

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

MEETING NOTICE: ZOOM ONLY

Call-In Number: 1 (669) 900-6833 US

Meeting Number/Access Code: 992 0861 2843

Meeting Password: 682801

MEETING MINUTES

August 11, 2022 – 3:30 p.m. to 5:00 p.m.

Members Present

Keith Eshhaki	Parina Parikh
Madeleine Baudoin Ghorashi	Oscar Medina
Erik Bruvold	Aimee Cox
Munqith Alhajaj	Maggie Ta
Choose an item.	Jeannine Nash

Excused

Margarita Holguin

Nicole Roesler

Choose an item.

Choose an item.

Choose an item.

Absent

De De Henry

Ramon Marquez

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Staff

Deanna Zotalis-Ferreira, Chief,
CAP

Michelle Hollie, Admin Secretary,
OEQC

Terri Foster, Admin Analyst, CAP

Laura Monroy, OSS, OEQC

Erik Aguilar, OSS, OEQC

Erik Del Rio, Admin Analyst, CAP

Maria Ventura, Admin Analyst, CAP

Jocelyn Salamat, Admin Analyst,
CAP

Corinne Rodriguez, OA, CAP

Guests

1. **Call to Order:** Meeting called to order by Madeleine Baudoin Ghorashi at 3.33 PM
2. **Information and Action Item: Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)**
 - a. Find that there is a proclaimed State of Emergency
 - b. Find that State and local officials have recommended measures to promote social distancing
3. **Roll Call:** 9 members were present; quorum was **Achieved**
4. **Acceptance of Agenda:** Oscar Medina made a motion to accept Agenda, Keith Eshhaki seconded the motion, motion carried.
5. **Approval of Minutes:** Aimee Cox made a motion to approve the Thursday, February 10, 2022 Minutes, Erik Bruvold seconded the motion, motion carried.

Aimee Cox made a motion to approve the Friday, April 8, 2022 Minutes, Keith Eshhaki seconded the motion, motion carried.

Aimee Cox made a motion to approve the Thursday, June 9, 2022 Minutes, Jeannine Nash seconded the motion, motion carried with an amendment to wording in the Chair's Report to include the kudos from Aimee Cox.

6. Public Comments: No Public Comments

7. Information Item: Vacancy Report

Currently, there are 3 vacancies.

- Seat 10 - Economically Disadvantaged Sector, South
- Seat 11 - Economically Disadvantaged Sector, North (seat vacated 6/30/2022 by Cassandra Schaeg, termed expired)
- Seat 12 - Economically Disadvantaged Sector, Central

CAB members were encouraged to continue outreach efforts to fill the vacancies; in addition, CAP staff has started to share information about CAB at the recently reinstated Regional Community Leadership Team Meetings and will continue to do so as they occur.

8. Discussion Item: CAB Nominating Committee (Madeleine Baudoin Ghorashi, Maggie Ta, Aimee Cox)

- Connie Zepeda applied for Seat 24, Alternate Private Sector, SDG&E. She also qualifies for Seat 10, Economically Disadvantaged Sector, South primary vacancy. Maggie Ta and Madeleine Baudoin Ghorashi met with Connie on August 11, 2022 and Connie agreed she would fill Seat 10, Economically Disadvantaged Sector, South primary vacancy. Connie has filled a board member position the past and already familiar with CAB.
- Hilary Ward was interviewed for Seat 11 Economically Disadvantaged Sector, North (seat vacated 6/30/2022 by Cassandra Schaeg, termed expired). She is engaged in the back country, worked in nonprofit, and is involved with the Butterfield Community based in Julian, CA to assist with food insecurity.
- The Nominating Committee reached out to Ramon Marquez, currently an alternate for Economically Disadvantaged Sector, Seat 21, to provide an opportunity if he was interested in filling the primary vacancy for Seat 12, Economically Disadvantaged Sector, Central. They have not heard back and will share the vacancy.

9. Action Item: CAB Nominating Committee

Madeleine Baudoin Ghorashi made a motion to appoint Connie Cepeda into Seat 10, Economic Disadvantaged Sector, Keith Esshaki seconded the motion, motion carried.

Erik Bruvold made a motion to appoint Hilary Ward into Seat 11, Economically Disadvantaged Sector, North, Oscar Medina seconded the motion, motion carried.

10. Discussion Item: Declaration of Intent (Deanna Zotalis-Ferreira)

This request came in after the agenda was posted to the Clerk of the Board and needs to be discussed before the next meeting will take place, allowing the ability to include this discussion in the agenda.

