



# COUNTY OF SAN DIEGO

## COMMITTEE FOR PERSONS WITH DISABILITIES

---

### **MEETING MINUTES**

*Regular Meeting – May 15, 2024 - 3:00 p.m.*

**Members Present:** Chair Dr. Karolyn Smith, Vice-Chair Janette Shelton, Michelle Krug, and Susan Madison

**Members Absent:** Jessica Kramer

**COSD Staff:** Todd Hood and Kate McKnight

**Presenters:** None

#### **Call to Order**

Welcoming Remarks / Introductions

#### **Vote to Approve Meeting Minutes**

Meeting Minutes – April 17, 2024

A motion was made and seconded to approve the April meeting minutes: committee approved.

#### **Non-Agenda Comment**

- Yolanda Apalategui Lugo and Marla Kingkade – from District Attorney’s office to discuss future opportunities to partner with the committee on training.
- Richard Chavez – from Facilities, presenting the new signage related to pets and services animals for County locations.

#### **Options to Streamline Housing**

Guest Speakers: Sara Thornburgh, Planning and Development Services

Presented on the Streamlining Affordable and Attainable Housing services as directed by the Board of Supervisors. There are three program designs, today they are focused on the Senior and Assisted Living Housing program for the unincorporated areas and are seeking input from the committee.

Committee feedback:

- Consider fire and flood insurance costs and requirements in east county/unincorporated areas
- Consider egress access for evacuation routes for both humans and livestock
- Combine affordable and accessible for all programs
- This program is geared towards seniors, consider incorporating younger adults living with disabilities as well
- Will there be a separate program for disabled veterans or how will that population be included

## **IHSS Provider Information**

Guest Speakers: Julie Lara and Wendy Contreras, In Home Support Services (IHSS)

Presented an overview of the IHSS program: mission, services, eligibility, clients, application process, etc. as well as the accommodation process during intake and those are recorded in the client's file for future providers.

Committee feedback:

- Veterans receiving disability benefits are precluded from IHSS program because the disability income raises them above the IHSS income limits. How can they overcome that gap?
  - Income limits are based on Medi-Cal requirements and the County cannot supersede this
- How can non-IHSS individuals, such as Veterans, access the Public Authority registry to find providers?
  - At this time it is only available to IHSS clients
- How can a client receive a phone call following an application if a phone call was requested rather than a letter.
  - This is a request that can be indicated on the paper application or during a phone intake
- How is client-specific information documented and shared with the next provider?
  - It is supposed to be documented by the social worker and new case documents should be reviewed by providers.

## **Action Items: Disability Rights in Behavioral Health Services**

Update deferred to a future meeting.

- Qualifying a Disability Checklist
- ADA Request Form for IHSS Clients
- [SB 43 – Behavioral Health](#)

## **Live Well Conference and School Summit – November 21, 2024**

Guest Speaker: Susana Marfil, LiveWell San Diego

Presented an overview of the Conference in November and options for the committee to participate.

Possible participation options:

- Host a presentation – must submit session ideas by the deadline of June 7, 2024.
  - Committee will not officially host a session this year, but individual members are invited to submit proposals – ideas are below
- A panel to discuss impact of partnerships the Committee has made
  - What does accommodation look like?
- Host a Connection Hub table (Todd will advise the committee when and how to complete a request for a table)
  - Committee needs handouts, badges, a tablecloth, and business cards
- Provide input to the LiveWell team on accessibility
  - LiveWell team will return to visit a future Committee meeting

Committee Feedback:

- Reach out to the STEP program for veteran and military engagement

## **Bylaws for Committee**

A draft is in process and will be on the agenda for June for committee review.

## **Committee Recruitment**

Committee members will each reach out to their supervisor's offices to inquire about vacancies and offer assistance with finding candidates.

Members Outreach:

- District 1 – 2
- District 2 – 1
- District 3 – 1 – Supervisor's staff contact is requesting interested volunteers to contact her
- District 4 – 2 – Supervisor is very clear on who she wants
- District 5 – 1

## **New Business – Future Agenda Items**

- Action and follow up on motions during meetings
  - Action items section to be included in meeting minutes
  - Identify who will be writing letters, committee or staff, and template options
- Committee needs to track outcomes – did anything change as a result of Committee actions
- Committee members may want to work as teams in order to focus activities
- County Staff is in place to assist Committee members with accessing County departments.
- Staff will be able to assist in delivering letters for the Committee

## **Action Items**

- Staff will log a list of action items included at the end of monthly meeting minutes
- Committee requests Staff to create a packet of letter templates
- Janette will complete a letter of appreciation for DA department for June meeting
- District Attorney's office will provide an update in a future meeting, possibly in June
- Committee will establish an annual report

## **Meeting Adjournment**

The Chair adjourned the meeting at 4:50pm

**The next regular meeting will be held on Wednesday, June 26, 2024 at 3:00 pm at the following address:**

County Administrative Center  
Room 402A (Fourth Floor)  
1600 Pacific Highway  
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

1. [Join Zoom Meeting](#)
2. One tap mobile: +14086380968,,82997774664#
3. Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted