

**SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
June 18, 2015**

1. CALL TO ORDER

Supervisor Horn called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

MEMBER

CARLSBAD
CHULA VISTA
CORONADO
DEL MAR/ENCINITAS
EL CAJON
LEMON GROVE
ESCONDIDO
LA MESA
IMPERIAL BEACH
NATIONAL CITY
OCEANSIDE
POWAY
SAN DIEGO
SAN MARCOS
SANTEE
SOLANA BEACH
VISTA
OES

David Harrison
Harry Muns
Jon Froomin
Mike Stein
Rick Sitta
Daryn Drum
Michael Lowry

Walter Amedee

Mark Sanchez
Javier Mainar
Brett Van Wey
Richard Mattick

Richard Minnick
Holly Crawford

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The minutes of April 16, 2015 were unanimously approved.

5. SDG&E Agreement Update – Jeff Ledbetter, RTP

The revised agreement was presented that the Unified Disaster Council (UDC) authorize the chairperson to enter into a non-disclosure agreement with San Diego Gas & Electric to facilitate the sharing of GIS data relating to the location of electric distribution and/or transmission facilities, operational status, and structures.

A motion was made to approve the SDG&E Agreement.

The motion carried.

6. SAN DIEGO CAPSTONE AFTER ACTION REPORT – Tom Amabile, OES

The exercise was held on May 20 with a scenario of a cyber-attack resulting in a regional power outage lasting 36-48 hours. Scenario started 12 hours into the event with a shift change briefing.

What went well:

- CAO/City Manager conference call
- Use of Blue Jeans and Adobe Connect software to VTC briefings
- Energy Resilience Plan

- Cyber Annex
- Field component (mass casualty triage and decontamination)
- Use of the Business Liaison position and Business Partner Relay
- Coordination with the LECC (has a staffed position in the OA EOC)
- Translators in the JIC

Needs improvement:

- WebEOC refresher training for those who don't use it regularly
- Update for forms on WebEOC
- Need to refine the procedures/checklists for the LECC position in the EOC
- A/V equipment requires upgrade
- Need to establish a consistent regional policy for fuel rationing
- Need to establish charging stations
- Need to examine both AFN positions in the EOC and better delineate/define responsibilities of those positions

7. NEXT GENERATION NICS UPDATE – Jack Thorpe, NICS

An update was given and information regarding CalOES's involvement in NICS. WICS has been providing daily coverage by volunteers for over 6 years and currently working on re-hosting NICS onto the Amazon Cloud. It should be operational in July, 2015.

8. 211 FUNDING PROPOSAL – Bill York, 211San Diego

2-1-1 San Diego serves as the region's 24-hour, non-emergency information line, providing the public with critical disaster information. The budget proposal is based on an increase in use by the public during disasters. The annual recurring disaster budget is \$252,071. A one-time infrastructure investment of \$305,800 is needed to keep up with the demands. The infrastructure investment is for a mobile operations vehicle, additional equipment, generator installation, and software upgrade. The total 2016 Disaster Budget is \$557,871. The breakdown of the budget was presented. The presentation was informational only and will be voted on at an upcoming UDC meeting.

9. FIRST RESPONDER AFN VIDEOS – Julie Jeakle, OES

An update on the series of training videos aimed at providing first responders with helpful information to consider when evacuating individuals with physical, cognitive and emotional disabilities was given. The project was support by UASI funds secured in 2014.

Filming took place May 28 to June 4, 2015. OES will soon have a first look at rough cuts. In August, OES will receive final products. Each video will also include a one-page handout with important information on the topic.

10. RECOVERY SUPPORT FUNCTION ANNEXES – Bennett Cummings, OES

The current Op area recovery plan was developed before FEMA released the National Disaster Recovery Framework. One significant missing piece of the current Op area recovery plan was Recovery Support Functions (RSFs). Starting with a Kick off meeting in early May, we've held over a dozen meetings, webinars, and conference calls to gather stakeholder input across the six areas identified by FEMA. After collecting input and feedback, our contractor has developed RSF Annexes which can be added to the Op Area Recovery Plan. We are almost complete.

11. VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTERS – Valerie Brown, San Diego VOAD

San Diego VOAD is a network of non-profit, community based organizations and faith based organizations based in San Diego County. Collectively, these organizations provide assistance to individuals, families, and special needs populations following disasters and emergencies. The

San Diego VOAD organization functions in three areas: Preparedness, Response, and Recovery.

