



# COUNTY OF SAN DIEGO

## COMMITTEE FOR PERSONS WITH DISABILITIES

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### **MEETING MINUTES**

*Regular Meeting – June 26, 2024 - 3:00 p.m.*

**Members Present:** Chair Dr. Karolyn Smith, Vice-Chair Janette Shelton, Michelle Krug, Susan Madison, and Jessica Kramer

**Members Absent:** None

**COSD Staff:** Todd Hood and Kate McKnight, Elaine Pitpit (video)

**Presenters:** Marla Kingkade, District Attorney's Office

### **Call to Order**

Welcoming Remarks / Introductions

### **Vote to Approve Meeting Minutes – May 15, 2024**

A motion was made and seconded to approve the May 2024 meeting minutes: committee approved.

### **Non-Agenda Comment**

None.

### **District Attorney's Office**

Guest Speaker: Marla Kingkade, District Attorney's Office

The District Attorney's office came to discuss future collaboration with the committee on topics for training. The committee is working on a list of invisible disabilities that they will share once complete and agreed to participate in training opportunities, including videos to share their experiences.

- Marla will share a link with examples of Voices of Hope videos
- Committee members will contact Marla to coordinate participation

The committee recommended that the DA Office partner with San Diego County CERT to be connected with the hearing-impaired community.

### **Bylaws for Committee**

Vice Chair Janette Shelton has drafted committee bylaws for the committee's review.

### **Committee Member Comments**

- Objection to Article I Section C "No political clothing or paraphernalia shall be worn at any time"
- Article IV Section A – include Secretary for annual elections
- Include process for accommodation requests by committee members

### **Disability Rights in Behavioral Health Services**

#### Qualifying a Disability Checklist

- Jessica Kramer and Karolyn Smith will connect to complete this checklist, with the plan of sharing with the District Attorney's office for training and resources.

### ADA Request Form for IHSS Clients

- Jessica Kramer to work on this initiative

### SB 43 – Behavioral Health

- Jessica Kramer provided an update on activities with the Behavioral Health Advisory Board

### **Annual Report on Accessibility Enhancements**

The Board of Supervisors directed the County CAO to develop an annual report on Accessibility Enhancements; Todd Hood presented an overview of the draft report in review for approval.

### **Review of Committee Letters**

- BOS – Vacancies letter
  - A motion was made and seconded to send the Vacancy Letter to the Board of Supervisors. Motion approved.
- District Attorney - Item moved to July.
- Certificate of Appreciation - Item moved to July.

### **Committee Business**

#### Tablecloth Design

Karolyn presented a proposed design for a committee tablecloth to be used at outreach events and the committee discussed ideas and County Communications branding directions. The committee will revisit ideas in the July meeting.

#### Vacancies

District 1 and 4 Staff stated that they expect to make appointments at the next BOS meeting in July. Todd will monitor meeting agendas.

- District 1 – 2
- District 2 – 1
- District 3 – 1
- District 4 – 2
- District 5 – 1

### **New Business – Future Agenda Items**

- Annual Report to Board of Supervisors
- LiveWell Advance Outreach
- Office of Emergency Services – Flood Emergency/Fire Preparedness
- Disability checklist – guidelines and definitions

### **Action Items**

- Committee requests that County staff develop suggestions for accommodations.
  - Committee is advised to submit accommodation requests to the County's ADA Title II Coordinator in the Office of Ethics and Compliance.
  - They will then review the request and enter an interactive process to address accommodation needs.
- Committee asked Staff if there is a framework for the committee's Annual Report for the BOS.
  - Todd will provide background on potential considerations.
  - Janette Shelton will use the meeting minutes to start drafting the report.
- Jessica Kramer and Karolyn Smith will meet to discuss disability checklist
- Office of Emergency Services will be invited to present.

### **Meeting Adjournment**

The Chair adjourned the meeting at 5:05pm

**The next regular meeting will be held on Wednesday, July 17, 2024 at 3:00 pm at the following address:**

County Administrative Center

Room 301

1600 Pacific Highway

San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

1. [Join Zoom Meeting](#)
2. One tap mobile: +14086380968,,82997774664#
3. Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website: <https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>