

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION BOARD (CAB)**

**MEETING NOTICE: [WebEx](#) ONLY**

**Call-In Number: 1 (470) 238-5742 US Toll Free**

**Meeting Number/Access Code: 133 986 6217**

**Meeting Password: 05 13 2021**

**MEETING MINUTES**

**May 13, 2021 – 3:30 p.m. to 5:00 p.m.**

**Members Present**

Nicole Roesler

Parina Parikh

Aimee Cox

Connie Cepeda

Jeannine Nash

Erik Bruvold

Keith Esshaki

Madeleine Baudion

Cassandra Schaeg

Gina Jackson

Munqith Alhajjaj

Choose an item.

Choose an item.

Choose an item.

Choose an item.

**Excused**

Juana Duenas

Maggie Ta

Choose an item.

Choose an item.

Choose an item.

Choose an item.

**Staff**

Maggie Fenn, Program Manager,  
CAP

Michael Wang, Admin Secretary,  
EO

Terri Foster, Admin Analyst, CAP

Choose an item.

Choose an item.

**Absent**

Choose an item.

Choose an item.

Choose an item.

**Guests**

Oscar Medina, CAB Applicant

1. **Call to Order:** Meeting called to order by Nicole Roesler at 3:35 PM
2. **Roll Call:** 11 members were present; quorum was **Achieved**
3. **Acceptance of Agenda:** Aimee Cox made a motion to accept Agenda, Madeleine Baudion seconded the motion, motion carried.
4. **Approval of Minutes:** Nicole Roesler made a motion to approve the Thursday, April 8, 2021 Minutes, Aimee Cox seconded the motion, motion carried.
5. **Public Comments:** No Public Comments
6. **Information Item: Vacancy Report**

Currently, there are 2 vacancies.

- Public Sector – Seat 1
- Economically Disadvantaged Sector – Seat 6

CAB members were encouraged to continue outreach efforts to fill the vacancies.

**7. Discussion Item: CAB Nominating Committee & CAB Officers**

The CAB Nominating Committee has no updates. Madeleine Baudion volunteers to join the Nominating Committee.

Nicole Roesler discusses that Juana Duenas will need to be formally appointed as CAB Vice Chair through a motion.

Maggie Fenn discusses that the CAB Secretary position is open. Aimee Cox volunteers for the CAB Secretary position.

**8. Action Item: CAB Nominating Committee & CAB Officers**

Nicole Roesler makes the motion to appoint Juana Duenas as CAB Vice Chair. Jeannine Nash seconds the motion. Motion passes.

Erik Bruvold makes the motion to appoint Aimee Cox as CAB Secretary. Jeannine Nash seconds the motion. Motion passes.

**9. Discussion Item: Youth Engagement on County Boards & Commissions**

Maggie Fenn provided CAB information regarding the *Live Well San Diego* Youth Sector initiative that is focused on increasing the engagement and participation of youth on County boards and commissions. The focus is on youth aged 16-24, to encourage mentorship and build the next generation of local leaders and future County workforce.

The Youth Sector team reached out to all Board and Committee chairs recently to schedule a meeting to discuss ideas and provide support. Nicole Roesler noted that the meeting for CAB will take place Thursday, May 20, 2021 at 1:30 pm. Any interested CAB members can participate in the meeting, log-in information will be sent to those interested.

**10. Discussion Item: CAB Meeting Calendar**

A discussion regarding the current CAB Meeting calendar was had; with no additional changes to the draft Community Action Plan required, the June meeting is not imperative, however the current schedule includes meetings every other month starting with July as the first dark month.

Nicole Roesler suggested keeping the calendar as is, meeting in June with July remaining dark. All members agreed to this decision to hold a CAB meeting in June and have a recess in July.

**11. Action Item: CAB Meeting Calendar**

No changes were made to the current calendar, therefore no action was required.

