



DR. KAROLYN SMITH
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES

5530 OVERLAND AVE., SUITE 210,
SAN DIEGO, CALIFORNIA 92123
(858) 505-6628

JANETTE SHELTON
VICE CHAIR



Meeting Minutes

Regular Meeting – January 22, 2025 – 3:01 pm

Members Present: Chair Dr. Karolyn Smith, Vice-Chair Janette Shelton, Susan Madison, Humberto Gurmilan, and Laura Handzel

Members Absent: Michelle Krug, Jessica Kramer, Mary McKenzie (resigning)

County Staff: Todd Hood and Jaime G Monreal

Call to Order – Meeting was called to order at 3:01 pm

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

Vote to Approve Meeting Minutes – December 18, 2024

- A motion was made and seconded to approve the December 2024 meeting minutes; committee approved.

Non-Agenda Comment

- None.

Accessible Community CPR Training

Guest Speaker: Lorelee Olejnik, Falck

- Falck representatives Lorelee Olejnik and Mikaila Goodridge visited the meeting.
- Lorelee presented a PowerPoint presentation on their training offered to people with disabilities to illustrate how everybody can be a link in the chain of survival and discussed partnering with community groups to educate and raise awareness.

- Loralee shared the process of using a magnetic holder to affix vital health statistics document to one's refrigerator
- Dr. Smith recommended connecting with the Sheriff's Office Blue Envelope Program, Veterans Affairs, and Board of Supervisor teams and offered to facilitate these connections.
- Sue recommended connecting with Red Cross and Access to Independence.

Presentation of Updated ADA Policy

Speaker: Todd Hood

- Todd provided an overview of the updates and changes to the County ADA policy and the inclusion of a new appeals process.
- Sue asked for additional information on how complaints are tracked and confirmed Todd is the is a resource for the department ADA coordinators.

Overview of Committee Attendance

- Dr. Smith provided an overview of the expectations around attendance policy and procedure for committee members.

Descriptions of Invisible Disabilities

- Dr. Smith drafted a document summarizing invisible disabilities for District Attorney Summer Stephan's office intended for law enforcement training and awareness. The document will be forwarded to the committee for review and feedback.

ADA Accommodation Interactive Process with IHSS and BHS

- Tabled for future meeting.

Qualifying for Disability Special Considerations and Protection under the Law

- Tabled for future meeting.

Committee Business

- **Submission of Bylaws to the Board of Supervisors**

Todd is going through the approval process with various departments and then CAO and board offices with the goal of presenting them at the 2/11/2025 board meeting.

- **Committee Election Nominations**

The Chair, Vice Chair, and Secretary are all up for election.

- Vice Chair Janette is terming out and will no longer be eligible to serve as Vice Chair.

- A motion was made and seconded to nominate Dr. Karolyn Smith as Chair; committee approved.
 - A motion was made and seconded to nominate Humberto Gurmilan as Vice Chair; committee approved.
 - A motion was made and seconded to nominate Susan Madison as Secretary; committee approved.
 - No other nominations.
 - Elections will be held at the next meeting.
- **Board of Supervisors Update**
 - Dr. Smith received an email from Supervisor Anderson reappointing her but vacancies on the board remain.
 - The District 1 vacancy cannot be filled until a Supervisor is elected.

New Business – Future Agenda Items

- Office of Emergency Services – Flood Emergency/Fire Preparedness

Action Items

- None.

Meeting Adjournment

The Chair adjourned the meeting at 4:26 pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting - January 22, 2025](#)

The next regular meeting will be held on Wednesday February 19, 2025 at 3:00pm at the following address:

County Administrative Center
Room 302
1600 Pacific Highway
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

- [Join Zoom Meeting](#)
- One tap mobile: +14086380968,,82997774664#
- Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

Accessibility Awareness Community Engagement website:

https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility_awareness.html