



DR. KAROLYN SMITH
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES

5530 OVERLAND AVE., SUITE 210,
SAN DIEGO, CALIFORNIA 92123
(858) 505-6628

JANETTE SHELTON
VICE CHAIR



Meeting Minutes

Regular Meeting – October 16, 2024 – 3:00pm

Members Present: Chair Dr. Karolyn Smith, Vice-Chair Janette Shelton, Michelle Krug, Jessica Kramer, Susan Madison, Humberto Gurmilan and Mary McKenzie (teleconference)

Members Absent: None

County Staff: Todd Hood and Kate McKnight

Call to Order – Meeting was called to order at 3:05pm

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

- Mary McKenzie requested to participate remotely under emergency circumstances. Request approved by committee.

Vote to Approve Meeting Minutes – September 18, 2024

- A motion was made and seconded to approve the September 2024 meeting minutes; committee approved.

Non-Agenda Comment

- None.

Behavioral Health Services – Care Court Presentation

Guest Speakers: Dr. Michael Krelstein, Amber Irvine and Diane Ashton from Behavioral Health Services

- Speakers presented an overview of the CARE Program administered by the county of San Diego, as directed by the state of California.
- The Committee engaged the Speakers in topics to include medications with and without consent, the process for ADA requests for reasonable modifications to policies, practices and procedures, the engagement of PERT teams, impact on housing program eligibility, and requirements on mandatory reporting.
- Speakers will provide follow-up responses to Todd Hood for the committee
- Humberto Gurmilan requests that future presentations be in person and that Behavioral Health Services presents periodically to the committee in the future.

ADA Accommodation Request Process with IHSS

- The committee's goal is to make recommendations about the ADA interactive process to County departments such as AIS and BHS to establish a more consistent practice.

Qualifying for Disability Special Considerations and Protection Under the Law

- Jessica Kramer has created a draft checklist for law enforcement to help identify if someone has a qualifying disability requiring accommodations. Jessica will send this to Todd Hood for distribution to the committee.
- The committee is asking for the District Attorney's feedback on how the committee can craft their checklists to be helpful and utilized by law enforcement officials. The committee's desire is for the checklist to be used in post certification.
- Marla Kingcade, from the county's District Attorney's Office, confirmed that they will be sharing the experience videos with fire and EMS departments in addition to law enforcement.

Nomination and Election of Committee Secretary

- No nominations. Topic will be revisited at November meeting.

Committee Business

Follow up Discussion on Commissioner Jackson's Visit

- Chair Smith presented a sample certificate of appreciation that will be sent to Commissioner Jackson. The format can be used for other guest speakers as well.
- Commissioner Jackson suggested that the committee members attend the Board of Supervisor meetings and have a presence.
 - Chair asked any Committee members to share their attendance at board meetings and areas of concerns so other members might support.
- Commissioner Jackson also suggested that the committee recognize outside community members or groups that are making an impact in disability rights.
 - Susan Madison suggested partnering with Board of Supervisors for proclamations or public recognition of individuals or groups excelling in advocacy work.

Boards Commissions Committee Orientation Debrief

- Many committee members attended the most recent orientation.
- Committee members should attend an upcoming BCC orientation if they have not already.

LiveWell Advance Conference – November 21, 2024

Guest Speaker: Cameron Clay, Program Coordinator

- Cameron presented the current plan for the Committee's participation at the Live Well Advance Conference and School Summit
- Chair Smith is requesting that all members attend a portion of the conference and represent the committee at the booth.
- Committee members will communicate their availability windows with Cameron Clay.
- There are five (5) goals and metrics of success for the LiveWell conference attendance:
 - Promote disability awareness
 - Promote committee awareness
 - Recruit volunteers or potential members for the committee
 - Recruit meeting guests and speakers
 - Participation in LiveWell Advance activities
- Sheriff's department will share Blue Envelope program information at the committee's booth.

Annual Report to Board of Supervisors

- Janette Shelton shared the updated annual report with the committee.
- A motion was made and seconded to approve the annual report to the Board of Supervisors. The motion passed.
- Janette will draft a cover letter to submit with the report.

New Business – Future Agenda Items

- Office of Emergency Services – Flood Emergency/Fire Preparedness
 - Include discussion around service animal policies
- Countywide ADA policy to include requests for reasonable modifications to policy practices and procedures

Action Items

- Follow up responses from Behavioral Health Services:
 - Accommodation request process
 - CARE Program statistics including involuntary medication applications
 - Potential impacts of CARE program on Housing program eligibility
 - Mandatory reporting
- Jessica Kramer will send checklist for law enforcement to Todd Hood for distribution
- Janette Shelton will draft a cover letter to accompany the annual report
- Todd Hood will update formatting on the annual report and route to County Counsel for feedback before submitting to the Board
- Committee members will communicate their availability to Cameron Clay for participation at the LiveWell Conference
- Modification Process for IHSS and BHS

Meeting Adjournment

The Chair adjourned the meeting at 4:54pm.

Click the link below for a video recording of the meeting.

<https://www.youtube.com/watch?v=KVr-b6d9zbo>

The next regular meeting will be held on Wednesday November 20, 2024 at 3:00pm at the following address:

County Administrative Center
Room 310 (County Chambers)
1600 Pacific Highway
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

- [Join Zoom Meeting](#)
- One tap mobile: +14086380968,,82997774664#
- Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

Accessibility Awareness Community Engagement website:

https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility_awareness.html