



COUNTY OF SAN DIEGO

Independent Redistricting Commission

COMMISSIONERS
David Bame, Chair
Amy Caterina, Co-Vice Chair
Rosette Garcia, Co-Vice Chair
Colleen Brown
Chris Chen
Sonia Diaz
Elidia Dostal
Barbara Hansen
Kenneth Inman
Kristina Kruglyak
Arvid Larson
Fernandez Ponds
John Russ
Rameses Surban

MEETING AGENDA

SPECIAL MEETING
Monday, May 8, 2023, 11:00 AM

COUNTY ADMINISTRATION CENTER
1600 PACIFIC HIGHWAY, THIRD FLOOR, ROOM 302
SAN DIEGO, CA 92101

To request to speak on an agenda item, please complete the online request to speak form at www.sandiegocounty.gov/redistricting/IRCrequest-to-speak.html.

Completing the form prior to the start of the meeting is helpful for planning purposes. Requests to speak submitted during the meeting will be honored.

The public may watch the meeting online or participate virtually using the links or phone numbers below:

To watch or participate in the meeting virtually:

<https://sdcountry-ca-gov.zoom.us/j/89591058960>

Meeting Passcode: 92101

To listen to the meeting or participate by phone:

Dial: (669) 900-6833 or (888) 475-4499

Webinar ID: 895 9105 8960#

Participant ID: not applicable, dial #

Meeting Passcode: 92101#

1. **Call to Order**
2. **Roll Call**
3. **Statement (just cause) and/or Consideration and Potential Approval of a Request to Participate Remotely (emergency circumstances) by a Commissioner, if applicable.**
4. **Approval of Minutes from the February 27, 2022 Special Meeting**
5. **Update on the Budget for Commission Activities**
6. **Recess to Closed Session**
 - A. **Conference with Legal Counsel – Existing Litigation**
(Paragraph (1) of subdivision (d) of Section 54956.9)
Chaldean Coalition v. County of San Diego Independent Redistricting Commission;
San Diego Superior Court, Case No. 37-2022-00008447-CU-WM-CTL

**COUNTY OF SAN DIEGO
INDEPENDENT REDISTRICTING COMMISSION
MEETING AGENDA – MAY 8, 2023**

7. Reconvene in Open Session

Announcement of any reportable actions taken in Closed Session

8. Adjournment

Supporting documentation and attachments for items listed on this agenda can be viewed online at www.sdcounty.ca.gov/redistricting or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101.

ASSISTANCE FOR PERSONS WITH DISABILITIES:

Agendas and records are available in alternative formats upon request. Contact the Clerk of the Board of Supervisors office at (619) 531-5434 with questions or to request a disability related accommodation. Individuals requiring sign language interpreters should contact the Countywide ADA Title II Coordinator at (619) 531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 72 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.

TRANSLATION OF AGENDAS AND MEETINGS:

To request translation of meeting agendas in other languages, individuals should call (619) 409-3003 or email redistricting@sdcounty.ca.gov. Translated materials in additional languages will be provided upon request only, as soon as reasonably possible. To request live language interpretation of meetings, individuals should call (619) 409-3003 or send email to redistricting@sdcounty.ca.gov at least 24 hours in advance of the meeting.



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MEETING MINUTES

SPECIAL MEETING **Monday, February 27, 2023, 5:30 PM**

1. Called to Order at 5:31 p.m. (Virtual meeting)

2. Roll Call

PRESENT: Commissioners David Bame, Amy Caterina, Colleen Brown, Chris Chen, Carmen-Rosette Garcia, Barbara Hansen, Kenneth Inman, Kristina Kruglyak, Arvid Larson, Fernandez Ponds, Rameses Surban; and Andrew Potter, Clerk.

ABSENT: Commissioners Sonia Diaz, Elidia Dostal, John Russ

(Note for the record: Pursuant to AB 361, signed into law on September 16, 2021 by California Governor Gavin Newsom as urgency legislation, effective immediately, and the May 26, 2022 Resolution of the County of San Diego Independent Redistricting Commission Authorizing Continuance of Teleconferenced Public Meetings Pursuant to Government Code § 54953(e)(1)(C), members of the Independent Redistricting Commission attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

3. Discussion and Possible Approval of Resolution Authorizing Continuance of Teleconferenced Public Meetings

ACTION:

ON MOTION of Commissioner Hansen, seconded by Commissioner Garcia, the Commission approved the “Resolution of the County of San Diego Independent Redistricting Commission Authorizing Hybrid and Fully Remote Teleconferenced Public Meetings Pursuant to Government Code Section 54953,” as included with the agenda materials.

