

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
Third Floor - Conference Room 3700  
Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

**September 12, 2024 - 3:30 p.m. to 5:00 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of July 11, 2024 and August 8, 2024 Minutes**

**PUBLIC COMMENTS**

**5. Guidelines for Public Comment on Items not listed on the agenda:**

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a [Public Request to Speak Form](#) to Deanna Zotalis-Ferreira – [Deanna.Zotalis-Ferreira@sdcounty.ca.gov](mailto:Deanna.Zotalis-Ferreira@sdcounty.ca.gov). Form will be routed to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

**Guidelines for Public Comment on Items listed on the agenda:**

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers, or employees.

**6. Presentations – Live Well Exchange/Work Readiness Exchange and Project MOST**

- Live Well Exchange/Work Readiness Exchange – Marc Meyer, Director of Operations National Conflict Resolution Center
- Project MOST – Natache Muschette, CEO of The Prep Institute. Stephanie Foster, Senior Consultant and Educator of The Prep Institute, joining virtually

**7. Information Item: Vacancy Report**

- CAP report back – can recruitment flyer be shared without restrictions for seat 1 and 5

**8. Discussion Item: CAB Positions – Vice Chair**

**9. Action Item: CAB Positions – Vice Chair**

- Nomination for Destiny Preston, by Jeannine Nash

**10. Discussion Item: CAB Binder Retention Policy**

- Propose CAB Monthly Packet 12-month Retention Policy in our CAB folders

**11. Action Item: CAB Binder Retention Policy**

**12. Director Update: Deo Akena**

**13. CAB Chair Update: Jeannine Nash**

**ADJOURNMENT/ NEXT MEETING**

The next regular meeting will be held on **October 10, 2024**.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES:**

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (619) 338-2799 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.