

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)  
SPECIAL SESSION**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
Third Floor - Conference Room 3700**

**July 13, 2023 - 3:00 p.m. to 6:00 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of June 8, 2023 Minutes**

**PUBLIC COMMENTS**

**5. Guidelines for Public Comment on Items not listed on the agenda:**

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a **Public Request to Speak Form** to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

**Guidelines for Public Comment on Items listed on the agenda:**

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employee.

- 6. Information Item: Vacancy Report**
- 7. Discussion Item: CAB Nominating Committee**
- 8. Action Item: CAB Nominating Committee**
- 9. Information Item: Office of Immigrant and Refugee Affairs (OIRA) Presentation**
- 10. Information Item: Communities in Action Updates**
- 11. Information Item: Requirements of New CAB Members**

12. Information Item: Reminder to Complete Ethics Training and Sign the Conflict of Interest Policy (Organizational Standard 5.6)
13. Information Item: Receipt of Governing Documents (Organizational Standard 5.4)
14. Information Item: Availability of Local Government Audit and notification of any findings related to CSBG Funding (Organizational Standard 8.3-8.4)
15. Director Update: Deanna Zotalis-Ferreira
16. CAB Chair Update: Jeannine Nash
17. Discussion Item: Community Action Partnership Mission Statement (Organizational Standard 4.1) and Strategic Planning (Organizational Standards 6-1-6.5)
18. Action Item: Approve new Mission Statement
19. Action Item: Approve new Strategic Plan

<b>ADJOURNMENT/ NEXT MEETING</b>
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The next regular meeting will be held on **August 10, 2023**.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES:**

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (858) 636-3707 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.