AYES: Bame, Brown, Caterina, Garcia, Hansen, Inman, Kruglyak, Larson, Ponds

ABSTAIN: Chen

NOT PRESENT: Surban

ABSENT: Diaz, Dostal, Russ

**COUNTY OF SAN DIEGO
INDEPENDENT REDISTRICTING COMMISSION
MEETING MINUTES – FEBRUARY 27, 2023**

4. Approval of Minutes from the November 7, 2022 Special Meeting

ACTION:

ON MOTION of Commissioner Larson, seconded by Commissioner Inman, the Commission approved the minutes from the November 7, 2022 Special Meeting.

AYES: Bame, Brown, Caterina, Chen, Garcia, Hansen, Inman, Larson, Ponds

ABSTAIN: Kruglyak

NOT PRESENT: Surban

ABSENT: Diaz, Dostal, Russ

5. Update on Changes to the Brown Act, Remote Participation at Meetings and Upcoming End of the State of California’s Emergency COVID-19 Declaration

The Commission received an update on the changes to the Brown Act regarding remote participation at meetings.

6. Update on the Budget for Commission Activities

The Commission received an update on the budget for Commission activities as presented in the agenda packet.

The following individual spoke:

- Pamela Hammond

7. Review of Lessons Learned Activities, including December 14, 2022 meeting with the California Citizens Redistricting Commission

Commissioner Kruglyak, Co-Vice Chair Garcia, and Commissioner Inman provided an update on the Lessons Learned presentation provided to the California Citizens Redistricting Commission on December 14, 2022.

8. Recess to Closed Session

The following individual spoke:

- Pamela Hammond

The Commission recessed to Closed Session at 6:23 p.m. with the following Commissioners present during Closed Session: Bame, Brown, Caterina, Chen, Garcia, Hansen, Inman, Kruglyak, Larson, Ponds, Surban

**COUNTY OF SAN DIEGO
INDEPENDENT REDISTRICTING COMMISSION
MEETING MINUTES – FEBRUARY 27, 2023**

A. Conference with Legal Counsel – Existing Litigation

(Paragraph (1) of subdivision (d) of Section 54956.9)

Chaldean Coalition v. County of San Diego Independent Redistricting Commission;
San Diego Superior Court, Case No. 37-2022-00008447-CU-WM-CTL

9. Reconvene in Open Session

The Clerk of the Commission reported the following actions: There were no reportable actions.

10. Adjournment

There being no further business, the Commission adjourned at 7:57 p.m.

Pursuant to Article III, Section 6 of the *Bylaws and Operating Procedures of the County of San Diego Independent Redistricting Commission*, staff identified that there was one (1) member of the public present during the meeting.

ANDREW POTTER
Clerk of the Independent Redistricting Commission
County of San Diego, State of California

NOTE: These Minutes set forth all actions taken by the County of San Diego Independent Redistricting Commission on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Supporting documentation and attachments for items listed on this agenda can be viewed online at www.sdcountry.ca.gov/redistricting or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101.

Approved by the Commission:



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AGENDA ITEM

DATE: May 8, 2023

TO: Independent Redistricting Commission

SUBJECT: BUDGET STATUS UPDATE

BUDGET STATUS UPDATE:

As of April 26, 2023, a total of \$1,190,593 has been expended from the IRC's total budget of \$1,520,884. For the current Fiscal Year (FY) 2022-23 budget of \$503,644, a total of \$173,353 has been expended, which is reported by the County's Oracle financial system and as also shown in Attachment A. All expenditures were anticipated.

Currently, additional expenditures of \$9,009 are projected based on payments in process, translation services, and ongoing IT costs, leaving a projected balance of \$321,282 as reported in Attachment B.

