

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)**

MEETING NOTICE: ZOOM ONLY

Call-In Number: +1-669-900-6833

Meeting Number/Access Code: 992 0861 2843

Meeting Password: 682801

MEETING MINUTES

April 14, 2022 – 3:30 p.m. to 5:00 p.m.

Members Present

Jeannine Nash

Aimee Cox

Maggie Ta

Cassandra Schaeg

Keith Esshaki

Munqith Alhajjaj

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Excused

Madeleine Baudoin

Margarita Holguin

Nicole Roesler

Parina Parikh

Choose an item.

Staff

Maggie (Fenn) Earle, Chief, CAP

Abdi Abdillahi, Manager, OIRA

Ann Vilmenay, Manager, CAP

Laura Monroy, OSS, OEQC

Michelle Hollie, Admin Secretary,
OEQC

Nazira Adieva, Analyst, CAP

Crystal Skerven, Chief, OEQC

Absent

Erik Bruvold

Oscar Medina

De De Henry

Guests

Andrea Sagerian Pella

1. **Call to Order:** Meeting called to order by Aimee Cox at 3:36 PM
2. **Information and Action Item: Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)**
 - a. Find that there is a proclaimed State of Emergency
 - b. Find that State and local officials have recommended measures to promote social distancing
3. **Roll Call:** 6 members were present; quorum was **Not Achieved**
4. **Acceptance of Agenda:** No motion to accept the Agenda, due to lack of quorum
5. **Approval of Minutes:** No motion to approve the February 2022 Minutes, due to lack of quorum
6. **Public Comments:** No Public Comments
7. **Information Item: Vacancy Report**

Currently, there are 2 primary vacancies.

 - Economically Disadvantaged Sector – Seat 10
 - Economically Disadvantaged Sector – Seat 12

CAB members were encouraged to continue outreach efforts to fill the vacancies. CAB members were encouraged to continue outreach efforts to fill the vacancies; in addition, CAP staff has started to share information about CAB at the recently reinstated Regional Leadership Team Meetings and will continue to do so as they occur.

8. **Discussion Item: CAB Nominating Committee (Madeleine Ghorashi, Maggie Ta, Cassandra Schaeg)**

Quorum not achieved, to be tabled to next meeting.

9. **Action Item: CAB Nominating Committee**

Quorum not achieved, to be tabled to next meeting.

10. **Informational Item: Biannual Ethics Training Requirement (Organizational Standard 5.6)**

The Board was reminded the Ethics training is completed every 2 years.

11. **Bi-Annual Training: Board Responsibilities (Organizational Standard 5.8)**

Tabled to next meeting and a PowerPoint will be sent to the Board ahead of time.

12. **Director's Update: Provided by Maggie Earle**

PROGRAM UPDATES

- The annual **We all Count Point-in-Time Count 2022** took place on February 24, 2022, to collect countywide data on the needs of people experiencing homelessness in our community. A variety of staff from various County departments, including the Department of Homeless Solutions and Equitable Communities, and representatives from **CAP service providers (Dreams for Change, Home Start, Interfaith Community Services, Jewish Family Service, North County Lifeline, and SBCS)** volunteered their time to count and collect other important data.
- CAP providers have continued to offer no-cost tax preparations through their **Volunteer Income Tax Assistance (VITA) services**. Dreams for Change, the Earned Income Tax Credit Coordination provider, completed **1,511** free tax preparations across the County in **February 2022**, and the Communities in Action providers completed **1,195** returns in each of their respective service regions.
 - The EITC Coalition has reported that overall (*through 2/28/2022*) the following achievements have been met within San Diego County: **4,013** federal returns have been filed; **3,901** state returns have

been filed; **1,853** federal Earned Income Credits filed; **3,665** state Earned Income Credits filed; **22%** of the annual goal in federal returns has been met.

