



- **Motion: To nominate Delores Chavez Harmes to serve as the Chair of VCCPG.**
- **Maker/Second:** Rattray/Garritson
- **Motion Carries 12-1-0 (Y-N-Ab)**
  
- **Motion: To nominate Dori Rattray to serve as the Vice-Chair of VCCPG.**
- **Maker/Second:** Harmes/Ciupitu
- **Motion Carries 12-1-0 (Y-N-Ab) Mr. Smith voted nay. Ms. Rattray abstained.**
  
- **Motion: To nominate James Garritson to serve as the Secretary of VCCPG.**
- **Maker/Second:** Harmes/Chipitu
- **Motion Carries 13-0-0 (Y-N-Ab)**

### **3. Removal of a tree on Woods Valley Road.**

- **Motion: To approve the removal of a tree located on Woods Valley Road.**
- **Maker/Second:** Garritson/Norwood
- **Motion Carries 13-0-0 (Y-N-Ab)**

### **4. Project Updates: (Informational)**

#### **a. Liberty Bell Plaza**

- Albertsons construction is pending corporate vote and FTC approvals

#### **b. Arco**

- All of the approvals are in to start this project.

#### **c. Circle K / Taco Bell**

- Circle K would like to open within the next few months, but are waiting on the developer to finalize water and sewer hookups.

#### **d. Mirar de Valle Signal**

- The traffic signal will be installed sometime in April. The County is waiting on the contractors to begin this project.

### **F. Subcommittee Reports**

- **Motion: To approve all subcommittee members.**
- **Maker/Second:** Harmes/Norwood
- **Motion Carries 13-0-0 (Y-N-Ab)**
  
- Chair Harmes named the existing members of all subcommittees.
- There were numerous votes taken to approve the chairs and members of all subcommittees tonight. Many of the people were not nominated and there was no time to discuss those that were nominated.

#### **1) Emergency Evacuation (Harmes):**

- **Motion: To nominate Chair Harmes to chair this subcommittee.**
- **Maker/Second:** Harmes/Farrier

- **Motion Carries 13-0-0 (Y-N-Ab)**
- **Motion: To nominate the list of members of the Emergency Evacuation subcommittee.**
- **Maker/Second:** Harmes/Norwood
- **Motion Carries 13-0-0 (Y-N-Ab)**
- Chair Harmes named the members of this subcommittee.

## 2) Cannabis Subcommittee (Mathews):

- **Motion: To nominate Dr. Matthews to chair this subcommittee.**
- **Maker/Second:** Rattray/Harmes
- **Motion Carries 12-1-0 (Y-N-Ab) Ms. Norwood voted nay.**
- Lisa brought up the fact that there was a subcommittee, but there has never been a subcommittee meeting. Chair Harmes stated that Ms. Norwood had brought this fact up many times throughout the year, and also reported many times on things going on at the County level on this topic. The group will discuss this when Dr. Mathews is present at the February meeting. The members of the subcommittee were voted on, NOT the chair of the subcommittee.

## 3) Parks & Rec/Trails (Norwood):

- **Motion: To nominate Ms. Norwood to chair the Parks & Rec/Trails subcommittee.**
- **Maker/Second:** Feliciano/Barber
- **Motion Carries 13-0-0 (Y-N-Ab)**
- Escrow closed on Butterfield Trails Ranch Park. Ms. Norwood passed out a handout for the CPA List. There is an open seat with CSA 138. Currently, Ms. Norwood is the only individual with an application. If anyone is interested in being a member, notify Ms. Norwood about how to apply for this advisory member.

## 4) Mobility (Adams):

- **Motion: To nominate Ms. Adams to chair the Mobility subcommittee.**
- **Maker/Second:** Norwood/Hutchinson
- **Motion Carries 13-0-0 (Y-N-Ab)**

## 5) Tribal Liaison (Harmes):

- **Motion: To nominate Ms. Harmes to chair the Tribal Liaison subcommittee.**
- **Maker/Second:** Harmes/Rattray
- Chair Harmes will serve as the representative of the Planning Group.

## 6) Design Review Board (Smith/Adams):

- **Mr. Smith and Ms. Adams will remain on this board as previously appointed.**

## 7) CPU (Cipiuto):

- **Motion: To nominate Mr. Ciupitu to chair the CPU Subcommittee.**
- **Maker/Second:** Harmes/Farrier
- **Motion Carries 8-5-0 (Y-N-Ab)**
- **Motion: To nominate Mr. Smith to chair the CPU Subcommittee.**
- **Maker/Second:** Smith/Norwood
- **The motion was withdrawn after the first vote.**

**8) Revitalization Subcommittee (Rattray):**

- **Motion: To nominate Ms. Rattray to chair the Revitalization subcommittee.**
- **Maker/Second:** Farrier/Rattray
- **Motion Carries 13-0-0 (Y-N-Ab)**

Ms Adams mentioned that this Meeting is not a subcommittee of the planning group but a meeting by Supervisor Desmond.