Below are additional details regarding updates to specific budget line items:

- **Contracted Services: Additional Legal Counsel:** This includes legal services under the Professional Services Agreement with Colantuono, Highsmith & Whatley, PC, as authorized by the IRC on March 28, 2022 (Agenda Item 9). Of the total FY22-23 allocation, \$150,329 has been expended this fiscal year.
- **Contracted Services: Demographic/Mapping:** This includes demography services from Maul Foster & Alongi, Inc., doing business as FLO Analytics. Of the total FY22-23 allocation, \$9,148 has been expended this fiscal year, with an additional \$7,215 in projected expenditures for invoices pending payment.
- **Contracted Services: Information Technology (IT): Equipment** includes monthly charges from the County's IT contractor for network access and email addresses. **Other** includes single-use charges for help-desk usage. Projected amounts include the estimated ongoing monthly charge through April 2023. Ongoing monthly costs to maintain network access and email addresses will be incurred while these services remain active.
- **Translation and Interpretation** actual total amount includes paid invoices from Hanna Interpreting Services LLC, and Accent on Languages, Inc., for translation of IRC meeting agendas based on the translation requirements of the California Elections Code. This amount also includes a surcharge of 0.62% for FY 2022-23 for recovery of the County's contracting and

SUBJECT: BUDGET STATUS UPDATE

administrative costs. Translation costs for any additional future meetings of the IRC are not included in projected amounts.

ATTACHMENTS:

Attachment A - Oracle Report FY End 2022-23 - Apr2023

Attachment B - IRC Budget and Expenditures

**EXPENDITURE AND REVENUE BY PERIOD FOR OBJECT AND ACCOUNT - GL017
COSD
Current Period: APR-23**

Currency: USD

ORG=32160 (REDISTRICTING)

OBJECT ACCOUNT	YTD-Budget APR-23	PTD-Actual JUL-22	PTD-Actual AUG-22	PTD-Actual SEP-22	PTD-Actual OCT-22	PTD-Actual NOV-22	PTD-Actual DEC-22	PTD-Actual JAN-23	PTD-Actual FEB-23	PTD-Actual MAR-23	PTD-Actual APR-23	YTD TOTAL	YTD ENCUMBRANCES	YTD ENCUMB PLUS ACTUAL	REMAINING BALANCE
EXPENDITURES															
EE520 52330 OFFICE EXPENSE	0	0	59	57	0	0	0	0	0	0	0	116	0	116	-116
EE520 52370 PROF & SPECIALIZED	490,260	0	0	0	0	0	0	0	0	0	0	0	0	0	490,260
EE520 52374 INTER-DEPARTMENTAL	0	0	0	0	0	3	3	0	0	0	0	6	0	13	-13
EE520 52396 CONTRACTED SERVICES	13,384	0	4,308	0	0	0	0	0	0	4,840	0	9,147	50,472	59,620	-46,235
EE520 52550 SPECIAL DEPARTMENTA	0	0	61,280	0	399	14,066	459	0	0	397	74,983	151,583	0	151,583	-151,583
EE520 52610 NON-TRAVEL & IN-CO	0	0	26	0	0	0	0	0	0	0	0	26	0	26	-26
EE520 52721 NETWORK SERVICES IT	0	0	927	920	920	920	920	920	939	920	0	7,385	0	7,385	-7,385
EE520 52723 DATA CENTER SERVICE	0	0	164	164	164	164	164	164	164	164	0	1,312	0	1,312	-1,312
EE520 52725 CROSS FCTNAL SVCS I	0	0	265	270	389	271	270	271	270	270	0	2,274	0	2,274	-2,274
EE520 52728 APPLICATION SERVICE	0	0	2	2	2	2	2	2	1	1	0	12	0	12	-12
EE520 52732 DESKTOP COMPUTING	0	0	1,225	0	0	0	0	0	0	0	0	1,225	0	1,225	-1,225
EE520 52734 HELP DESK	0	0	33	33	33	33	33	33	33	33	0	262	0	262	-262
EE520 - SERVICES & SUPPLIES	503,644	0	68,288	1,444	1,906	15,457	1,849	1,389	1,406	6,625	74,989	173,354	50,472	223,826	279,818
TOTAL EXPENDITURES	503,644	0	68,288	1,444	1,906	15,457	1,849	1,389	1,406	6,625	74,989	173,354	50,472	223,826	279,818
REVENUES															
***NET COST**	503,644	0	68,288	1,444	1,906	15,457	1,849	1,389	1,406	6,625	74,989	173,354	50,472	223,826	279,818

NOTE:

- * For EXPENDITURES, a negative Remaining Balance indicates over expenditure.
- * For REVENUES, a positive Remaining Balance indicates under realized revenue.

