



Valley Center Community Planning Group

Regular Meeting Final Agenda

February 10, 2025 7pm

Valley Center Community Hall

28246 Lilac Road, Valley Center, CA 92082

Zoom Meeting ID: 736 9689 6959 Passcode: Uvx1GC

Lisa Adams
Seat 6

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Chris Barber
Seat 11

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Michelle Bothof
Seat 1

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Delores Chavez Harmes
Chair
Seat 5

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Vlad Ciupitu
Seat 8

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Susan Fajardo
Seat 14

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James Garritson
Seat 12

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Mary Hodson
Seat 13

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Steve Hutchinson
Seat 2

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Karen Lieber
Seat 7

kkja4@yahoo.com

Bob Littlejohn
Seat 9

robert.g.littlejohn@gmail.com

Matt Matthews, DVM
Seat 4

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LaVonne Norwood
Seat 10

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Dori Rattray
Vice-Chair
Seat 3

drattray524@aol.com

Tom Stinson
Seat 15

tomstinson51@gmail.com

A. Roll Call

B. Pledge of Allegiance

C. Approval of Minutes: January 13, 2024 meeting.

D. Public Comments: Members of the public may address the Planning Group on any topic not on the agenda. A three (3) minute time limit is allowed per speaker unless otherwise negotiated with the Chair. Planning Group cannot discuss or vote on a topic but may place the item on a future agenda. Speakers are required to complete a Request to Speak form prior to the start of the meeting.

1, SDGE Strategic Undergrounding Program: Rob Knudsen & Mike Van Zant

E. Action items (VCCPG advisory vote may be taken on the following items) The agenda is available to members prior to regular meetings through advanced publication in the Valley RoadRunner, email distribution and public review at the Valley Center Community Hall.

- 1. Capital Improvement Projects (CIP):** Department of Public Works is requesting our input on prioritizing capital improvement and maintenance projects for county-maintained assets. Project may be related to safety, capacity, accessibility, and operations. Review Project Request Form and return our lists by March 30, 2025. Types include:
 - Road Reconstruction/Reconfiguration/New Roads: Adding/modifying street lighting, drive lanes, turn lanes, bike lanes, roundabouts, new striping, paving a dirt road, or improving a road slope.
 - Bridges Repair/Reconstruction: Adding/modifying street lighting, lanes, or bike lanes.
 - Sidewalks/Pathways/Pedestrian Access Ramps: Adding/modifying sidewalks, pathways, and ramps.
 - Drainage: Improvements and cleaning of publicly maintained roadways and waterways, as evidenced by trash accumulation, blocked drainage, or other indicators of persistent historical flooding.
 - Intersection Improvements: Repair traffic signals or install new signals and turn lanes.
 - Road Resurfacing: Maintenance such as asphalt resurfacing, approximately 1 mile or less. It takes 2 years for a road to be evaluated and placed into a resurfacing project on our annual maintenance list. (Vote)

2. Exterior Lighting at Valley Center Market: (Update)

3. Proposed change to Standing Rules Election Procedure: (Littlejohn) See attached proposal. (Vote)

4. Election of Officers & Subcommittee Chairs: (Vote)

5. Brown Act & I-1 Policy: (Informational)

6. Project Assignments and Clarification: (Informational)

F. Subcommittee Reports:

- 1) Emergency Evacuation
- 2) Cannabis Subcommittee
- 3) Parks & Rec/Trails
- 4) CPU
- 5) Mobility
- 6) Revitalization

F. Related Reports

- 1) Design Review Board
- 2) Tribal Liaison
- 3) Association of Planning Groups
- 4) Board: Form 700 due April 1, 2025 / Ethics Training due April 1, 2025

G. Correspondence Received for February 10th, 2025 Meeting:

1. County Counsel on majority vote
2. Revitalization Meeting Tues. March 4, 2025 11am
3. SDGE Electric Hardening

H. Next regular meeting of VCCPG: March 10, 2025 - 7pm

You can review any personal information collected about you. You may recommend changes to your personal information you believe is in error by submitting a written request that credibly shows the error. If you believe that your personal information is being used for a purpose other than what was intended when submitted, you may contact us. In all cases, we will take reasonable steps to verify your identity before granting access or making corrections.

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Procedure to Elect the Chairperson at the February 10, 2025, Regular Meeting of the VCCPG

Process:

