

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
Third Floor - Conference Room 3700**

**January 11, 2024 - 12:30 p.m. to 2:00 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of November 9, 2023 Minutes**

**PUBLIC COMMENTS**

**5. Guidelines for Public Comment on Items not listed on the agenda:**

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a [Public Request to Speak Form](#) to Deanna Zotalis-Ferreira – [Deanna.Zotalis-Ferreira@sdcountry.ca.gov](mailto:Deanna.Zotalis-Ferreira@sdcountry.ca.gov). Form will be routed to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

**Guidelines for Public Comment on Items listed on the agenda:**

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

**6. Information Item: Vacancy Report**

- Currently, there are **6** vacancies.
  - Public Sector - Seat 1 – Reminder emails sent to D1 Policy Advisor
  - Public Sector - Seat 4 – New D4 appointment; she is actively seeking candidates
  - Public Sector - Seat 5 – In communication with D5 Policy Advisor; they are interviewing candidates
  - Economically Disadvantaged Sector - Seat 12 – Central Region

- Economically Disadvantaged Sector - Seat 7 – North Central Region
  - Parina Parikh resigned 12/18/23
- Economically Disadvantaged Sector - Seat 10 – South Region

**7. Discussion Item: CAB Nominating Committee (AD HOC)**

- Jeannine Nash for Private Sector Primary Seat 9 Reappointment – in process
- Janelle Lopez – new applicant; interview by Hilary Ward and Jeannine Nash
- Summer Elliot – new applicant; interview by Hilary Ward and Keith Esshaki
- New applications received from Joseph Jacome and Carla Vanegas
  - Need ad hoc panelists for interview

**8. Action Item: CAB Nominating Committee (AD HOC)**

- Janelle Lopez – Economically Disadvantaged Sector Primary Seat 10
- Summer Elliot - Economically Disadvantaged Sector Alternate Seat 16 or Private Sector Alternate

**9. Information Item: Confirmation of Receipt of Governing Documents (Organizational Standard 5.4)**

- a. Pending: Oscar Medina, Tara Izzo, Ivan Andujar, Sebastian Pardo

**10. Discussion Item: Community Needs Assessment (CNA) Survey**

**11. Action Item: Changes to CNA Survey**

**12. Director Update: Deo Akena**

**13. CAB Chair Update: Jeannine Nash**

**ADJOURNMENT/ NEXT MEETING**

The next regular meeting will be held on **February 8, 2024**.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES:**

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (619) 338-2799 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.