- The **Communities in Action** provider in East Region, the **International Rescue Committee (IRC) & Jewish Family Services (JFS)** hosted a food and diaper distribution event on March 26, 2022, from 8:30AM-12PM at the IRC's El Cajon Office headquarters. The event served over **330 refugee, asylum seeker, and immigrant newcomer** families to the community, including refugees, asylum seekers, and immigrants; attendees were provided bags of fresh produce and other healthy kosher/halal dry food items. Contributing community partners included Feeding San Diego and Bethlehem Food Pantry. Flyers for the event were distributed in English, Arabic, Dari, Farsi, and Spanish.
- The **Resident Leadership Academy (RLA) Coordination** program, administered by **Community Health Improvement Partners** had several activities in January and February 2022:
 - **109** individuals attended **2** COVID Response Resource Days; topics included Community Response to COVID-19 and COVID-19 Impacts on Communities of Color.
 - **99** individuals attended **2** Supplemental Trainings; topics included Safe Interactions with Law Enforcement and Effective Use of Restorative Circles in the Times of COVID-19.
 - The annual **RLA Facilitator Training** began on January 24, 2022 and ended on February 17, 2022; resulting in **19** new RLA certified trainers; and the RLA Council Meeting had 40 attendees.
- **Project MOST**, administered by **RISE San Diego**, in conjunction with their subcontractor The Prep Institute, provided **105 hours** of technical assistance during their first business development technical assistance lab in January and February 2022.
 - The lab focused on social problem solving and utilizing a five-step process of social problem solving. Participants spent time during the lab on in-class activities focused on Step 1 of the process (Knowing Your Community) by identifying what they already knew about the communities they serve, and Step 2 (Problem Statement Identification) by creating a problem statement based on what their businesses do and how it can align with community concerns.
- The **National Conflict Resolution Center (NCRC)** continues to administer the following trainings and community services:
 - The **Alternate Dispute Resolution (ADR)** provided a total of **197** services in January 2022 and **248** in February 2022 – the most utilized disputes countywide were neighborhood/neighbors (222), employment/workplace (63), family (37) and landlord/tenant (34): NCRC did a total of **6** outreach presentations to Somali Family Services, Tri-City Islamic Center, Pacific Southwest Association of REALTORS, Mission Driven Finance, Pettit Kohn, and Crawford Community Collaborative. Finally, there were several instances where NCRC conducted conflict coaching and mitigation for Afghan refugees in Pashto and Dhari.
 - The **Live Well Exchange** program engaged a total of **537** participants in January and February through trainings, restorative circles, and bystander trainings. **488** of those attended COVID recovery and response specific activities.
 - In January, NCRC facilitated circles focused on Finding Joy in Difficult Times and Honoring Covid Loss & Moving Toward Recovery for front line staff in the Housing Services unit at

Home Start. Facilitated an open enrollment A Path Forward circle to the broader San Diego community: New Year, New You, New Us: Honoring Dr. King's Vision for Personal and Collective Freedom, to explore how we can honor Dr. King's vision for a beloved community as we move through and begin to emerge from the uncertainty and loss of the pandemic. The staff of Voices for Children participated in circles built on reconnection and rebuilding relationships with team members and youth with all of the separation caused by COVID.

- In February, as the first in a bi-monthly series developed for Community Health Improvement Partners (CHIP), NCRC brought The ARTful Conversation to CHIP Independent Living Association (ILA) host home operators and clients. The CHIP/ILA program provides shared housing for adults with disabilities, including mental illness and others who may benefit from a shared living environment. CHIP Recovery Residence Association (RRA) host home operators and clients were also invited. CHIP/RRA program provides housing for adults with a substance use disorder (SUD) or co-occurring disorder. The RRA program serves individuals that are currently receiving outpatient SUD services or are enrolled in recovery.
- The **Work Readiness Exchange (WRE)** for refugees had **7** participants complete the e-learning course in Dari, Arabic and English in January. In February, **2** Art of Inclusive Communication training workshops were conducted that focused on shifting back to in-person routines and daily life, and how conflict and communication look and feel completely different now compared in 2020 and 2021. One of the workshops was held at Naranca Elementary in El Cajon, there the group focused mainly on how parents can navigate the process of their children going back to in-person classes and how to effectively communicate with faculty and staff.

FISCAL UPDATES

- Staff received the extension of the CSBG CARES funding from CSD on April 6, 2022, which extends the grant end date from May 31, 2022, to August 31, 2022. This extension will allow all Fiscal Year contracts funded by CSBG CARES to operate through June 30, 2022. It also allows for \$460K of unspent calendar year 2021 funding to go directly to services for CSBG communities with continued COVID-19 impacts.

13. Chair's Update: Provided by Aimee Cox

Jeanine Nash, with A Positive Choice Resource & Referral Services and Serene Health, invites the community to a Open House on May 13, 2022, from 3:00 PM to 7:00 PM at 7614 Lemon Avenue Suite C, Lemon Grove, California 91945. This is a celebration of their Community Supports and Placement Program where they are assisting the elderly, homeless, and economically disadvantaged with obtaining the resources and referrals necessary to live an independent lifestyle with respect, integrity, and dignity.

14. Adjournment - Next Meeting

Meeting ended at 4:27 PM. The next regular meeting will be on Thursday, June 9, 2022 at 3:30 PM. Location: Zoom.