was made to accept the Agenda due to lack of quorum.
4. **Approval of Minutes:** No motion to accept July 9th minutes due to lack of quorum.
5. **Public Comments:** No Public Comment.
6. **Information Item: Vacancy Report**

Currently, there are two (2) vacancies in the Private sector:

- Private Sector Seat 15 - Andrew Picard Resignation
- Private Sector Seat 18

In the Economically Disadvantaged sector:

- Primary Seat 12 - Nicole Murphy's first term expired on 6/30/2020. Nicole was re-nominated and approved by CAB members to serve a second term at the 6/11/2020 meeting.
- Alternate Seat 21 - Ramon Montano Marquez's first term in Economically Disadvantaged sector, Alternate seat 21 expired on 6/30/2020. Ramon was re-nominated and approved by CAB members to serve a second term at the 7/9/2020 meeting.

CAB members were encouraged to continue outreach efforts to fill the vacancies in the Private sector.

7. **Discussion Item: Updated CAB By-laws**
The County Board of Supervisors approved the updated CAB By-laws on 8/4/2020 which eliminated the requirement for CAB to meet monthly. Discussion took place to plan the CAB Meeting Calendar for the remainder of Fiscal Year 2020/2021. Staff was requested to create a new calendar with important dates and present at the October meeting for approval.
8. **Action Item: Approve Updated CAB Meeting Calendar for Fiscal Year 2020/2021**
Approval of action item moved to the October meeting
9. **Director's Update:** Provided by Maggie Fenn

PROGRAM UPDATES

- On **August 4, 2020**, the County Board of Supervisors approved both of CAP's Board Letters:
 - Item 4: Approve and authorize the Clerk of the Board to execute and accept the **CARES Act Supplemental Community Services Block Grant funds** from the

California Department of Community Services and Development and any subsequent amendments or funding change

- Item 7: Approve the **revised Community Action Board By-laws**
- Staff is currently working on **fifteen contract amendments** to incorporate the recently approved supplemental CSBG CARES Act funds into programs – which will support and enhance current services to ensure that those affected by the COVID-19 pandemic are assisted and provided the opportunities to achieve self-sufficiency. Programs include:
 - Communities in Action
 - Connect2Careers
 - Gang Prevention and Community Response
 - Live Well San Diego Exchange
 - Keep ‘em Safe
 - Project MOST
 - Resident Leadership Academy Coordination Services
 - School Based Self-Sufficiency Services (O’Farrell)
- The **Communities in Action** provider in the South Region, South Bay Community Services (SBCS) shared that the Imperial Beach newspaper Eagle and Times featured an article in their July edition titled “Resident Leadership Academy Trains Locals to Take Action in Their Community”, about the RLA groups trained by SBCS. The article described the purpose of RLA, their structures, and how they encourage local community members to enroll in trainings and engage in community improvement projects. It also highlighted the 13 graduates from the Imperial Beach cohort and the positive impacts their Community Improvement Projects have had in the community including community walks, gathering community input and formation to improve Friendship Park in collaboration with UCSD, supporting a recently passed ban on the sale of flavored tobacco in the region, and working towards better lighting and the art project “Riding West” at Elder Avenue and 3rd Street.
- The **Office of Traffic and Safety** grant awards for federal fiscal year 2020/2021 have been finalized, CAP submits grant applications on an annual basis and was awarded the following:
 - \$125,000 for **Bike, Pedestrian, and Scooter Safety**; an RFQ is in development for this program and is planned to be released in late summer/early fall
 - \$225,000 for **Child Passenger Safety Seats and Education (Keep ‘em Safe)** which is a program that is administered by Pacific Safety Center for countywide services
- **Project MOST** administered by RISE San Diego provided a webinar in late July titled “The Art of Zoom-ing” to instruct participants on how to use Zoom effectively, efficiently, and in an interactive manner that engages attendees in meetings and trainings. Registration is limited to 20 participants to allow for high interaction. Representatives from organizations that offer services to high-risk/high-need populations are encouraged to attend these webinars. A second session will be held on August 20, 2020.
- The National Conflict Resolution Center (NCRC) is in the process of developing their first trainings and events of the new fiscal year:
 - The **Live Well Exchange** program has or will offer the following in August: Connecting the San Diego Black, Indigenous, People of Color (BIOPIC) Community on August 6th, the ART of Inclusive Communication 2.0 on August 10th and 11th which focused on privilege, allyship, and how we can all actively work to make communication, our lives, and organizations more inclusive and anti-racist, and today on August 13th their Path Forward Series titled “Listening to Black Voices”. The next Path Forward event will take

place on August 20th at 7:00 PM and will address the question “How do we talk about race in a way that unites and strengthens us as a community?”.

- The **Work Readiness Exchange** program which provides employment training to refugees is expanding their program to include e-learning, which will allow participants to access and complete training classes on their own time through any electronic device. The first two courses offered will be available in Arabic and Farsi as the top spoken languages by refugees in San Diego County, with the intent to expand to other languages in 2021.
- The **Connect2Careers** contract administered by the San Diego Workforce Partnership closed out its fiscal year on June 30, 2020 with 92 participants in their Externship program 62 youth that reside in Southeastern San Diego summer internship program. Due to the pandemic the Workforce Partnership had to shift their a majority of their services that were offered in-person to remote; staff discovered through this shift that an increased number of participants were able to attend training and follow-up events than before. Transportation issues and the distance needed to travel were often barriers for participants, which have been alleviated by the option of virtual/remote events. Lessons learned from these unplanned shifts and the experiences gained from another year of service delivery will be incorporated into the new year moving forward to better serve those participating in the program.
- The Gang Prevention and Community Response Program, **ACE Partners**, administered by the Union of Pan Asian Communities in the Central Region had several positive accomplishments by their youth participants in June and July 2020.
 - Through support and guidance from their mentor, one very challenging participant was able to overcome many personal barriers and was promoted to manager at the restaurant they work at allowing them to earn extra money to help their family financially during the pandemic.
 - Another participant who suffered a great tragedy losing his mother, through the help of his mentor was placed with his aunt in El Cajon and has transitioned well; the mentor assisted with finding a new apartment and furnishing, and provided emotional support to the family.
 - A participant that is on probation was successfully removed from electronic surveillance and the court was extremely pleased with his involvement in the ACE Partners program.
 - And lastly, the most celebrated success stories during FY 19/20 by the ACE Partners Program is three mentees successfully graduated from high school and are all currently enrolled in college courses.
- The **Vocational English-as-a-Second Language (VESL)** RFP timeline has been extended, resulting in an extension of the current VESL contracts through the end of September to provide more time to finish the evaluation process.

FISCAL UPDATES –

- The County of San Diego Public Hearings on the County Budget for fiscal year 2020-2021 were held on Monday, August 10th and Wednesday, August 12th.

10. Chair’s Update: No Chair’s Update.

11. Adjournment - Next Meeting

Meeting ended at 4:45 PM. The next regular meeting will be on Thursday, October 8th, 2020 at 3:30 PM. Location: via WebEx