**12. Director's Update: Provided by Maggie Fenn**

**PROGRAM UPDATES**

- Contracted providers continue to administer **COVID-19 response services** through the CSBG CARES Act:
  - In February and March 2021, a total of **199** no-cost child safety seats were provided to COVID impacted families through the **Keep 'em Safe** program administered by Pacific Safety Center.
  - In the month of March 2021, the following COVID response and recovery services were provided by the **Communities in Action (CinA)** providers:

- SBCS in the South Region assisted 26 individuals/families with rental supports (the average amount was \$1,500), and 9 families with food and utility supports.
  - The International Rescue Committee in the East Region assisted 11 families with PPE needs, hosted 2 debt navigation training sessions, and assisted 5 families with technology supports
- The **Gang Prevention and Community Response Program** provider in the Central Region (UPAC) had **12** youth complete their employment training program for those that have been adversely affected by the pandemic. Over 26 hours of classroom and hands-on instruction, participants learn knowledge and skills for employment in sectors such as hospitality, culinary arts, screen printing, and entrepreneurship. UPAC will work with the participants to place them in employment.
- **Project MOST**, administered through RISE San Diego began a new training cohort titled “Creating Compassionate Workspaces in Response to COVID-19”, the cohort will go from May 11 to June 29, 2021 and focus on what organizations can do to better support team member in the face of a crisis like COVID-19, economic stress, or natural disaster. RISE had excellent response to the outreach that was conducted for this training, further information will be reported once completed.
- The National Conflict Resolution Center (NCRC) administers various programs, all of which continue to be very active with trainings and community sessions:
  - The **Live Well Exchange** program engaged a total of **229** participants in April through trainings and restorative circles, **93** of those attended COVID recovery and response specific activities. Trainings topics included “Meeting Each Other Along the Political Spectrum” and “Stepping into the Moment: Women in Politics.” NCRC also held an Exchange session with a group of faith leaders from Tifereth Israel Synagogue, where antiracism efforts and equity challenges specific to the Jewish community were discussed
  - COVID workshops focused on how to address anti-racism and equity as a cohesive group when you are physically distanced (completed with two community groups - the La Mesa Activists for Good Governance and JCo San Diego), and another with Promises2Kids that addressed challenges their staff are facing with in-person and remote services.
- The **Resident Leadership Academy (RLA) Coordination** program administered by Community Health Improvement Partners (CHIP):
  - Released their 2021 RLA Stipend application on April 28, 2021; the stipends are to support RLA graduate groups with their community improvement project efforts or in support of startup costs for new RLA’s. Applications are due to CHIP by May 19, 2021.
  - Began Cohort 9 of the RLA Facilitator training on March 10, 2021 with 20 individuals registered
- The **Walk ‘n Roll Program** administered by Circulate San Diego completed the following in March 2021:
  - Attended the National Day of Unplugging on March 6<sup>th</sup> with approximately 150 in attendance; Circulate had a table and provided free helmets, lights and reflective vests, leveraged through other funding, in Clairemont and North Park in partnership with the Special Needs Resource Foundation of San Diego

- On March 14<sup>th</sup> Circulate had a table at the Encanto Scavenger Hunt with approximately 60 in attendance, their outreach was directed towards bike riders and micro mobility users, providing approximately 30 helmets leveraged from their partner programs.
- The Beautiful Pacific Beach (self-guided) Bike Ride took place on March 20<sup>th</sup> with approximately 50 attendees, Circulate had a table at one of the stops along the ride to provide bike safety information to riders.
- North County Lifeline, who administers the **CinA and Gang Prevention Programs** in the North Coastal Region was proud to share that on March 26, 2022 their Director of Youth Development, Alberta Saavedra was honored by State Assembly Member Tasha Boerner Horvath as a 2021 Woman of Impact. Alberta's in the field of Domestic Violence Prevention & Intervention and incredible advocacy was recognized in an award entitled "Impact in Advocacy." This California State Assembly award, created by the Assemblywoman, recognizes women in the 76th District who stand out in their communities as innovators, leaders, and advocates. Nominations were made to highlight women who have made significant impact to their communities in the areas of business/entrepreneurship, military service, education, civic engagement, advocacy, activism, health and human services, community service, arts and culture, and young leadership.

### **FISCAL UPDATES**

CAP recently received the annual allocation of CSBG Discretionary funds, a total of \$28,050 to be spent between June 1, 2021 and May 31, 2022. The funding will be allocated to the **Rotational Shelter Network** program to supplement the current program and provide 2,396 additional nights in shelters during the cold-weather months, additional income and employment resources, and the placement of 15 additional individuals into transitional or permanent housing.

### **13. CAB Chair Update:** Provided by Nicole Roesler

Nicole Roesler reminded CAB about the Youth Engagement meeting on Thursday, May 20, 2021 and asked for anyone interested to e-mail her and/or Maggie Fenn.

### **14. Adjournment - Next Meeting**

Nicole Roesler made a motion to adjourn. Erik Bruvold seconded the motion. Motion carried. Meeting ended at 4:13 PM. The next regular meeting will be on Thursday, June 10, 2021 at 3:30 PM. Location: Webex.