

Landscape Plan: Revegetation Plan (VIOLATION)

EFFECTIVE 7/01/2024	FEES*	INITIAL DEPOSIT*
PDS PLANNING		\$5,366
STORMWATER		
DEH	SEPTIC/WELL	
	SEWER	
PDS TRAILS REVIEW		
VIOLATION FEE	\$1,000	
INITIAL DEPOSIT & FEE TOTAL		
\$6,366 (incl. violation fee of \$1,000)		

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost. Forms are available at: <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html>, or the links below.

Please follow all notes and instructions carefully to avoid delays in processing.

PART A:

Each item below must be completed and saved as an electronic PDF file on a USB Flash Drive.

- Restoration Plan text (see Note 2).
- Construction/ Implementation Drawings (see Note 2).
- Biological Survey (see Note 2).

PART B:

Each item below must be completed, printed on paper, and saved as an electronic PDF file saved on a USB Flash Drive.

- Violation Notice or Administrative Warning: **ONE (1)** copy.
- Restoration Plan Text: **TWO (2)** copies.
- Construction/ Implementation Drawings: **ONE (1)** copy (If the project is using **RECLAIMED WATER** provide a total of: **TWO (2)** copies).
- Biological Survey: **ONE (1)** copy.
- [126 Acknowledgement of Filing Fees and Deposits](#): **ONE (1)** copy (see Note 1).
- [346 Discretionary Permit Application](#): **ONE (1)** copy (see Note 1).

PART C:

All items below are for your information. Please do not bring in these items.

- [209 Defense and Indemnification Agreement FAQs](#)
- [310 Clearing Violation Restoration Plans Applicant's Guide](#)
- [906 Signature Requirements](#)

NOTES:

1. IMPORTANT:

- A Registered Property Owner **MUST SUBMIT** a **Signed Letter of Authorization** for an Agent if;
 - An Authorized Agent signs the PDS-346 form and is not the registered owner of the parcel.
 - Or, the parcel is owned by two or more registered owners.
 - Or, not all of the registered owners are signing the PDS-346 form.
 - Or, the Authorized Agent is not the Financially Responsible Party.
 - Or, the parcel is owned by a Corporation.

ADDITIONALLY:

Financially Responsible Party **MUST SIGN** form PDS-126.

Financially Responsible Party **INFORMATION MUST MATCH EXACTLY** on form PDS-126

Authorized Agent **may sign** form PDS-346 **ONLY IF ATTACHED** to a **Signed Letter of Authorization.**

2. Save each complete Restoration Plan text, Construction Drawings, Implementation Drawings, and Biological Survey, as an electronic PDF file onto ONE (1) USB Flash Drive. Provide only ONE (1) USB Flash Drive. Submit only the requested files. Files CANNOT have any security restrictions or passwords. Please name each PDF file on the USB Flash Drive based on the "Title or Type" of document being submitted (examples: Restoration Plan text, Construction Drawings, Implementation Drawings, and Biological Survey). Please note: the USB Flash Drive will not be returned.
3. Size of plans **MUST BE** standard 24" x 36" sheets. **Any other size is unacceptable.**
4. Construction/ Implementation drawings must be legible, prepared by a California Registered Landscape Architect and be a print of an original drawing (not a copy of a print).
5. Plans must show all easements including any open space easements on the property.
6. An Encroachment permit application must be submitted if the violation occurred within an open space easement.
7. Application must be submitted to PDS Zoning Counter **within 60 days after the warning** was issued.
8. Plans must have Code Compliance Officer's stamp before accepting the application.
9. Your application package must be complete when you bring it in for submittal. The submittal process begins at the main "Check-In" counter on the first floor.
- 10. Office Location and Hours:**
5510 Overland Avenue, Suite 110 (First Floor), San Diego, CA 92123.
Monday - Friday: **8:00 a.m. to 11:45 a.m.** and **12:30 p.m. to 4:00 p.m.** (Except County Holidays).
11. If you have any additional questions about the application, please email us at:
PDSZoningPermitCounter@sdcounty.ca.gov