12. UASI TRAINING COMMITTEE REPORT– Katherine Jackson, OHS

Nineteen trainings have been offered since April 16, 2015. Total personnel trained for the period (April 17 – June 17, 2015) are 480.

13. URBAN AREA SECURITY INITIATIVE – Katherine Jackson, OHS

FY-13: Spending is complete. Currently the grant is in administrative closeout.

FY-14: Projects underway and spending as planned. Reallocation meeting will be August 1.

FY-15: The San Diego Urban Area Security Initiative will have about the same amount as FY-14. The grant will have a 3 year performance period, which will translate to an 18 month performance period for the jurisdictions and the new performance period will be approximately from December 2015 to June 2017.

14. STATE HOMELAND SECURITY PROGRAM GRANT – Brian Lewis, OES

For FY14 SHSPG:

July 1 is the deadline to submit your FY14 SHSP grant reallocation applications. A reminder will be emailed out to grant representatives early next week. The next step in the reallocation request process, the UDC sub-committee will review and rank the submitted proposals and provide their recommendations at the August UDC meeting.

For FY15 SHSPG:

- Cal OES has not yet released the FY15 SHSPG allocations to the sub grantees; once the allocations are released a special UDC meeting will be held in July to approve the FY15 SHSPG allocations
- Also as a reminder, the FY15 SHSPG grant will have a 3 year performance period, which will translate to an 18 month performance period for the jurisdictions and the new performance period will be approximately from December 2015 to June 2017. Therefore, jurisdictions will have an additional 6 months to expend funds in comparison to the current performance period for FY14 SHSPG

15. EXECUTIVE REPORT, Holly Crawford, OES

- A. Training and Exercise Subcommittee
 - a. Subcommittee of the San Diego Area Maritime Security Committee
 - b. Facilitated by the Coast Guard. Previously existed but fell off. Has started back up in the past few months.
 - c. Helping to deconflict and coordinate civilian and military exercises, regional exercises in general.
 - d. Open for wider participation of multijurisdictional/multidiscipline mix of city, county, state, federal partners from fire, law, medical, emergency management, etc.
 - e. Jim Hubbard at US Coast Guard is Coordinating. Bennett can provide his contact info if anyone is interested in participating.
- B. Marine Rescue Operation/Mass Casualty Incident Drill
 - a. Being held September 30, 2015.
 - b. Scenario is a simulated plane crash in water outside of Ocean Beach. Approximately 100 victims.
 - c. Exercising rescue, triage, treatment and transport in for a mass casualty incident

- d. Next planning meeting is June 30th David Rains with City of San Diego OHS is lead planner.
- C. EOC Remodel is almost complete – new paint, new carpet, and updated technology in the EOC.
- D. Care and Shelter Working Group/AFN Working Group - Julie Jeakle, OES, has met with both groups and they're starting to meet regularly again.
- E. Spanish App Update
 - a. OES staff continued to coordinate with our vendors to develop new Spanish versions of the SD Emergency app, Emergency Portal, and Accessible AlertSanDiego.
 - b. The SD Emergency app has completed its first round of UAT (User Acceptance Testing) and a new build will be provided to the County on 6/19.
 - c. The Emergency Portal has been upgraded and the Spanish content is being added. The new AlertSanDiego registration portal that allows for Accessible Spanish registrations is being tested.
 - d. All aspects of the initiative are expected to launch on July 15th.
- F. Ready, Set, Go! Wildfire Guide – San Diego County Edition
 - a. Based on the guidance and the “Ready, Set, Go!” model from the International Association of Fire Chiefs, used across the country, consistent at the State level with by Cal Fire, and used by locals like City of San Diego.
 - b. Customized with local information like AlertSanDiego, SDCountyEmergenct.com, the SD Emergency App, 211 San Diego. A new section added about returning home, why it's not always immediate and what hazards to watch out for when allowed back in.
 - c. Available in the back in boxes of 500 in the back of the EOC today.
- G. Drought and Water Distribution
 - a. OES has identified a potential partner in the Urban Corps San Diego County.
 - b. We have drafted a Scope of Work and the Urban Corps will be reviewing to ensure they can execute the functions of the program.
 - c. The program involves verifying dry wells, purchasing a potable water tank and installing on the property, and establishing bi-weekly water delivery schedule. All of which the Urban Corps pays for and will be reimbursed by the State.
 - d. We will also be meeting with Cal OES for an individualized CDAA presentation to answer any remaining questions surrounding the implementation of the program.

NEXT SCHEDULED MEETING – August 20, 2015, 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

MEETING ADJOURNED – 10:28 AM