

**NAME:** CAMPO LAKE MORENA COMMUNITY PLANNING GROUP

**LEGAL AUTHORITY:** County Administrative Code, Section 396.10; Resolution No. 10A, adopted 5/29/91; Board Action dated 6/19/02 (20) and 4/27/16 (3); Board Policy I-1 updated 12/14/16 (16); Standing Rules Rev. 1/22/18.

**MEMBERS APPOINTED BY:** Elected by the registered voters in the Community Planning area on the first Tuesday in November of even numbered years. See the CPG [roster](#) for seat expiration dates.

If the number of candidates does not exceed the positions to be filled, the Registrar of Voters can certify qualified candidates and request the Board of Supervisors to appoint said candidates.

When a vacancy is declared between elections, the chairman will post announcements of the vacancy in public places and in local newspapers or newsletters. Prior to the group's selection of a candidate, the chairman will forward completed applications for the seat to the Registrar of Voters for certification. After the candidate is approved by a majority vote of the remaining group members, the candidate's application will be forwarded to the Board of Supervisors for appointment.

**MEMBERSHIP COMPOSITION:** Seven members who are registered voters living in the planning area they serve.

Planning group members are advisors to the administrators of the County of San Diego.

**TERMS:** Four-year terms: members are seated on the first Monday after January 1 in odd numbered years. If reelected, the new term begins immediately.

Appointees to vacancies shall serve out the full unexpired term of the vacant seat.

**DUTIES:** Representatives of the unincorporated areas of the County advise and assist County of San Diego officials on matters of planning and land use on behalf of residents in the group's planning area. They are not empowered to render decisions on behalf of the County of San Diego. The purview of the group is limited to community issues related to planning or land use.

Meetings are open to the public and held in a public place. Notices of meetings shall be published according to the rules set forth in the Brown Act. A community conference may be sponsored by the planning or sponsor group to identify community needs, aspirations, and issues.

Community Planning Group members must disclose annually any gifts or contributions that could be considered a conflict of interest on the Statement of Economic Disclosure (Form 700).

Officers shall be elected annually for positions of Chair, Vice-Chair, Secretary, and Parliamentarian. The Chair appoints subcommittee chairs from members of the group.

County staff is available to assist the group. Assistance may be requested for periodic training regarding areas of concern and for staff attendance at meetings to give additional information on selected projects

**REQUIRED FILINGS:**

Statement of Economic Interests – (Form 700) to be filed annually online with the Clerk of the Board.

Annual County Planning/Sponsor Group Training – Completion Form to be emailed to:  
[CommunityGroups.LUEG@sdcounty.ca.gov](mailto:CommunityGroups.LUEG@sdcounty.ca.gov).

Ethics Training (Every 2 years) – Certification to be emailed to:  
[BCC@sdcounty.ca.gov](mailto:BCC@sdcounty.ca.gov), with copy to:  
[CommunityGroups.LUEG@sdcounty.ca.gov](mailto:CommunityGroups.LUEG@sdcounty.ca.gov).

MEETING DATE

**AND LOCATION:**

Mountain Empire Community Center  
976 Sheridan Road, Campo, CA  
Fourth Monday of each month at 7:00 P.M.

**CONTACT PERSON:**

Community Planning Group Chairperson – You may find the current Chairperson on this [roster](#).

**REVISED:**

January 6, 2025