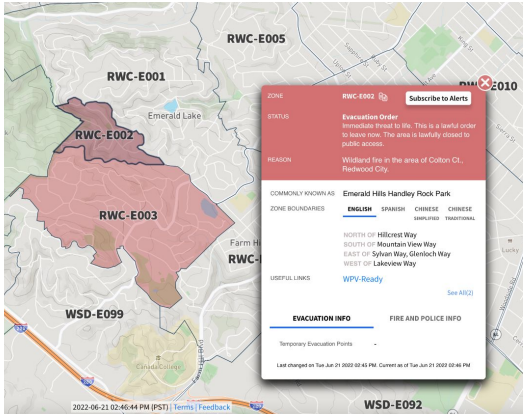# INCIDENT SUPPORT RESOURCES
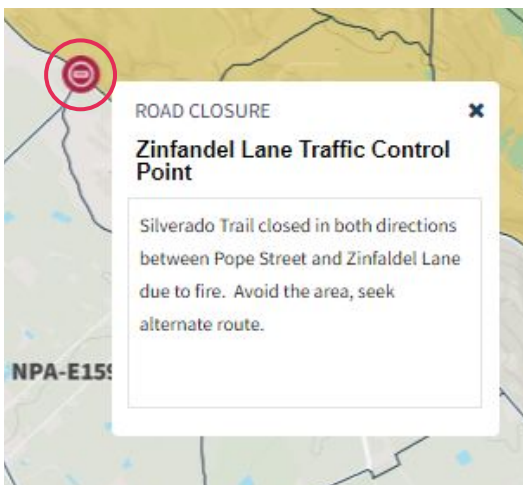
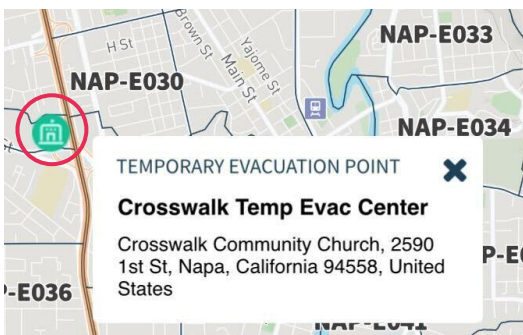## Initial Attack Checklist

1. Update Zone Status

- Login to EVAC at app.zonehaven.com
- Select Zones
- Click "Update Status" Button
- Add Reason Field messaging (max 200 characters)
- Follow prompts and "Publish"
- Copy reason/link and download image to share with PIOs

2. Add Traffic Control Points (Road Closures)

- Select Zones
- Select "Evacuation Details" (right side panel)
- Select "Traffic Control Points"
- Scroll to bottom and select "Add New"
- Complete the data entry, selecting "Road Closure"
- Toggle "On" to make visible in AWARE

3. Add Arrival Points (Temporary Refuge Areas, Shelters, Large Animal Shelters)

- Select Zones
- Select "Evacuation Details"
- Select "Arrival Points"
- Scroll to bottom and select "Add New"
- Complete the data entry
- Toggle "On" to make visible in AWARE

Check all your work. Open Zonehaven AWARE at protect.genasys.com and see if the data you want to show is actually showing as desired.

EVAC User Management

User Role Definitions

Admin
Determine who will be able to add / remove users and update user privileges and home county.

Editor
Determine who will be able to update Pre-Plans, edit zone properties, and create + modify scenarios and incidents.

Alerter
Determine who will have authority to change evacuation zone statuses in the system.

Viewer
Determine who will be able to view (not change) all zones, zone data, and PDF Evacuation Pre-Plans in EVAC.

Zone Split/Merge (For temporary use during incidents)

- **Split** - Click a single zone
- Find and click the split tool
- Choose "temporary" from the "type of split" drop down menu
- Click well outside the zone boundary to begin the split and finish well outside the zone boundary to complete.

- **Merge** - Click two or more zones
- Find and click the merge tool
- Choose "temporary" from the "type of merge" drop down menu
- Select the zone ID you wish to retain
- Click the "merge" button and then select "confirm merge"