The board discussed and agreed the Agency is satisfied with the current required minimum number members on our tripartite or advisory board (as defined in Cal. Gov. Code § 12751) and does not intend to modify our bylaws to decrease the minimum number to nine members.

Erik Bruvold made a motion to accept, Aimee Cox seconded the motion, motion carried.

11. Director's Update: Provided by Deanna Zotalis-Ferreira

PROGRAM UPDATES

- **EITC.** The Earned Income Tax Coordination contract is coming to an end December 31, 2022. The Request for Quotes (RFQ#11887) solicitation is currently posted on the BuyNet under Earned Income Tax Credit (EITC) Coordination Services until August 15th. Please forward the information to any interested parties, more info available at <https://buynet.sdcounty.ca.gov>
- **SBCS.** When community members complete the Resident Leadership Academies, their commitment to improving their neighborhood doesn't end at graduation. Leaders from the latest 2022 SBCS's Chula Vista RLA cohort recently collaborated with the City of Chula Vista, Healthy Chula Vista Advisory Commission and Chula Vista Police Department to help enhance safety and improve accessibility for community members at Harborside Park. Fun fact: In 2006, this was the first park opened on the west side of the city in over 25 years!
- **Communities in Action (CinA) - Domestic Violence.** By the end of the June 30th, 2022, CinA programs provided domestic violence prevention and healthy relationship trainings to individuals across the county. Domestic violence (DV) focused trainings covered various topics, ranging from identifying red flags and warnings of intimate partner violence, understanding trauma responses, power & control vs. equality, to DV financial literacy and financial abuse. Total of **183** participants completed Domestic Violence sessions among 6 providers between January 1-June 30th, 2022.
- **CARES.** For the period of January 1-June 30, 2022, Communities in Action programs Home Start, IRC and SBCS utilized 100% of allocated **\$180,057** to provide direct services via CARES-funded programs, some highlights include:
 - **Home Start, Inc.** had spent the CARES funding via **220** food, **220** fuel and transportation supports. In addition, Home Start, Inc., had spent **\$50,770** out of \$99,918 allocated directly to the Financial Literacy Program (FLP), which included **82** individual financial coaching sessions, **13** matched savings and assistance filing back-taxes to **57** households.
 - **International Rescue Committee (IRC)** of San Diego had spent the CARES funding via **5** rental supports of up to \$700/per household, **35** technology supports, which included Chromebooks and technical support, and **30** PPE supports. IRC utilized **\$53,354** out of \$99,920 via their FLP to provide financial literacy training to **55** individuals and assisted **27** households with financial aid application.
 - **SBCS** had spent their CARES allocated funds via **5** rental supports of up to \$1,500/per household, **124** transportation, **124** food and 10 utility supports. Within the FLP, SBCS spent **\$60,875** out of \$100,000 allocated to provide financial literacy training to **65** individuals, **80** asset building supports and **240** financial literacy engagement supports.
- **Project MOST**, administered by **RISE San Diego**, in conjunction with their subcontractor The Prep Institute, provided **176** hours of technical assistance during their contract support and business development technical assistance lab and **6** Training Workshops in May and June 2022.
 - Contract Support Highlights included the following:
 - The 6 Training workshops covered the following topics: How to Navigate BuyNet Effectively, How to Read and Analyze an RFP as a Decision-making Tool, Pre- and

Post-Award Compliance, Logic Models for Developing Your RFP Response, How to Outline Your Government Proposal, and Contracting with the County of San Diego as a Nonprofit. County staff from HSEC attended the sessions to answer questions from participants.

