

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)**

MEETING NOTICE: ZOOM ONLY

**Call-In Number: 1 (669) 900-6833 US
Meeting Number/Access Code: 934 0883 4677
Meeting Password: 237076**

MEETING MINUTES

February 10, 2022 – 3:30 p.m. to 5:00 p.m.

Members Present

Nicole Roesler
Margarita Holguin
Keith Esshaki
Parina Parikh

Aimee Cox
Oscar Medina
Erik Bruvold
Munqith Alhajaj

De De Henry
Jeannine Nash

Excused

Madeleine Ghorashi
Maggie Ta

Cassandra Schaeg

Choose an item.

Choose an item.

Absent

Choose an item.

Choose an item.

Choose an item.

Staff

Maggie Fenn, Chief, CAP
Ann Vilmenay, Manager,
CAP
Terri Foster, Admin Analyst,
CAP

Justine Kozo, Chief, OEQC
KellyAnne Rodriguez, Chief,
OEQC
Abdi Abdillahi, Manager,
OIRA
Michelle Hollie, Admin
Secretary, OEQC
Laura Monroy, OSS, OEQC

Guests

1. **Call to Order:** Meeting called to order by Nicole Roesler at 3:34 P.M.
2. **Information and Action Item: Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)**
 - a. Find that there is a proclaimed State of Emergency
 - b. Find that State and local officials have recommended measures to promote social distancing
3. **Roll Call:** 10 members were present; quorum was **Achieved**
4. **Acceptance of Agenda:** Erik Bruvold made a motion to accept Agenda, Aimee Cox seconded the motion, motion carried.
5. **Approval of Minutes:** Parina Parikh made a motion to approve the Thursday, December 9, 2021 Minutes, Keith Esshaki seconded the motion, motion carried.
6. **Public Comments:** No Public Comments
7. **Information Item: Vacancy Report**

Currently, there are 2 primary vacancies:

- Economically Disadvantaged Sector – Seat 10
 - Economically Disadvantaged Sector – Seat 12

The following primary seats were appointed at the January 11, 2022, Board of Supervisors meeting:

- Economically Disadvantaged Sector – Seat 6 – Nicole Roesler
- Private Sector – Seat 13 – Oscar Medina
- Private Sector – Seat 14 – De De Henry

Private Sector – Seat 25 (alternate) has been vacated with the resignation of Connor Vaughns

CAB members were encouraged to continue outreach efforts to fill the vacancies; in addition, CAP staff has started to share information about CAB at the recently reinstated Regional Leadership Team Meetings and will continue to do so as they occur.

8. Discussion Item: CAB Nominating Committee

Members of the Nominating Committee were not present at the meeting, Maggie Fenn shared updates with CAB including:

- Applications from interested individuals have been submitted and shared with the Nominating Committee, report outs will be provided by the Committee at future meetings
Upcoming CAB member expirations: Cassandra Schaeg – Economically Disadvantaged Sector - Seat 11, first term will expire June 30, 2022

9. Action Item: CAB Nominating Committee

No action needed at this meeting.

10. Information Item: 2022 Love Your Heart

Information about the 2022 Love Your Heart campaign was shared with CAB members, a flyer with information and links to the www.loveyourheartsd.org were provided along with the meeting packet. CAB was encouraged to attend the virtual kick-off press conference on February 11, 2022, at 10:00 A.M.

11. Information Item: Biannual Ethics Training Requirement (Organizational Standard 5.6)

CAB members were reminded of the bi-annual State mandated ethics training requirement. The link to access the free online training and test through Fair Political Practices Commission will be e-mailed to all CAB members; certificates of completion should be e-mailed to Maggie Fenn.

12. Director's Update: Provided by Maggie Fenn

Staff is currently working on the required CSBG Annual Report to CSD which details all of the outcomes achieved in calendar year 2021; staff will create a roll-up of this data and share it with CAB at a future meeting.

Staff will provide the required Bi-Annual Training of CAB Roles and Responsibilities (Organizational Standard 5.6) in the first half of CY 2021.

Two of the four new Regional Community Coordinators (RCCs) - KellyAnne Rodriguez (East) and Justine Kozo (N. Central) – were introduced to CAB members. The RCCs are new positions within the Office of Equitable Communities and will be working closely within their respective HHS Region to enhance community engagement and collaboration.

