

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
Third Floor - Conference Room 3700**

**Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

**September 12, 2024 - 3:30 p.m. to 5:00 p.m.**

<b><u>Members Present</u></b>	
Jeannine Nash	Maurice Borders
Destiny Preston	Hilary Ward
Summer Elliott	Wilford Smith
Jorge Medina	Greg McGuire
<b><u>Excused</u></b>	<b><u>Staff</u></b>
Tara Izzo	Deo Akena, Manager, CAP
Sebastian Pardo	Jocelyn Salamat, Admin Analyst, CAP
Keith Eshaki	Laura Monroy, OSS, OEqC
Lewis Biszant	Raenique Madden-Bowman OSS, OEqC
Janelle Lopez	Herminia Ramirez Garcilazo, RCC, OEqC
Carla Venegas	 
 	<b><u>Guests</u></b>
 	Marc Meyer
 	Natache Muschette
 	Kalif Price
 	<b><u>Virtual Guests</u></b>
 	Stephanie Foster
 	Dani Brett
<b><u>Absent</u></b>	
Samantha Jenkins	

1. **Call to Order:** Meeting called to order by Jeannine Nash at 3:32 pm.
2. **Roll Call:** 8 members were present; quorum was **Achieved. 4 primary and 4 alternates in attendance.**
3. **Acceptance of Agenda:** Destiny Preston motioned to accept agenda; Hilary Ward seconded. Motion passed.
4. **Approval of Minutes:** Destiny Preston motioned to accept the July 11, 2024, minutes; Summer Elliott seconded. Motion passed to accept the July minutes. Destiny Preston motioned to accept August minutes. Summer Elliott seconded. The motion passed.
5. **Public Comments:** No Public Comments
6. **Presentation**

Marc Meyer, Kalif Price and Dani Brett from NCRC (National Conflict Resolution Center), presented on Conflict Resolution, "How to Manage Conflicts" different curriculums that everyone in the community can access.

Natache Muschette, from The Prep Institute, presented on Project MOST (Minority Owned Support

Technical Assistance), “How to help a Non-profit or Small Business Organizations”

**7. Information Item: Vacancy Report**

- Primary Seats please nominate to fill your Alternate seat if it is vacant.
- Jeannine has some applications for a few alternate candidates.
- We have not heard back from District 1 and 5.
- Follow up on Lillia Smith application. She interviews same time as Samantha Jenkins.
- CAB member informed that Valerie Valencia submitted an application. Deanna will follow up.
- Recruitment flyer with zip codes listed has been shared with CAB.
- Vice Chair position is open.
  - i. Destiny Preston was nominated 8/8/24
  - ii. Wilford Smith volunteered to be in this position
    1. Checking bylaws to see if Alternate Seat holders can serve as vice chair

**8. Information Item: Folder Retention**

With the addition of CAB meeting packets, the CAB folders are getting too full.

**9. Discussion Item: CAB Folder Retention**

1<sup>st</sup> motion by Destined Preston and 2<sup>nd</sup> by Summer Elliott to only keep Minutes and Agenda in folder for past 12 months.

**10. Action Item: Removing Members**

Private Sector Primary seat 15 and Private Sector Alternate seat 25 vacancy process will begin due to 4 consecutive meetings not attended.

**11. Discussion Item: CAB Removal of Members**

Per the by-laws, a CAB member with 3 unexcused absences within a fiscal year shall be automatically removed and create a vacancy.

**12. Director’s Update: Deo Akena**

CAP Director’s Report was handed out.

Last meeting members requested additional information for reports including locations of programs, amounts spent on each program, and poverty maps. This was handed out at the meeting. Went over the links in document. Discussed the “Poverty in San Diego – Areas of Concentrated Poverty, Housing Affordability, and Food Insecurity.

**13. Chair’s Update: Provided by Jeannine Nash**

No chair update to report.

**14. Adjournment - Next Meeting**

Hilary Ward made a motion to adjourn. Destiny Preston seconded the motion. Motion carried. Meeting ended at 5:07 pm. The next regular meeting will be on **Thursday, October 10, 2024 at 3:30-5:00pm.** Location: **In Person** at Seville Plaza.