

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)**

MEETING NOTICE: [Zoom](#) Only

**Call-In Number: 1 (669) 900-6833 US
Meeting Number/Access Code: 977 8038 5051
Meeting Password: 385652**

December 9, 2021 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u>		
Madeleine Baudoin	Cassandra Schaeg	Choose an item.
Keith Esshaki	Aimee Cox	Choose an item.
Maggie Ta	Choose an item.	Choose an item.
Parina Parikh	Choose an item.	Choose an item.
Munqith Alhajjaj	Choose an item.	Choose an item.
<u>Excused</u>		
Erik Bruvold		<u>Staff</u>
Choose an item.		Michelle Hollie, Admin Secretary, OEQC
Choose an item.		Abdi Abdillahi, Manager, OIRA
Choose an item.		Maggie Fenn, Chief, CAP
Choose an item.		Ann Vilmenay, Manager, CAP
Choose an item.		Terri Foster, Admin Analyst, CAP
Choose an item.		Rosa Gracian, Deputy Director, OEQC
		Jennifer Bransford-Koons, Director, OEQC
		Nazira Adieva, Admin Analyst, CAP
<u>Absent</u>		
Jeannine Nash		<u>Guests</u>
Choose an item.		Erik Aguilar
		Laura Monroy

1. **Call to Order:** Meeting called to order by Madeleine Baudoin at 3:31 PM
2. **Information and Action Item: Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)**
 - a. Find that there is a proclaimed State of Emergency
 - b. Find that State and local officials have recommended measures to promote social distancing
3. **Roll Call:** 7 members were present; quorum was **Achieved**
4. **Acceptance of Agenda:** Aimee Cox made a motion to accept Agenda, Maggie Ta seconded the motion, motion carried.
5. **Approval of Minutes:** Aimee Cox made a motion to approve the Thursday, October 14, 2021 Minutes, Munqith Alhajjaj seconded the motion, motion carried.
6. **Public Comments:** No Public Comments
7. **Information Item: Vacancy Report**

Currently, there are **4** vacancies.

- Seat 13 – Private Sector
- Seat 14 & Seat 24 – Private Sector (previous Representation by SDG&E, both vacated 9/11/2021 with term expirations)
- Seat 6 – Economically Disadvantaged Sector, East Region
- Seat 10 – Economically Disadvantaged Sector, South Region (seat vacated 9/11/2021 by Juana Duenas, term expired)
- At the August 12, 2021 meeting, CAB approved for Nicole Roesler to move from seat 12 to seat 6, and for Connor Vaughs to move from seat 25 to seat 12. These appointments are in process to be approved by the San Diego County Board of Supervisors (BOS) and will be on the BOS agenda in January 2022.

CAB members were encouraged to continue outreach efforts to fill the vacancies.

8. Discussion Item: CAB Nominating Committee

- The appointments to Seats 6,13, and 14 will be on the Board of Supervisors Agenda in January 2022 – these seats will remain vacant for this December meeting.

9. Action Item: CAB Nominating Committee

- No action was required at this meeting

10. Presentation Item: San Diego Workforce Partnership

- Parina Parikh, Vice President of Sector Initiatives, provided a presentation to CAB with an overview of the Workforce Partnership's current workforce development programs. The presentation included an overview of sector initiatives, current various job training programs including opportunities for youth.

11. Director's Update: Provided by Maggie Fenn

PROGRAM UPDATES

- Contracted providers continue to administer **COVID-19 response services** through the CSBG CARES Act funding:
 - In October 2021, the Communities in Action (CinA) contractors have provided individuals and families with the following:
 - **Home Start** in the Central Region - **110** food supports, **124** fuel and transportation, **67** PPE, and **24** diaper packages
 - **International Rescue Committee** in the East Region - **12** rental supports, **62** food supports, **20** technology/Chromebook supports, **26** PPE, **1** debt navigation training, and **2** internet supports
 - **Interfaith Community Services** in the North Inland Region - **43** basic needs support, **6** utility supports, and **3** clothing assistance supports
 - **Jewish Family Service** in the North Central Region - assessed and provided COVID-relief focused case management to **9** individuals, provided **14** housing and dependent care supports, **48** utility and transportation supports, **101** diaper package supports, and **2** internet supports
 - **North County Lifeline** in the North Coastal Region - **6** COVID-19 assessments, **10** emergency needs supports, **3** housing supports, and **5** transportation supports.