PROGRAM UPDATES

Contracted providers continue to administer COVID-19 response services through the CSBG CARES Act funding:

- In November and December 2021, the contractors provided individuals and families with the following:
 - **Home Start in Central Region** – **194** food supports, **125** fuel and transportation, **74** PPE, and **50** diaper packages.
 - **International Rescue Committee (IRC) in East Region** - **40** rental supports, **5** food supports, **42** technology/Chromebook supports, **52** PPE, and **15** internet supports.
 - In addition, on December 28, 2021 the IRC was featured on Prism, an independent news source led by journalists of color. The piece titled: "[US Schools are helping Afghan Refugee Youths adapt, but challenges remain](#)" highlights the work IRC does within schools and refugee youth in City Heights and El Cajon.
 - **Interfaith Community Services (ICS) in North Inland Region** - **16** basic needs support, **20** utility supports, and **44** clothing assistance supports
 - **SBCS in South Region** - **13** transportation supports and **47** food supports were provided.
 - SBCS also shared that San Diego County Promotores Coalition, a group aimed to advance the work of Promotores to reach underserved populations, selected Salvador Garcia from SBCS as the 2021 Promotor and Community Health Worker of the Year for his nearly decade-long commitment to serving communities in need. Each year the award is given to a volunteer who demonstrates extensive involvement in the projects and initiatives that improve the health and well-being of families.
- **Interfaith Shelter Network's Rotational Shelter Program** assisted **49** individuals/families in 2021 with approximately \$1,600 each for rental supports, used for items such as deposits, rent, and move-in costs.
- The **2021 tax season** started on January 24, 2022, VITA sites are open and taking appointments for free tax preparation services. Individuals are suggested to call 2-1-1 to make an appointment at a site convenient to them, self-guided preparation can also be accessed at www.myfreetaxes.org.
 - The IRS kicked off the **16th Annual EITC Awareness Day** on January 28, 2022 to highlight important information for the 2021 tax season and increase awareness of refundable credits. The day was celebrated across the US in partnership with more than 1,500 supporters, over 220 live events, and other activities like news releases and articles, resulted in a combined social reach of over 2 million individuals.
- **Project MOST** administered by **RISE San Diego** provided **2** business development classes (Building Communities on Social Media and Emotional Intelligence Class) attended by **34**

individuals on 12/8/21 and 11/29/21 respectively; in addition, the latest Business Development Technical Assistance (TA) cohort began meeting in December with its first three lab sessions (a total of 14 hours of TA) hosted by RISE and The Prep Institute.

- The **RLA Coordination Program** administered by **Community Health Improvement Partners (CHIP)** had several activities in November and December 2021:
 - **49** participants attended RLA Council meetings in November and December. There was a presentation by Alliance Healthcare Foundation regarding their i2 INNOVATIONS resident engagement opportunity, as well as, Parent Resource Supports Jewish Family Services, Mental Health Resource, and Telecare Corporation/Mobile Crisis Response Team.
 - 4 COVID response supplemental trainings were held in November and December with 222 total attendees, topics included Trauma Informed Care, Suicide Prevention & Substance Abuse During COVID-19, Mental Health Stigma, Self-Care, and Community Care during COVID-19, and How to Manage Community Conflict Due to COVID-19.
 - 2 COVID Response Resource Days were conducted with 119 attendees; the topics included Youth Mental Health in Times of COVID-19 and Grief, Loss & Healing in Times of COVID-19.
 - RLA COVID Response stipends awarded in November 2021 to the following organizations: Newcomers Support and Development - Connecting the Unconnected Project (\$3,625), City Heights CDC - City Heights CDC Vecinos de City Heights Promotora COVID-19 Outreach project (\$11,375), and Elizabeth Rodriguez - Community "Pup" Up Events (\$5,000).
 - **The National Conflict Resolution Center (NCRC)** continues to administer the following trainings and community sessions:
 - The **Live Well Exchange** program engaged a total of **252** participants in November and December 2021 through trainings, restorative circles, and bystander trainings. **309** of those attended COVID recovery and response specific activities.
 - As the ending event of their year-long Community Engagement Initiative, NCRC facilitated a community dialogue on Celebrating Collaborative Civility, where participants shared their mission statement and other accomplishments from the year. The following quote was provided by one of the participants: "When I was approached about this initiative, I thought how can I add something else to my already full plate? At the second session, I thought- let's just pick a project, what is all this talking. By the 3rd meeting, I had my moment of understanding- the goal is the process. It took 3 meetings for me to understand this was not just a regular working group, but a process of shifting the paradigm. The shift was from an isolated, production mindset to an inclusive, collaborative process that produces better results because it is built on a foundation of trust and communication...I now go back to my community service with a new understanding of the power of a group based on shared principles and strong communication."
 - The **Work Readiness Exchange (WRE)** program for refugees trained **114** participants through WRE trainings and e-learning courses.
 - Through the **Alternate Dispute Resolution (ADR) Program**, there were **140**

ADR services provided – the major dispute types were neighbor disputes (92), landlord/tenant (16), family (8), and minor disputes (24).