**9) Website (Garritson):**

- Mr. Garritson agreed to work on the website for VCCPG.com. He will ask the County to update a link to this site.

**10) 411 Chamber of Commerce (Fajardo):**

- Ms. Fajardo will serve on this subcommittee.

**11) Nominations & Board (Fajardo/Bothof):**

- **Motion: To nominate Ms. Fajardo and Ms. Bothof as co-chairs of the Nominations and Board subcommittee.**
- **Maker/Second:** Hutchison/Rattray
- **Motion Carries 13-0-0 (Y-N-Ab)**

**G. Correspondence Received for January 8, 2024 Meeting:****2. ADU Fee Waiver Program**

- There was discussion about Supervisor Desmond working to waive ADU permit fees for an additional year. Ms. Adams would like the County to waive fees for anyone currently working on completing an ADU in 2024. Mr. Garritson would like the County to consider waiving all fees for a decade.

**G. Adjournment**

- Next regular meeting of VCCPG: **February 12, 2024 at 7 p.m.**
- **The meeting adjourned at 8:13 p.m.**
- **Minutes were approved on February 12, 2024**

James Garritson, Secretary

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**Appendix VCCPG January 8, 2024 Minutes**

**Subcommittees and Members****1. Emergency Evacuation: (Harmes-Chair)**

Matt Matthews, Lisa Adams, Julia Feliciano, Chief Napier, Chief Morrison, Chief Duncan, James Gordon, Chief Reynolds, Robb Rattray, Sgt. Skeels, Patrick Malloy, Vlad Ciupitu

**2. Cannabis: (Matthews-Chair)**

Lisa Adams, LaVonne Norwood, Kevin Smith, Dori Rattray, Vlad Ciupitu

**3. Parks, Rec & Trails (Norwood-Chair)**

Susan Fajardo, Michael Farrier

**4. Mobility (Adams-Chair)**

Steve Hutchison, Dori Rattray, Chris Barber, Dee Harmes, Dorothy Kennedy

**5. Tribal Liaison (Harmes-Chair) Report only**

**6. Design Review Board (VCCPG Representatives) Report only**

Kevin Smith, Lisa Adams, Cathy Radcliffe

**7. Community Plan Update (Ciupitu-Chair)**

Matt Matthews, Kevin Smith, Mike Farrier, Dori Rattray, Dee Harmes, Lisa Adams, Jeremy Abrahms

**8. Revitalization (Rattray-Chair)**

Dee Harmes, Chris Barber, Vlad Ciupitu, Lisa Adams, La Vonne

**9. Website (Garritson-Chair) Report only**

**10. Nominations & Board (Fajardo/Bothof) Report only**

**11. Association of Planning Groups (Hutchison/Harmes) Report only**

**12. 411/VCBA (Fajardo) Report only**

1. Lisa and LaVonne, since you are requested by Supervisor Desmond to report for Parks & Mobility at the Revite meetings (as am I for Emergency Evacuation), I did not add you to the VCCPG subcommittee list because you are already part of this and did not need a vote to participate as a subcommittee member. However, I have added you to the list.
2. Cathy Radcliffe was voted on to be the second representative of the VCCPG to the VC DRB at our November 13, 2023 meeting. Because she was already voted on at that meeting to finish the term vacated by Keith Robertson, she did not need to be ratified again. We have two representatives on VC DRB for the planning group - Kevin Smith and Cathy Radcliffe. Lisa Adams represents the Chamber on the VC DRB.
3. Vlad spoke up and said he would also like to be on Revitalization. Because he was sitting next to me, Kevin may not have heard it. I have it down in my notes.
4. You may be aware that Dr. Matthews suffered a heart attack and underwent heart surgery. Last I spoke to him he was feeling better, however, we did not see him at our meeting. I reached out to him with a phone and text message this week to address the cannabis subcommittee matter. Hopefully he'll respond soon.

5. Subcommittee and Report edits have been made.
6. Kevin, regarding CPU subcommittee meetings; Kevin Johnston and Donald Chase specifically requested meetings with the CPU chair, Mobility Chair and VCCPG chair to address agenda items and flow of the meetings. They did not request the entire subcommittees participate as this was purely administrative and very short meetings. Any meetings the CPU has had have been fully noticed with not only the subcommittee's being advised of the meeting, but the public at large.