- Program stipends of \$5,000/each were distributed to the four organizations that completed the Technical Assistance program: Center for Synchronic Development, UrbanLife, Urban Restoration Counseling Center, and You Belong Here.
- Diego Flores, Shanelle Johnson, and Janel King (Urban Restoration Counseling Center) shared that they're in conversations with Jonathan Burgos of First Gen Scholars (FGS) about a partnership to offer their mental health support services to his program participants; URCC and FGS met as peers in the business development technical assistance cohort.
- Business Development Highlights included the following:
 - Shellie Baxter (Our Genetic Legacy) unveiled OGL's updated website and shared her recent interview for San Diego Magazine's Not a Parenting Podcast. The architectural design contest for OGL's virtual museum has been launched and enrollment has opened for this summer's drone project classes.
 - *In July, OGL received notice of award of a \$100,000 grant from [County of San Diego's K-12 Youth Services Community Grant Program](#) for a DRONE project will train 10-15 young women of color to become licensed drone pilots. Drones will be used to capture the names and legacies of Americans of color buried in dilapidated and overrun cemeteries. This information will be presented in the first We The People virtual museum.
 - Aaron Combs (Students for Attention) launched SFA's website. He and his board will begin focusing on building an online community to help students on other campuses create Neurodivergent Student Associations for their classmates.
 - Shamine Linton (Sharia's Closet) and her organization are one of over 70 community agencies partnering with One Safe Space in the Family Justice Center's new North County location.
- **Circulate San Diego's Walk 'n Roll** program funded through the Office of Traffic Safety (OTS) have the following outcomes achieved in May and June 2022:
 - **2** community group presentations on Bike Safety provided in Spanish at Vista Community Clinic and mobility safety at the Community Relations and Veterans Commission in La Mesa on Mobility Safety for all (**34** attendees).
 - **2** presentations to students on Active Transportation & Traffic Calming at EarthLAB, Millennial Tech Middle School and safe walking at Casa de Salud, National City's Youth Center. (**26** attendees)
 - Presented to older adults at the George L. Stevens Senior Center on Age-Friendly Transportation: How to get around without a car (**5** attendees).
 - Led **2** Walking field trips to identify walking hazards with participants from the Glide N' Stride Walking Group at George L. Stevens Senior Center and Casa de Salud, National City's Youth Center's summer camp. (19 attendees).
 - Received 3372 views from 9 social media posts covering topics including: Where to ride when there are no bike lane, Tips for safe walking and Teralta Park - Park Cap over Highway.
- The **Resident Leadership Academy (RLA) Coordination** program, administered by **Community Health Improvement Partners (CHIP)** led several activities in May and June:

- 1 RLA Council meeting with 34 attendees. Announced RLA Project Stipend Awardees.
- Awarded 5 stipends for a total of \$11,000 to Urban Collaborative Project, RLA Otay 10, Community Housing Works Carlsbad, Mundo Gardens & Bayside Community Center.
- Provided 1 Supplemental training: Introduction to Immigration Law with 47 attendees.
- Held 1 Networking Event with 37 attendees.
- Received 615 views on 6 social media posts.
- Highlights:
 - Herminia Ramirez, RLA Facilitator and former employee at Vista Community Clinic, began working for HHSA HSEC.
 - CHIP connected with Councilwoman Monica Montgomery (City of San Diego District 4), and Ana Laura Martinez of County BOS Nathan Fletcher's office at the RLA SESD Chollas View meeting on 6/1/22.
- Vista Community Clinic:
 - Continuing to hold weekly Poder Popular meetings on Wednesday in North County from 5:30pm-7:30pm with efforts focused on active transportation and various health equity projects.
 - Holding an art contest for promotores and community health workers to identify what being in these roles means to them.
- Escondido COMPACT: No current RLAs, two new cohorts starting in August at Central & Juniper Elementary Schools.
- IRC:
 - Started a new RLA cohort on 5/23 in the El Cajon region, specifically for Afghan Refugees living in East County.
- Bayside Community Center:
 - working with Arboreta Group on a DEI assessment and had a conversation with the Leaders in Action group to get their feedback and input.
 - continuing to work on Linda Vista street safety in an ongoing SANDAG Transportation Study, and also started a new project with the Bus Route 41 Study to get feedback from residents about planning for a new bus route.
 - Linda Vista Farmers Market is up and running every Thursday. Leaders in Action have been passing out fliers in the community.
- SBCS
 - RLA Cohort 14 graduated in May, and they are working on meeting with the City to restore Harborside Park. There will be new RLA cohorts in Imperial Beach and Otay Mesa starting at the end of the summer.
- Urban Collaborative:
 - Started a RLA for Chollas View Community on 6/1/22.
- Community Housing Works - National City
 - Received an RLA Outstanding Partner Award, 2022, at the RLA Celebration on 6/30/22.
- Memorial Community "Pup Up" Dog Park (Elizabeth "Lizzie" Rodriguez)
 - Lizzie Rodriguez was named 2022 Resident Leader of the Year at the RLA Celebration on 6/30/22.
- The **National Conflict Resolution Center (NCRC)** continues to administer the following trainings and community services:
 - The **Alternate Dispute Resolution (ADR)** provided a total of 185 services in May 2022 – 145 community targeted services and 40 court/small claims services.
 - 1834 Total services provided for fiscal year 21-22.

