



COUNTY OF SAN DIEGO

Independent Redistricting Commission

COMMISSIONERS
David Bame, Chair
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AGENDA ITEM

DATE: February 27, 2023

TO: Independent Redistricting Commission

SUBJECT: BUDGET STATUS UPDATE

BUDGET STATUS UPDATE:

As of February 14, 2023, a total of \$1,107,573 has been expended from the IRC's total budget of \$1,520,884. For the current Fiscal Year (FY) 2022-23 budget of \$503,644, a total of \$90,333 has been expended, which is reported by the County's Oracle financial system and as also shown in Attachment A. All expenditures were anticipated.

Currently, additional expenditures of \$1,790 are projected based on payments in process and ongoing IT costs, leaving a projected balance of \$413,311 as reported in Attachment B.

Below are additional details regarding updates to specific budget line items:

- **Contracted Services: Additional Legal Counsel** amended budget line items have been adjusted to reflect the maximum compensation of \$500,000 for legal services under the Professional Services Agreement with Colantuono, Highsmith & Whatley, PC, as authorized by the IRC on March 28, 2022 (Agenda Item 9). Of the total FY22-23 allocation, \$75,346 has been expended this fiscal year.
- **Information Technology (IT): Equipment** includes monthly charges from the County's IT contractor for network access and email addresses. **Other** includes single-use charges for help-desk usage. Projected amounts include the estimated ongoing monthly charge through February 2023. Ongoing monthly costs to maintain network access and email addresses will be incurred while these services remain active.
- **Translation and Interpretation** actual total amount includes paid invoices from Hanna Interpreting Services LLC, for translation of IRC meeting agendas based on the translation requirements of the California Elections Code. This amount also includes a small surcharge of 0.62% for FY 2022-23 for recovery of the County's contracting and administrative costs. Translation costs for any additional future meetings of the IRC are not included in projected amounts.

SUBJECT: BUDGET STATUS UPDATE

INVOICES:

Attachment C includes invoices that have been received since the last monthly budget update on November 7, 2022. These invoices are provided for the IRC's review and are included to assist the IRC with oversight.

ATTACHMENTS:

Attachment A: Oracle Report FY End 2022-23 – Feb-2023

Attachment B: IRC Budget and Expenditures

Attachment C: Invoices – Feb-2023

EXPENDITURE AND REVENUE BY PERIOD FOR OBJECT AND ACCOUNT - GL017
COSD
Current Period: FEB-23

Currency: USD

ORG=32160 (REDISTRICTING)

OBJECT ACCOUNT	YTD-Budget FEB-23	PTD-Actual AUG-22	PTD-Actual SEP-22	PTD-Actual OCT-22	PTD-Actual NOV-22	PTD-Actual DEC-22	PTD-Actual JAN-23	PTD-Actual FEB-23	YTD TOTAL	YTD ENCUMBRANCES	YTD ENCUMB PLUS ACTUAL	REMAINING BALANCE
EXPENDITURES												
EE520 52330 OFFICE EXPENSE	0	59	57	0	0	0	0	0	116	0	116	-116
EE520 52370 PROF & SPECIALIZED	490,260	0	0	0	0	0	0	0	0	0	0	490,260
EE520 52374 INTER-DEPARTMENTAL	0	0	0	0	3	3	0	0	6	0	6	-6
EE520 52396 CONTRACTED SERVICES	13,384	4,308	0	0	0	0	0	0	4,308	58,658	62,966	-49,582
EE520 52550 SPECIAL DEPARTMENTA	0	61,280	0	399	14,066	459	0	0	76,203	0	76,203	-76,203
EE520 52610 NON-TRAVEL & IN-CO	0	26	0	0	0	0	0	0	26	0	26	-26
EE520 52721 NETWORK SERVICES IT	0	927	920	920	920	920	920	0	5,526	0	5,526	-5,526
EE520 52723 DATA CENTER SERVICE	0	164	164	164	164	164	164	0	984	0	984	-984
EE520 52725 CROSS FCTNAL SVCS I	0	265	270	389	271	270	271	0	1,734	0	1,734	-1,734
EE520 52728 APPLICATION SERVICE	0	2	2	2	2	2	2	0	9	0	9	-9
EE520 52732 DESKTOP COMPUTING	0	1,225	0	0	0	0	0	0	1,225	0	1,225	-1,225
EE520 52734 HELP DESK	0	33	33	33	33	33	33	0	196	0	196	-196
EE520 - SERVICES & SUPPLIES	503,644	68,288	1,444	1,906	15,457	1,849	1,389	0	90,333	58,658	148,992	354,653
TOTAL EXPENDITURES	503,644	68,288	1,444	1,906	15,457	1,849	1,389	0	90,333	58,658	148,992	354,653
REVENUES												
NET COST	503,644	68,288	1,444	1,906	15,457	1,849	1,389	0	90,333	58,658	148,992	354,653

NOTE:

* For EXPENDITURES, a negative Remaining Balance indicates over expenditure.

