

County Of San Diego
Health and Human Services Agency (HHSa)

SUBJECT: Physical Access Controls

NO: HHSa-N-06
PAGE: 1 of 1
DATE: October 1, 2017
Supercedes: HHSa-F-13

**REFERENCE: Health Insurance Portability and Accountability Act (HIPAA); California Information Practices Act; various State Agreements.
Employee Identification Badges HHSa-D-30**

POLICY: HHSa Programs shall implement physical security controls to protect the employees, facility, equipment, and Protected Information therein from harm, unauthorized access, tampering, and theft. The Agency Compliance Office shall establish procedures to this effect.

RESPONSIBILITIES: Security laws and regulations such as the Health Insurance Portability and Accountability Act (HIPAA) and the California Information Practices Act (CIPA) outline requirements regarding the security of client Protected Information. Many Agency Programs also have Agreements with the State of California that outline additional security parameters. Compliance with these regulations is addressed in a series of Agency policies and procedures maintained by the Agency Compliance Office.

PROCEDURES: See related procedures and forms at www.cosdcompliance.org.

QUESTIONS: HHSa Information Security Manager at 619-338-2634

Approved: _____


Christy Carlson
Group Program Manager
Agency Compliance Office