

County Of San Diego
Health and Human Services Agency (HHSa)

**SUBJECT: Accounting of Disclosures of Protected
Health Information**

NO: HHSa- L-3

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DATE: September 1, 2017

**REFERENCE: Health Insurance Portability and Accountability Act (HIPAA); California
Information Practices Act; various State Agreements.**

POLICY: In compliance with State and federal laws and regulations, the County will track disclosures of Protected Health Information and provide accountings of such disclosures to individuals upon request. The Agency Compliance Office shall establish procedures to handle accounting of disclosures documentation and requests.

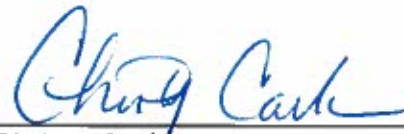
RESPONSIBILITIES: Privacy laws and regulations such as the Health Insurance Portability and Accountability Act (HIPAA) and the California Information Practices Act (CIPA) outline requirements regarding the confidentiality of and client's rights regarding Protected Information. Many Agency Programs also have Agreements with the State of California that outline additional confidentiality parameters. Compliance with these regulations is addressed in a series of Agency policies and procedures maintained by the Agency Compliance Office.

DEFINITIONS: See HHSa Policy L-30 Privacy Definitions.

PROCEDURES: See related procedures and forms at www.cosdcompliance.org.

QUESTIONS: HHSa Privacy Officer at 619-338-2808

Approved:



Christy Carlson
Group Program Manager
Agency Compliance Office