* For REVENUES, a positive Remaining Balance indicates under realized revenue.

County of San Diego Independent Redistricting Commission
 Fiscal Year (FY) 2022-23 Budget and Actual/Projected Expenditures
 As of February 14, 2023

	FY 2020-21	FY 2021-22	FY 2022-23										Actual Total	Variance from
	Amended Budget	Actual FY 2020-21	Actual FY 2021-22	Actual JUL-22	Actual AUG-22	Actual SEP-22	Actual OCT-22	Actual NOV-22	Actual DEC-22	Actual JAN-23	Actual Total	Projected Expenditures	+ Projected	Amended Budget
Revenues														
Allocation from the Board of Supervisors (10/13/20 #4)	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -
Request for additional funds from the Board of Supervisors (06/08/21 #17)	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ -	\$ 467,500	\$ -
Additional funds for anticipated lawsuit in 2022	\$ 303,384		\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384		\$ 303,384	
Total Revenues	\$ 1,520,884	\$ 1,217,500	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ -	\$ 1,520,884	\$ -
Expenditures														
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Procurement Counsel	\$ 520,000	\$ 149,955	\$ 359,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,543	\$ 10,457
Additional Legal Counsel	\$ 182,564	\$ -	\$ 34,730	\$ -	\$ 61,280	\$ -	\$ -	\$ 14,066	\$ -	\$ -	\$ -	\$ -	\$ 110,076	\$ 72,488
External Legal	\$ 170,820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,820
Demographic/Mapping	\$ 283,735	\$ -	\$ 225,539	\$ -	\$ 4,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,847	\$ 53,888
Public Outreach	\$ 215,320	\$ -	\$ 161,926	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,926	\$ 53,394
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 20,700	\$ 15,881	\$ 26,015	\$ -	\$ 2,582	\$ 1,354	\$ 1,474	\$ 1,358	\$ 1,357	\$ 1,356	\$ 51,377	\$ 1,357	\$ 52,734	\$ (32,034)
Website	\$ 2,000	\$ -	\$ 295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295	\$ -	\$ 295	\$ 1,705
Other (webinar account, etc)	\$ 1,400	\$ 356	\$ 1,045	\$ -	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 1,599	\$ 33	\$ 1,632	\$ (232)
Translation and Interpretation	\$ 84,745	\$ 11,427	\$ 20,150	\$ -	\$ -	\$ -	\$ 399	\$ -	\$ 459	\$ -	\$ 32,435	\$ 400	\$ 32,835	\$ 51,910
Training	\$ 1,400	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ 26	\$ 1,374
Public Hearings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Services & Supplies	\$ 2,700	\$ -	\$ 904	\$ -	\$ 59	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ 1,020	\$ -	\$ 1,020	\$ 1,680
Advertising	\$ -	\$ 386	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507	\$ -	\$ 507	\$ (507)
Postage	\$ -	\$ 1,175	\$ 4,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,428	\$ -	\$ 5,428	\$ (5,428)
Security	\$ -	\$ -	\$ 3,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,494	\$ -	\$ 3,494	\$ (3,494)
Reserve	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,500
Total Expendes	\$ 1,520,884	\$ 179,180	\$ 838,059	\$ -	\$ 68,288	\$ 1,444	\$ 1,906	\$ 15,457	\$ 1,849	\$ 1,389	\$ 1,107,573	\$ 1,790	\$ 1,109,363	\$ 411,521
Net Difference	\$ -	\$ 1,038,320	\$ 503,644	\$ 503,644	\$ 435,356	\$ 433,912	\$ 432,006	\$ 416,549	\$ 414,700	\$ 413,311	\$ 413,311	\$ 411,521	\$ 411,521	\$ (411,521)

Note: Totals may not sum due to rounding

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<https://www.hannais.com>

For the attention of

SDC - FG3 - Finance and General
Government (TR)

Date

30 Nov 2022

Payment terms

\$455.70 (until: 12-30-2022);

Payment details

Description	Unit	Quantity	Price	Amount
1. translation services - task 2022/7497/EN » LO/1	pcs.	1	65.1000	65.10
2. translation services - task 2022/7497/EN » AR/1	pcs.	1	52.0800	52.08
3. translation services - task 2022/7497/EN » MAN CHN SIMP/1	pcs.	1	65.1000	65.10
4. translation services - task 2022/7497/EN » KO/1	pcs.	1	65.1000	65.10
5. translation services - task 2022/7497/EN » VI/1	pcs.	1	52.0800	52.08
6. translation services - task 2022/7497/EN » JA/1	pcs.	1	65.1000	65.10
7. translation services - task 2022/7497/EN » ES/1	pcs.	1	39.0600	39.06
8. translation services - task 2022/7497/EN » TL/1	pcs.	1	52.0800	52.08

