

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
Third Floor - Conference Room 3700**

September 14, 2023 - 3:30 p.m. to 5:00 p.m.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of August 10, 2023 Minutes**

PUBLIC COMMENTS

5. Guidelines for Public Comment on Items not listed on the agenda:

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a [Public Request to Speak Form](#) to Deanna Zotalis-Ferrera – Deanna.Zotalis-Ferrera@sdcountry.ca.gov. Form will be routed to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

Guidelines for Public Comment on Items listed on the agenda:

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

6. Information Item: Vacancy Report

Currently, there are **7** vacancies.

- Public Sector - Seat 1
- Public Sector - Seat 3
- Public Sector - Seat 4
- Public Sector - Seat 5

- Private Sector - Seat 8
- Economically Disadvantaged Sector - Seat 12 – Central Region
- Economically Disadvantaged Sector - Seat 10 – South Region

7. Discussion Item: CAB Nominating Committee

- Ivan Andija for Private Sector Seat 8 or ED Alternate Seat 16 – East Region
- Sebastian Pardo for Private Sector Alternate Seat 25

8. Action Item: CAB Nominating Committee

9. Information Item: County of San Diego Risk Assessment Policies and Procedures (Organizational Standard 4.6)

10. Information Item: Reminder to Complete Ethics Training and Sign the Conflict-of-Interest Policy (Organizational Standard 5.6)

11. Information Item: Confirmation of Receipt of Governing Documents (Organizational Standard 5.4)

12. Discussion Item: Winter Meeting Schedule

13. Action Item: Any Changes to Schedule

14. Discussion Item: CAB Interview Questions

15. Action Item: Any Changes to the CAB Interview Questions

16. Discussion Item: Community Needs Assessment (CNA) Survey

17. Action Item: Changes to CNA Survey

18. Director Update: Deanna Zotalis-Ferreira

19. CAB Chair Update: Jeannine Nash

ADJOURNMENT/ NEXT MEETING

The next regular meeting will be held on **October 12, 2023**.

ASSISTANCE FOR PEOPLE WITH DISABILITIES:

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (619) 338-2799 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.