

**County of San Diego
Descanso Community Planning Group
Minutes of the Regular Meeting Agenda
January 16, 2025 @ 6:00PM
Descanso Town Hall, 24536 Viejas Grade, Descanso, CA 91916**

Archived Agendas & Minutes go to: <http://www.sandiegocounty.gov/content/pds/Groups/descanso.html>
County Planning & Sponsor Groups – <http://www.sdcounty.ca.gov/pds/Communitygroups.html>

A. Roll Call

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|--------------------------------|---------------------|---------------|
| 1. Kerry Forrest | 4. John Elliott | 7. Aubry Taft |
| 2. Jo Ellen Quinting Ab | 5. Mark Gassert | |
| 3. Riley Burrell | 6. Camille O'Briant | |

B. Pledge of Allegiance 6 p.m.

C. Approval of the Minutes for the meeting of November 21, 2024

Motion to approve Gassert/Taft 6-0-0-1

D. Public Communication: Opportunity for members of the public to speak to the Group on any subject matter within the Group's jurisdiction that is not on the posted agenda. Group action is not permitted on items not on the agenda in accordance with the Brown Act.

Elliott/Gassert Wildfire issues. Crest/Dehesa has sent out a 21 page position paper regarding County wildfire issues. There is also the existing Wilderness designation within the Cuyamaca Rancho State Park that endangers out community with unmanaged vegetation. We need to put this on next months agenda.

E. Action Items

1. Oath of Office of Group Members

Introducing new members.

Camille O'Briant

Aubry Taft

Erin Burrell

Welcome out new members!

2. Nomination and election of Chair, Vice Chair and Secretary

Kerry Forrest, Chair

John Elliott Vice Chair

Riley Burrell Secretary

Motion Gassert/Taft 6-0-0-1

3. Input on prioritizing capital improvement and maintenance projects for county-maintained assets.

Group discussed priorities for our Capitol Improvement recommendations. We felt that shifting our priorities to the Manzanita/Oak Grove/Pilawivi drainage problems would be the best use of those funds. Taft/O'Briant will work on this for our next meeting

F. Group Business

1. Announcements and Correspondence Received

Chair handed out election certificates to our new members

Chair received Heroes Month Nominees Recognitions

2. Discussion Items

a. Status of Required Training and filing of Form 700

b. CPG Annual Training:

New Members are required to complete Zoom Training either Jan 4 or Feb 1 2025

For existing members who have already attended a live training session, the 2025 Annual Training slides will be posted online for review after the 2025 training sessions have taken place in February 2025.

- c. Link to the Ethics Training that meets the requirements for Community Planning Group members: <https://localethics.fppc.ca.gov/login.aspx>

- d. Form 700.

The Clerk of the Board will be sending you instructions and a link to complete Form 700 via email. If newly elected or appointed indicate that it's "Assuming Office" in Section 3. Form 700 must be completed within 30 days of becoming a member of the CPG and is required to be completed on an annual basis going forward. The Clerk of the Board will notify you when the filing period is open each year.

Link to recording of COB Training on form

https://drive.google.com/file/d/1VhoysdGVq_Klr0ixdl2O1fKylqAZz9Kj/view?usp=sharing

If you have questions regarding the Form 700, please contact the Clerk of the Board at: form700@sdcounty.ca.gov

- e. Association of Planning Groups Items for Discussion Mark Gassert Reports

Gassert reported on the status of the Association of Planning Groups efforts to obtain a seat on the SANDAG Board. There are 18 Community Planning Groups and we do not have any representation on SANDAG. Next meeting date is in February.

- 3. Request for Agenda Items on Upcoming Agendas

Wildfire issues, Capital Improvements

- 4. Meeting Updates, next meeting: February 20 2025 @ 6:00PM.

G. ADJOURNMENT

Any Questions or Comments; Please contact Kerry Forrest, Chair: descansocpg@gmail.com

DCPG Statement The Descanso Community Planning Group was formed for the purpose of advising and assisting the Director of Planning, the Zoning Administrator, the Planning Commission and the Board of Supervisors in the preparation, amendment and implementation of community and sub-regional plans. The Descanso Community Planning Group is an advisory body only.

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