Total **\$ 455.70**

For details see following pages

Task ID

2022/7497/EN » LO/1

Language pair

English [EN] » Lao (Laothian) [LO]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

Requestor: San Diego County Representative

Requestor Email: sdc@hannais.com

Document Title: 11-07-22 IRC Special Meeting Agenda

Translator Name: Jayoon Koo (KO), Alex Wang (Alex Translation Services) (MAN CHN SIMP), Reza Ebrahimi (JA), Thien Ngo (Thien Ba Ngo) (VI), Edith Montelibano (TL), Marina Ilari (ES), Rabea Omair (AR), Reza Ebrahimi (LO)

Service	Quantity	Price	Amount
translation	217	0.3000	65.10
Subtotal			65.10
2022/7497/EN » LO/1 — Total			65.10

Task ID

2022/7497/EN » AR/1

Language pair

English [EN] » Arabic [AR]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

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Service	Quantity	Price	Amount
translation	217	0.2400	52.08
Subtotal			52.08
2022/7497/EN » AR/1 — Total			52.08

Task ID

2022/7497/EN » MAN CHN SIMP/1

Language pair

English [EN] » Mandarin Chinese (Simplified) [MAN CHN SIMP]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

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SPECIFICATION FOR INVOICE



Service	Quantity	Price	Amount
translation	217	0.3000	65.10
Subtotal			65.10
2022/7497/EN » MAN CHN SIMP/1 — Total			65.10

Task ID 2022/7497/EN » KO/1
Language pair English [EN] » Korean [KO]
Client notes: Requested Date: 11-04-2022
 Due Date: 11-07-2022
 Requestor: San Diego County Representative
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Service	Quantity	Price	Amount
translation	217	0.3000	65.10
Subtotal			65.10
2022/7497/EN » KO/1 — Total			65.10

Task ID 2022/7497/EN » VI/1
Language pair English [EN] » Vietnamese [VI]
Client notes: Requested Date: 11-04-2022
 Due Date: 11-07-2022
 Requestor: San Diego County Representative
 Requestor Email: sdc@hannais.com
 Document Title: 11-07-22 IRC Special Meeting Agenda
 Translator Name: Jayoon Koo (KO), Alex Wang (Alex Translation Services) (MAN CHN SIMP), Reza Ebrahimi (JA), Thien Ngo (Thien Ba Ngo) (VI), Edith Montelibano (TL), Marina Ilari (ES), Rabea Omair (AR), Reza Ebrahimi (LO)

Service	Quantity	Price	Amount
translation	217	0.2400	52.08
Subtotal			52.08
2022/7497/EN » VI/1 — Total			52.08

Task ID

2022/7497/EN » JA/1

Language pair

English [EN] » Japanese [JA]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

Requestor: San Diego County Representative

Requestor Email: sdc@hannais.com

Document Title: 11-07-22 IRC Special Meeting Agenda

Translator Name: Jayoon Koo (KO), Alex Wang (Alex Translation Services) (MAN CHN SIMP), Reza Ebrahimi (JA), Thien Ngo (Thien Ba Ngo) (VI), Edith Montelibano (TL), Marina Ilari (ES), Rabea Omair (AR), Reza Ebrahimi (LO)

Service	Quantity	Price	Amount
translation	217	0.3000	65.10
Subtotal			65.10
2022/7497/EN » JA/1 — Total			65.10

Task ID

2022/7497/EN » ES/1

Language pair

English [EN] » Spanish [ES]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

Requestor: San Diego County Representative

Requestor Email: sdc@hannais.com

Document Title: 11-07-22 IRC Special Meeting Agenda

Translator Name: Jayoon Koo (KO), Alex Wang (Alex Translation Services) (MAN CHN SIMP), Reza Ebrahimi (JA), Thien Ngo (Thien Ba Ngo) (VI), Edith Montelibano (TL), Marina Ilari (ES), Rabea Omair (AR), Reza Ebrahimi (LO)

Service	Quantity	Price	Amount
translation	217	0.1800	39.06
Subtotal			39.06
2022/7497/EN » ES/1 — Total			39.06

Task ID

2022/7497/EN » TL/1

Language pair

English [EN] » Tagalog [TL]

Client notes: Requested Date: 11-04-2022

Due Date: 11-07-2022

Requestor: San Diego County Representative

Requestor Email: sdc@hannais.com

Document Title: 11-07-22 IRC Special Meeting Agenda

Translator Name: Jayoon Koo (KO), Alex Wang (Alex Translation Services) (MAN CHN SIMP), Reza Ebrahimi (JA), Thien Ngo (Thien Ba Ngo) (VI), Edith Montelibano (TL), Marina Ilari (ES), Rabea Omair (AR), Reza Ebrahimi (LO)

SPECIFICATION FOR INVOICE



Service	Quantity	Price	Amount
translation	217	0.2400	52.08
		Subtotal	52.08
		2022/7497/EN » TL/1 — Total	52.08