



**County of San Diego
Business Revitalization and Assistance Program**

The application acceptance period for this grant program is Oct. 1–15, 2020.

Applications will be accepted by email and by hard copy. If submitted by email, please send applications to businessgrant@sdcounty.ca.gov. All email applications must be received by midnight on Oct. 15. Hard-copy applications must be submitted by hand to the Planning & Development Services zoning counter, located on the first floor at 5510 Overland Avenue, San Diego, CA 92123. Counter hours are Monday through Friday, 9 am to 5 pm; hard-copy applications must be received by 5 pm on Oct. 15. Applicants will receive email notification of their grant status by Nov. 5.

Application Submittal Checklist

Applications that are deemed incomplete will not be reviewed for funding.

The following items are required at the time of application submittal in order for an application to be deemed complete.

- Initialed program guidelines and completed application
- Two pictures of the property before improvements
- Three estimates of proposed contract work
- If not the owner of the property, a letter from the owner of the property allowing and accepting proposed work
- Current W-9

Applicant Information

Applicant Name _____

Home Address: _____ City: _____

State: _____ ZIP Code: _____ Phone Number: _____

Email: _____

Relationship to Business

Business Owner Property Owner

Business Information

Name of Business: _____

Street Address: _____ City: _____

State: _____ ZIP Code: _____ Phone Number: _____

Type of Business: _____ Number of Employees: _____

Property Owner Information: If the applicant is not the property owner, please provide the property owner contact information. Additionally, if the applicant is not the property owner, then a letter granting permission from the property owner must be included with the application at the time of submittal.

Property Owner _____

Home Address: _____ City: _____

State: _____

ZIP Code: _____ Phone Number: _____

Email: _____

Project Cost Information

Total Estimate Project Cost: _____ Grant Amount Requested: _____

Applicant Contribution Dollar Amount: _____

Proposed Improvements:

- Exterior lighting
- Exterior painting
- Exterior signage
- Plants and minor landscaping associated with the plan
- Door and window improvements
- Awnings and canopies
- Tile, trim, fascia, metalwork, and other decorative items

- Demolition of obsolete structures
 - Addition of patio or sidewalk eating/workspace (front or side improvements)
 - Repairs to parking lots (must be in conjunction with patio or outdoor space improvements)
 - Barriers and planters
 - Other:
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Please describe project scope (If needed, please attach an additional sheet with an explanation)

Are you requesting funding from the County’s Small Business Stimulus Grant Program funded by the County Board of Supervisors: Yes No

If yes, please state the name of the applicant and business name listed on the application. If the applicant and business name is the same, please print “same” below:

Applying for funding from the County’s Small Business Stimulus Grant Program does not disqualify you from receiving funding from the Business Revitalization and Assistance Program, but applications will be cross-referenced to ensure reimbursements are not paid twice for the same submitted expense.

Acknowledgments:

1. I have read the guidelines thoroughly and agree to comply with all program requirements.
2. I acknowledge that I have one year from the time the County signs my grant agreement to perform work. If the proposed work is not completed according to guidelines and within the one-year time period, then I may not be eligible for reimbursement.
3. I hereby declare that I have filled out the application truthfully and with the most accurate information.

Applicant Signature

Date

For all inquiries regarding the Business Revitalization and Assistance Grant, please contact:

Michael De La Rosa
Groups Program Manager
Planning & Development Services Dept.
County of San Diego
(858) 495-5308
businessgrant@sdcounty.ca.gov