SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
June 20, 2014

1. CALL TO ORDER

Assistant Director Stephen Rea, OES, called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

	MEMBER
CARLSBAD	David Harrison
CHULA VISTA	David Hanneman
CORONADO	
DEL MAR/ENCINITAS	Dismis Abelman
EL CAJON	Rick Sitta
LEMON GROVE	Tim Smith
ESCONDIDO	Mike Lowry
LA MESA	Ed Aceves
IMPERIAL BEACH	
NATIONAL CITY	Walter Amedee
OCEANSIDE	Darryl Hebert
POWAY	
SAN DIEGO	Javier Mainar
SAN MARCOS	Matthew Ernau
SANTEE	Robert Leigh
SOLANA BEACH	Sherri Sarro
VISTA	
OES	Stephen Rea

3. CALL FOR PUBLIC INPUT
There was none.

4. APPROVAL OF MINUTES
The April 18, 2013 minutes were unanimously approved.

5. Grant Allocation Formula – Cities with Fire Prot. Districts – Stephen Rea
A presentation was made regarding the recommended formula from the UDC Sub Committee. Council members were asked to approve the recommendation. A motion was made to accept the Grant Allocation recommendation. The motion carried.

6. OES Budget – Stephen Rea
The Office of Emergency Services budget for fiscal year 2013-2014 was presented. A motion was made to accept the OES UDC Budget for Fiscal year 2013-2014 was made. The motion carried.

7. Interoperable Communications Plan-Mike Scott, Regional Tech. Partnership
-Showed the Interoperability Plan Communication Plan which is a large binder that usually sits on a shelf in a vehicle.
-A sample of a Field Operations Guide was passed around for viewing. This is also available in PDF.
-A sample of the Quick Reference Guide was passed around for viewing. This is also available in PDF.
The next steps are to produce short training materials and refresher courses. These trainings will be rolled out within the next six months.

8. <u>Critical Infrastructure Protection Efforts</u> – Will Sauntry, LECC

This unit has done over 300 assessments thus far in San Diego County. They have assessed schools and other public buildings.

There are three types of assessments:

1. Site security Survey – beneficial to the facility owners
2. Virtual Walkthrough – completed high schools and some faith based organizations. (includes fire pre plan)
3. SWAT Tactical Surveys

The final issue is the information storage issue. Currently they are testing Digital Sandbox, SDLaw, and wherever fire GIS group decides to store.

9. <u>San Onofre Nuclear Generating Station</u> – Viet Tran, SONGS

On June 7, 2013 the decision was made to permanently shut down the San Onofre Nuclear Power Plant. The decommissioning process can take decades. A question was asked about the greatest threat with the nuclear power plant decommission process and how can emergency planners can plan for future. The UDC will be kept updated with what to plan for. The security process still stays the same for now.

10. <u>Defense Support for Civil Authority</u> – Sean Kelly/Mike Fredrickson/Russ Woody

California National Guard—Civil support operations. (works closely with CALEMA)
National Guard response is usually immediate.(ex. LA Riots/ Hurricane Katrina)
We are the last ones in and the first ones out – we are there to provide support.

- CA National Guard Emergency Functions
    - Search and Rescue (works with the U.S Coast Guard)
- Response Plan
    - County → State→ CALEMA→ CA National Guard

The National Guard and Navy combined with Marines work in joint mission to lend support in life threatening disasters.

11. <u>Boston Bombing – Big Cities Briefing</u> – Stephen Rea, OES

There were four phases of the bombing: bombing, presidential visit, man hunt, repopulation. The EOC was set up immediately without any Red Cross representative at the local EOC. This created a miscommunication with the Red Cross and the local EOC. Red Cross was not sure if they could hand out hotel vouchers since the bombing was a terrorist attack and not a natural disaster. Immediate resources needed were: cell phones, GETS cards, cell phone chargers, Cell on wheels (COW).

Issues:

- hospital and family reunification
- EOC was responsible for the Reverse911 call to Shelter In Place on Day 5
- general public did not understand the term “shelter in place”,
- Communication between FBI and Emergency Managers was a little difficult.
- Overwhelmed with donations until Mayor created “One Fund” to streamline the donation process
- In repopulating, problems existed: biohazard clean up, spoiled food, rodents

12. <u>Urban Area Security Initiative Update</u> – Katherine Jackson

Three open UASI grants running. The FY13 UASI was just uploaded onto the portal and application deadline is next week. Update on Chief Muns. There were a total 19 training classes with a total of 679 trained.

13. <u>Homeland Security Grants Update</u> – Brian Lewis

Important reminders and deadlines:

- July 1st is the deadline to submit FY11 & FY12 SHSPG grant reallocation proposals to OES. So far 4 agencies have submitted requests, which include: the City of San Diego, Heartland Fire & Rescue, Alpine Fire Protection District, and the County of San Diego Department of Environmental Health.
- The grant reallocation proposals will be voted on in the August UDC meeting.
- Thank you to all the jurisdictions that submitted the Fiscal Year End Projection & Progress reports. For FY11 SHSPG, 4 agencies have spent zero to date and for FY12 SHSPG, 11 agencies have spent zero to date. The most common justification for spending zero funds to date is that the funds are budgeted in the next and up and coming fiscal year. A total of $15,778 has been returned for FY11 & FY12.
- June 30th is the final deadline to submit paperwork for items that have EHP, EOC upgrades, and Sole Source pre-approval holds, items that still have holds with no associated paperwork by June 30th will be disallowed and a modification will be needed to remove the projects or your allocation will be reduced.

- Items with holds should not be purchased until further approval from CalEMA. Please contact the OES Finance office to inquire about projects with holds.

- The modifications for FY11 & FY12 will be submitted to CalEMA by the end of this month. September 15th will be the final deadline and last opportunity to submit modification requests.

14. <u>EXECUTIVE REPORT</u> – Stephen Rea, OES

A. HIRT – The contract was approved by UDC and making its way through the internal approval process or signatures. While in this process, their full scope and range of duties as outlined in RFP statement of work will continue without interruption.

B. AFN RFP Update – The project was awarded to MJE Marketing. Three areas are: Develop and print disaster plans for caregivers as well as train caregivers for special needs: physical, cognitive, emotional.
The second project is to develop the training for shelter workers of special needs.
The third part of the project is to increase the number of Medical Reserve Corps volunteers by producing recruiting materials.
If you would like to be a part of the AFN group, please contact Stasia Place Richardson.

C. Evacuation and Site Deconfliction Survey - The survey will look at information on Emergency Plans and Shelter plans to see what and where they conflict. Stephen asked for volunteers to form and direct this plan and survey. Contact Tom Amabile to volunteer.

13. <u>NEXT SCHEDULED MEETING</u> – August 15, 2013, 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

14. <u>MEETING ADJOURNED-</u> 11:00 A.M.