## San Diego County Probation Department

Administrative Services Policy Manual

# **Community Naloxone Distribution**

### 416.1 PURPOSE AND SCOPE

Naloxone hydrochloride, otherwise known as naloxone, is distributed by the California Department of Healthcare Services (DHCS) for use by healthcare practitioners and community persons to prevent opioid overdose deaths in California.

The purpose of this policy and related procedures is to provide guidance for the distribution of naloxone hydrochloride (naloxone) by San Diego County Probation employees (authorized sworn and professional) to persons of the community, as authorized by the County of San Diego Public Health Officer's local Standing Health Order to distribute naloxone.

### **416.2 POLICY**

It is the policy of the San Diego County Probation Department to distribute naloxone hydrochloride to authorize designated, trained County staff, County contractors, and other community-based organizations in San Diego County and maintain supplies of intranasal naloxone kits for the purposes of distributing and administering to persons at risk of opioid overdose, their family and friends, or other persons in position as "opioid overdose responders" to assist during an opioid-related overdose (CA CIVIL §1714.22).

### 416.3 DISTRIBUTION OF OPIOID OVERDOSE MEDICATION

- (a) Designated Probation sites will maintain a supply of naloxone kits to be provided to any person who requests one.
- (b) When distributing naloxone, Probation employees will provide and review with the person to whom naloxone is being provided educational material as required by CA CIVIL §1714.22.
- (c) No person will be denied naloxone for declining to explain their request for naloxone or declining to explain need for a refill.
- (d) Prior to distributing a naloxone kit, the employee will ensure the kit is not damaged or expired.

### 416.4 REPORTING

Any Probation employee distributing intranasal naloxone nasal spray shall complete required paperwork to account for each kit distributed and track certain non-identifying client information as required by the Health and Human Services Agency and Harm Reduction Team.

#### 416.5 TRAINING

(a) All employees authorized to distribute opioid overdose medication shall complete all mandatory training (CA CIVIL § 1714.22(d)(1)).

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(b)	Employees who distribute intranasal naloxone shall handle, store, and administer
	the medication consistent with their training. The supply of naloxone available for
	distribution at each site will be ordered and monitored by designated site leads. Any
	expired or unserviceable equipment shall be removed from the supply and disposed