- **SBCS** in the South Region - **24** transportation supports and **25** food supports were provided; SBCS has expended nearly all of their CSBG CARES funds for CY 2021 and continues to provide the remaining transportation and food supports.
- In addition to the great effort that has gone into assisting our communities with the continued need for COVID-19 response, our providers continue to work hard to help families and individuals toward self-sufficiency through the CinA Program. **North County Lifeline** (Lifeline) shared the following client success stories from the North Costal Region:
- A woman enrolled into Lifeline's CinA program; one of her main barriers was that she was struggling with her mobility due to medical issues. This client worked closely with her case manager to overcome several challenges she was facing; however, the connection to a local resource, Access to Independence, was significant and lifechanging. Access to Independence helped her obtain an electric scooter, which allows her to move freely, access transportation via the bus, and be more independent. This woman often refers to North County Lifeline as her guardian angels, stating "I'm grateful for my angels at Lifeline".
- Another client provided this statement after working with a case manager at Lifeline: "Being a migrant all alone and new to the State of California. I found myself, thrown out of my home by the man who abused (me) for about five years. Desperate and in survival mode, I found help from Lifeline. In my sadness and anguish, my caseworker helped me see that I can still get by alone and by my own means. I learned to be patient and to take guidance from my caseworker. My worker always responded to my calls for help. She was with me in the hardest moments I went through with a professional and compassionate heart."
- The **RLA Coordination Program** administered by Community Health Improvement Partners (CHIP) had several successful activities in October 2021:
 - CHIP hosted a RLA Council meeting on October 27th with **36** participations, there were presentations from the San Diego Food Bank and Mental Health And Food Resource Support: OPTUM Access & Crisis Line.
 - **2** supplemental trainings were held in October with **76** total attendees, topics included Supporting Elementary School Children in Times of COVID-19 and Financial Literacy in Times of COVID-19
- The **Keep 'em Safe (KES)** program operated by Pacific Safety Center (PSC) closed out the federal fiscal year (2020/2021) at the end of September 2021. During this contract year, PSC continued to be innovative, creative, and fluid to meet the needs of community; they excelled in these opportunities, meeting all contract requirements, and providing additional car seats through supplemental CSBG CARES funding to assist those adversely impacted by the pandemic. Highlights of their outcomes achieved in 2020/2021 include:
 - **110** child passenger safety education classes impacting **756** parents/caregivers
 - **55** safety check-up events impacting **1,251** parents/caregivers
 - **5** child passenger safety education classes impacting **82** community members working with children
 - Hosted or participated in **4** traffic safety fairs impacting **1,300** participants
 - Conducted **10** safety education trainings for law enforcement agencies
 - Distributed **all 107** OTS funded safety seats to families in need, and **863** safety seats funded by CSBG CARES for a total distribution of **970** car seats

- The National Conflict Resolution Center (NCRC) administers various programs, all of which continue to be very active with trainings and community sessions:
 - The **Live Well Exchange** program engaged a total of **275** participants in October 2021 through trainings, restorative circles, and bystander trainings. **125** of those attended COVID recovery and response specific activities.
 - NCRC collaborated with the Welfare-to-Work provider, Public Consulting Group (PCG), to host trainings specifically for newly arriving Afghani refugees in the East Region and newly arriving Haitian refugees in the Central Region. PCG requested that NCRC focus specifically on stress management skills and resilience to each of these refugee groups to assist with the trauma and upheaval these individuals and families have recently experienced.
 - The **Work Readiness Exchange (WRE)** program for refugees trained **21** participants through **2** WRE trainings, and **7** individuals completed the self-guided e-learning course.
 - Through the **Alternate Dispute Resolution (ADR) Program**, there were **172** services provided, neighbor and landlord/tenant continue to be the most common types of disputes that individual seek mediation for. NCRC staff completed **2** outreach activities/presentations, one was with the Poway Sheriff's Department with a focus on Crime Free Multi-Housing Programs and the other was a presentation at the San Diego Eviction Prevention Collaborative meeting.

FISCAL UPDATES

- CSBG was one of the selected funding sources for the County's FY 21/22 single-audit, CAP staff is working with the HHSA Agency Budget Office to provide documentation and requested information during December 2021.
- The authorization and acceptance of the **CY 2022 and CY 2021 CBSG Revenue Agreements** was approved by the County Board of Supervisors on December 7, 2021 (Item #10).
- Annual Reporting for CY 2021 is due to CSD in February 2022, both fiscal and program staff will be working to pull all the data and outcomes for the calendar year to complete the report during the months of January and February 2022. Once the reports are complete, staff will share an overview of the achievements.

12. Chair's Update: Provided by Madeleine Baudoin, CAB members are encouraged to share information or updates at the meeting and/or make suggestions for future presentations to the Board.

13. Adjournment - Next Meeting

Aimee Cox made a motion to adjourn. Parina Parikh seconded the motion. Motion carried. Meeting ended at 4:17 PM. The next regular meeting will be on Thursday, February 10, 2022 at 3:30 PM. Location: Zoom.