

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
Third Floor - Conference Room 3700
Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

December 12, 2024 - 3:30 p.m. to 5:00 p.m.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of November 14, 2024 Minutes**

PUBLIC COMMENTS

5. Guidelines for Public Comment on Items not listed on the agenda:

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a [Public Request to Speak Form](#) to Deanna Zotalis-Ferreira – Deanna.Zotalis-Ferreira@sdcounty.ca.gov. Form will be routed to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

Guidelines for Public Comment on Items listed on the agenda:

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers, or employees.

6. Attendance Reminder – Deanna Zotalis-Ferreira

- CAB ByLaws: “If a representative of the Economically Disadvantaged Sector or the Private Sector is unable to attend a meeting of the Community Action Board, the

representative shall notify his/her alternate who shall attend in the representative's place.”

7. Ethics Training Reminder – Deanna Zotalis-Ferreira

8. Information Item: Vacancy Report

- Private Sector - Seat 13, Jorge Medina. (Moving from Alternate to Primary Seat- Nomination to be presented on Board of Supervisor's agenda on December 10, 2024)
- Currently, there are 6 vacancies.
 - Public Sector – Seat 1
 - Public Sector – Seat 5
 - Private Sector – Seat 14
 - Private Sector – Seat 15 – in process (Lia Smith; added to 1/14/25 Supervisor's agenda)
 - Economically Disadvantaged Sector – Seat 12 – Central Region)
 - Economically Disadvantaged Sector – Seat 7 – North Central Region

9. Discussion Item: ByLaws Final for Nominations/Voting Economically Disadvantaged – Herminia Ramirez

10. Action Item: ByLaws Final for Nominations/Voting Economically Disadvantaged

11. Discussion Item: Draft Community Needs Assessment Report and Draft Community Action Plan for Input – Jocelyn Salamat

12. Action Item: Community Needs Assessment Priorities – Deanna Zotalis-Ferreira

13. Director Update: Deo Akena

14. CAB Chair Update: Jeannine Nash

ADJOURNMENT/ NEXT MEETING

The next regular meeting will be held on **January 9, 2025**.

ASSISTANCE FOR PEOPLE WITH DISABILITIES:

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (619) 338-2799 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.