1. The Chair calls for nominations for the position of Chairperson. Nominations are made and seconded.
2. The Secretary records the names of all properly nominated candidates.
3. The Chair reads the first and last names of all properly nominated candidates and announces the start of the roll call vote.
4. A nominee cannot withdraw his or her nomination after the first vote is cast (after Step 5 begins). If they do choose to withdraw after Step 3, they must do so now. Immediately go back to Step 2.
5. The Secretary calls the last name of the first eligible voting member. Voting shall be by last name in alphabetical order (see below). When called, the member shall state who they are voting for by saying their chosen candidate's last name (e.g., "Brown" or "Smith"), or "abstain." If two or more candidates have the same or similar last names, the Member shall state both the first and last name of their chosen candidate. A vote for someone other than a properly nominated candidate is illegal and will not be counted toward the total. No "write-in" candidates are therefore allowed.
6. The Secretary says aloud the voting member's name and who they voted for (or that they abstained), and records the vote: "Mr. Jones votes for Ms. Smith." If a member is attending virtually, their vote is called for, made and recorded as if they were present in the room. If a member votes for an illegal candidate (e.g., "Mickey Mouse"), then the Secretary says "the vote cast by Mr. Jones was not for a qualified nominee."
7. The Secretary calls the last name of the second eligible voting member in alphabetical order, and the voting continues one-by-one following Steps 5 through 7 until all member's votes are made and recorded.
8. The Secretary announces, "All votes have been made and recorded."
9. The Secretary then asks: "Does anyone wish to change their vote?"
10. If a Member desires to change their vote (this can include abstentions and votes previously cast for an illegal candidate) they can do so now, but not after the Chair announces that the voting is closed in Step 13. To change their vote, they must say: "I wish to change my vote. I vote for Ms. Smith."
11. The Secretary says the member's name and who they voted for (or that they abstained), and records the vote.
12. If a Member changes their vote the Secretary amends the vote totals.
13. The Secretary asks again if anyone wants to change their vote. If a vote change is requested, go back to Step 10. If not and after a ten-second pause, the Chair announces: "The voting is closed." Go to Step 14.
14. The Secretary hands the recorded vote totals to the Chair.
15. The Chair reads the results, first by saying the candidate's last name and then by saying that candidate's vote total. This continues for each candidate until the vote totals for all qualified nominees have been announced. The Secretary will confirm that the totals read by the Chair accurately reflect what the Secretary recorded by saying, "I agree with the results read by the Chair." If the Secretary does not agree with the vote totals read by the chair, the Chair will work with the Secretary to determine why. If necessary, go back to Step 5 and vote again on the same nominees until the Secretary and Chair agree on the outcome of the election in Step 15. If the two agree, go on to Step 16.

16. If one candidate has received eight or more votes, the Chair announces the winner: "Ms. Smith has been elected as Chairperson." Go to Step 17. If no candidate receives eight or more votes, another round of nominations and voting is required. The chair announces, "As no candidate has received eight or more votes, another round of nominations and voting is required." Go back to Step 1. [Note: It is possible to have a different set of nominees in each round of voting.]
17. The Chair asks, "Does any Member dispute the result I just announced?" If no, move to Step 18. If yes, the dispute is discussed and resolved. Once resolved, move to Step 18.
18. The Chair announces that the election of the chair is over. and moves on to the next agenda item.
19. The Secretary records each round of voting and the results in the draft minutes, including summaries of any discussions involving discrepancies or disputes.

ORDER OF VOTING

Seat #	Last Name
6	Adams
11	Barber
1	Bothof
8	Ciupitu
14	Fajardo
12	Garritson
5	Harmes
13	Hodson
2	Hutchison
7	Lieber
9	Littlejohn
4	Matthews
10	Norwood
3	Ratray
15	Stinson

NOMINEES – ROUND ONE

First Name	Last Name

NOMINEES – ROUND TWO (IF NEEDED)

First Name	Last Name

NOMINEES – ROUND THREE (IF NEEDED)

First Name	Last Name

RECORD OF VOTES

Member Last Name	Round One	Round Two	Round Three
Adams			
Barber			
Bothof			
Ciupitu			
Fajardo			
Garritson			
Harmes			
Hodson			
Hutchison			
Lieber			
Littlejohn			
Matthews			
Norwood			
Ratray			
Stinson			



Delores Harmes <dee.valleycenter@gmail.com>

Chairperson Vote from 1/13/25 CPG Meeting
5 messages

Noble, Dawn <Dawn.Noble@sdcountry.ca.gov>

Fri, Jan 17, 2025 at 10:36 AM

To: Delores Harmes - Valley Center <dee.valleycenter@gmail.com>

Cc: "Murray, Samuel" <Samuel.Murray@sdcountry.ca.gov>

Hi Delores –

It was brought to County Counsel's attention via Supervisor Desmond's office that there was an issue with the vote that took place for the Valley Center Chairperson at the last meeting on January 13, 2025. County Counsel informed me that the complaint was the vote for Chairperson did not meet the I-1 policy requirements for the majority vote needed and the vote was 6 for you and 7 for Steve Hutchinson. Majority vote requires 8 votes on a 15 member CPG.

County Counsel asked that I reach out to you and let you know that this item should be re-agendized so that a majority of the CPG membership can approve the Chair at the next CPG meeting. Counsel also confirmed that per [Policy I-1, ARTICLE IV – OFFICERS, Section II](#) - "A majority vote of the authorized membership is required to elect officers."

County Counsel also recommended that all members of the Valley Center CPG (that did not already attend the live 2025 Annual CPSG training on January 4th), attend the Annual Training that will take place live via Zoom on Saturday, February 1st from 8:30 am to 1:00 p.m.

County Counsel will be presenting the majority of this training and Counsel said this will be a good refresher for your CPG members on the Brown Act, Policy I-1 and other legal topics related to the CPG, which should help solve some of these issues going forward.

The Zoom login information for the Saturday, February 1st 2025 Annual CPSG training from 8:30 am to 1:00 pm is:

Join Zoom Meeting:

<https://sdcountry-ca-gov.zoom.us/j/88999647667?pwd=PKKeONOVsgm5andgFHhHhtfZS2e7eS.1>

Meeting ID: 889 9964 7667

Passcode: 179590



