



# COUNTY OF SAN DIEGO

## Leon L. Williams San Diego County Human Relations Commission

### Policies and Procedures Subcommittee Meeting Minutes

Wednesday, January 18, 2023, 5:30 PM –6:30 PM

#### Subcommittee Members:

Commissioner Member George Khoury  
Commission Chair Ellen Nash  
Commission Member David Garcias  
Commissioner Member Angela Elliott Santos

1. Call to Order
  - Call to order at 5:30 PM
2. Roll Call
  - **Present Commissioners:**  
George Khoury, Ellen Nash, David Garcias
  - **Absent Commissioners:**  
Angela Elliott Santos
3. Update on in person or virtual subcommittee meetings
  - Beginning in March, meetings will be in person
  - Location TBD – Committee will need to decide on location
  - Days and times may have to move, no hybrid
  - County Counsel will give a presentation and will answer questions in regards to in-person meetings. Virtual will be accessible to Public, but not to Commissioners

#### 4. Staff Update & Procedural Reminders:

*An excused absence will be granted if the incumbent provides the Chair and Vice-Chair prior written notice of the absence at least 24 hours prior to the meeting (BYLAWS Article II Section D)*  
*Brown Act: Public Comment: Opportunity for members of the public to speak to the Subcommittee on any subject matter within the Subcommittee's jurisdiction, but not an item on today's agenda.*  
*No action or discussion may be taken on any item not on the posted agenda.*

5. Public Comment: Opportunity for members of the public to speak to the Subcommittee on any subject matter within the Subcommittee's jurisdiction, but not an item on today's agenda.
  - None
- 6 Discuss policies and procedures to review in San Diego County Jails, District Attorney's Office, and

County departments.

- Commissioner Khoury sent an article on January 17, 2023 regarding Sheriffs failing to release inmate records. Has the subcommittee read it? Should we go to Sheriffs and ask for clarification?
  - No they have not
- 3.31 Section, Sheriffs Medical procedures
  - Vanessa will ask CLERB if a Procedures and Policy has been made regarding jail deaths
  - Public Safety is meeting January 30<sup>th</sup> – to discuss and engage new Sheriff
- Can Chairs meet and discuss how we want to approach the new Sheriff and in custody deaths?
  - Cindy will look into the Brown Act to ensure that it is okay
- We have to hold Sheriff Martinez accountable

7 Discuss updated policies and procedures review process.

- Vanessa will reach out to Natalia Bravo to attend next meeting to answer questions regarding Policies and Procedures

8 Adjournment

- Meeting adjourned at 6:22 PM

**NEXT MEETING OF POLICIES AND PROCEDURES  
SUBCOMMITTEE:**

February 15, 2023