- The most utilized disputes countywide in May were neighborhood/neighbors (110), family (28) and landlord/tenant (13).
 - Seeing an increase of cases related to evictions and pandemic rental relief.
 - A total of 3 outreach presentations
 - Highlights were conflict coaching and mitigation for Afghan refugees in Pashto and Dhari.
 - All CDC Health Disparities grant funding was spent by March 2022.
- The **Live Well Exchange** program engaged a total of **534** participants in May and June through 26 trainings and restorative circles; including 9 Live Well Exchange trainings, 5 Restorative Circles, and 14 Bystander Challenges. Kicked off series with the Youth Civic Engagement, Research, and Action (YC-ERA) Internship program. Utilizing the ARTful Conversation workshop, 10th and 11th graders from Kearny High School were able to engage in a civic dialogue of inquiry, practice, and change; Facilitated a community circle titled “Building Community & Connection. This community circle provided an opportunity for participants to stop, celebrate accomplishments, each other, and the work they all do to inspire and engage with their communities.
 - **425 additional** participants attended 28 COVID recovery and response specific trainings, including 22 Live Well Exchange trainings, 4 Restorative Circles and 2 Bystander Challenge Trainings. **7 Mindset Monday YouTube Videos** focused on “Life after COVID” received a total of **293,218** views. Additionally, development of the new Live Well Culture, Communication and Conflict Certificate Program was completed in June.
 - Development of a new Work Readiness E-Learning course in English, Arabic, and Dari was completed in June.
 - The **Work Readiness Exchange (WRE)** for refugees had **85** participants complete **12.5** training hours in May and June. 10 of these participants completed the E-learning course in Dari.
 - 3 Work Readiness Exchange Trainings
 - 3 Advanced Work Readiness Exchange Trainings
 - 1 Art of Inclusive Communication sessions
 - In June, NCRC partnered with Grossmont Community College. This has allowed them to reach a different demographic who has not yet entered the workforce and are learning workplace skills for the first time.
 - The **Community Health Worker Pilot Training Program** with Vista Community Clinic (VCC) has launched. VCC initiated the first implementation of the training curriculum with a pilot training cohort of 22 CHWs; graduation is scheduled to take place on 8/13/22.
 - The contract for the **Community Health Worker Training Program Implementation, Community Coalition Management, and Evaluation Services Program** administered by **San Diego State University Research Foundation** was executed on 6/30/22. Thus far, SDSURF has submitted Implementation and Evaluation Plans that have mapped out their program activities for the duration of their contract. They have also begun collaboration with Vista Community Clinic’s Pilot Training in preparation for their first training cohort.

12. Chair’s Update: Provided by Madeleine Baudoin Ghorashi

- Parina Parikh shared that Workforce Partnership is hosting a Behavioral Health Symposium on August 23rd at the Downtown Library. The County of San Diego is

underwriting this symposium, and Workforce Partnership has brought together leaders from throughout the County to lean in the effort to help fix the worker shortage issues. Breakfast and networking is from 8:00-8:30am and the symposium is from 8:30am-12:00pm. Parina will be sharing a flyer to the board for anyone interested in attending or circulating. Aimee Cox mentioned work force shortages and turn over in homeless services is a big deal right now and would a great session for some of their folks to attend. Munquith Alhajjaj agreed everyone is having the same problem at all levels with work staff shortages.

- Aimee Cox inquired about the process to continue having teleconference meetings once the State of Emergency of Emergency is lifted. Remote meetings can provide a deeper reach in the County, and some people have difficulty meeting in person. Deanna Zotalis-Ferreira will research and bring information back to the Board regarding teleconferencing. Madeleine Baudoin Ghorashi also mentioned that in past, meetings were hosted at different program's locations throughout the County, start with a tour and see what they do, could weave in tours.
- Aimee wondered when they might see a ramp up in work like approving new plans and recommendations on investment. In person meetings may not be necessary yet with type of business currently being covered. Deanna said the Community Needs Assessment process is ramping up and contractors are being solicited. The beginning of community input will begin in November and continue thru next spring and that's when activity will start.
- Madeleine asked how community input it being solicited. Deanna said it is hybrid - surveys and in person. Will be enhanced with help of Regional Community Coordinators, leadership, and engagement teams, and want to personalize input gathering to meet community input needs. And to incorporate that in contract. Board members asked to incorporate conversation during meeting so they can share with their networks.

13. Adjournment - Next Meeting

Aimee Cox made a motion to adjourn. Munquith Alhajjaj seconded the motion. Motion carried. Meeting ended at 4:16 P.M.. The next regular meeting will be on Thursday, October 13, 2022 at 3:30 P.M.. Location: Zoom.