- The two programs administered through Office of Traffic Safety funding, **Walk 'n Roll and Keep 'em Safe** completed the first quarter of their federal fiscal year in December, the following are outcomes achieved between October and December 2021:
 - **Walk 'n Roll**, administered by Circulate San Diego (and partnered with the San Diego Bike Coalition), participated in **1** community event/traffic safety fair called “Bike Fix Up” at Father Joe’s Villages (**35** participants), conducted **2** presentations to SANDAG (**89** participants) and Lemon Grove City Council (**60** participants), and provided **1** City Cycling for eBikers virtual classroom presentation (**18** participants).
 - **Keep Em Safe (KES)**, administered by Pacific Safety Center Hosted **30** child passenger safety seat education classes that trained **221** parents/caregivers; completed **11** safety seat check-up events impacting **384** parents/caregivers; completed **1** child passenger safety education class for community members working with children; and participated in **2** community events and, distributed **320** child passenger safety via CSBG and CSBG CARES funds.
 - In December 2021, PSC and CAP coordinated a presentation with Child Welfare Services
-Foster Family Association Members to share child safety seat resources and upcoming events. This exciting new partnership leveraged the KES program and provided families in the foster care system with no cost child safety education and seats.
 - Upcoming events include bike rodeos that are planned as part of the **February 5, 2022 Love to Ride** event in Chula Vista and the **February 26, 2022 Love to Ride** event in Carlsbad.
 - Both programs ([Walk 'n Roll](#) and [KES](#)) began their years with press releases through the County Communications Office in November 2021.
- **The Gang Prevention and Community Response** program in the Central Region, administered by the Union of Pan Asian Communities (UPAC) hosted **3** Community Walk & Knocks in Barrio Logan, Mid City, and Southeastern San Diego to address an increase in violent crimes that occurred in the area. As follow-up to the Walk & Knocks, UPAC hosted **3** community roundtables for the communities mentioned above. Topics discussed included: Fentanyl and Narcan, Community Violence in Chicano Park, and executing a Community Clean-Up. The roundtables were attended by **56** individuals in November.

In December 2021, **18** participants in the **Connect2Careers program** administered by the San Diego Workforce Partnership were placed into externships with a variety of employers including but not limited to: NAACP, Teralta Arts, Ceramic Heights, Sharia’s Closet, and WELFIE.

FISCAL UPDATES

- Staff completed and submitted the grant applications for the FFY 22/23 Office of Traffic and Safety – these grants fund the Keep 'em Safe and Walk 'n Roll programs. Applications were due on January 28, 2022, and awards notifications will occur in late summer.

- Annual CSBG Reporting for CY 2021 is due to CSD on February 15, 2022, both fiscal and program staff are currently working on the compiling the data and outcomes to complete the report. A summary of the annual outcomes will be provided at the next meeting.
- A Request for Information (RFI #11410) through a virtual Industry Day was conducted on January 10, 2022, to collect information and feedback from service providers and organizations, discuss best practices, and obtain input regarding optimal service design and delivery of Earned Income Tax Credit Coordination (EITC) services. Representatives from six organizations were in attendance, information shared at the meeting and the attendees can be accessed on [BuyNet](#).

13. Chair's Update: Provided by Nicole Roesler

- Public Health wants to share a request for information, looking to connect with agencies to provide logistical support to administer COVID vaccinations. They will also discuss health disparities, vaccination efforts and a questionnaire. If you are interested, this is operated thru the Department of Purchasing and Contracting. Flyer to follow up.
- Aimee Cox shared that the Regional Taskforce for the Homeless has changed their name to the Regional Taskforce on Homelessness. Aimee also shared information about the annual Point in Time Count that will take place on February 24, 2022; this is the annual count for people experiencing homelessness across San Diego County. Volunteers are needed (training and PPE will be provided), the link will be shared with CAB members in a follow-up e-mail.

14. Adjournment - Next Meeting

Erik Bruvold made a motion to adjourn. Aimee Cox seconded the motion. Motion carried. Meeting ended at 4:17 P.M.

The next regular meeting will be on Thursday, April 14, 2022 at 3:30 PM. Location: Zoom.