County of San Diego Independent Redistricting Commission
 Fiscal Year (FY) 2022-23 Budget and Actual/Projected Expenditures
 As of April 26, 2023

	FY 2020-21		FY 2021-22		FY 2022-23										Actual Total	Projected Expenditures	Actual Total + Projected	Variance from Amended Budget	Percent of Amended Budget Expended	
	Amended Budget	Actual FY 2020-21	Actual FY 2021-22	Actual JUL-22	Actual AUG-22	Actual SEP-22	Actual OCT-22	Actual NOV-22	Actual DEC-22	Actual JAN-23	Actual FEB-23	Actual MAR-23	Actual APR-23							
Revenues																				
Allocation from the Board of Supervisors (10/13/20 #4)	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -		
Request for additional funds from the Board of Supervisors (06/08/21 #17)	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ 467,500	\$ -	\$ 467,500	\$ -		
Additional funds for anticipated lawsuit in 2022	\$ 303,384		\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384	\$ 303,384		\$ 303,384			
Total Revenues	\$ 1,520,884	\$ 1,217,500	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ 1,520,884	\$ -	\$ 1,520,884	\$ -		
Expenditures																				
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
General and Procurement Counsel	\$ 520,000	\$ 149,955	\$ 359,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,543	\$ -	\$ 509,543	\$ 10,457	98.0%
Additional Legal Counsel	\$ 182,564	\$ -	\$ 34,730	\$ -	\$ 61,280	\$ -	\$ -	\$ 14,066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,983	\$ 185,059	\$ -	\$ 185,059	\$ (2,495)	101.4%	
External Legal	\$ 170,820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,820	0.0%
Demographic/Mapping	\$ 283,735	\$ -	\$ 225,539	\$ -	\$ 4,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,840	\$ -	\$ 234,687	\$ 7,215	\$ 241,902	\$ 41,833	85.3%	
Public Outreach	\$ 215,320	\$ -	\$ 161,926	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,926	\$ -	\$ 161,926	\$ 53,394	75.2%		
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	\$ 20,700	\$ 15,881	\$ 26,015	\$ -	\$ 2,582	\$ 1,354	\$ 1,474	\$ 1,358	\$ 1,357	\$ 1,356	\$ 1,373	\$ 1,355	\$ 6	\$ 54,111	\$ 1,361	\$ 55,472	\$ (34,772)	268.0%		
Website	\$ 2,000	\$ -	\$ 295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295	\$ -	\$ 295	\$ 1,705	14.8%	
Other (webinar account, etc)	\$ 1,400	\$ 356	\$ 1,045	\$ -	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ -	\$ 1,665	\$ 33	\$ 1,698	\$ (298)	121.3%		
Translation and Interpretation	\$ 84,745	\$ 11,427	\$ 20,150	\$ -	\$ -	\$ -	\$ 399	\$ -	\$ 459	\$ -	\$ -	\$ 397	\$ -	\$ 32,832	\$ 400	\$ 33,232	\$ 51,513	39.2%		
Training	\$ 1,400	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ 26	\$ 1,374	1.9%		
Public Hearings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Services & Supplies	\$ 2,700	\$ -	\$ 904	\$ -	\$ 59	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,020	\$ -	\$ 1,020	\$ 1,680	37.8%		
Advertising	\$ -	\$ 386	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507	\$ -	\$ 507	\$ (507)	N/A		
Postage	\$ -	\$ 1,175	\$ 4,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,428	\$ -	\$ 5,428	\$ (5,428)	N/A		
Security	\$ -	\$ -	\$ 3,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,494	\$ -	\$ 3,494	\$ (3,494)	N/A		
Reserve	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,500	0.0%		
Total Expenses	\$ 1,520,884	\$ 179,180	\$ 838,059	\$ -	\$ 68,288	\$ 1,444	\$ 1,906	\$ 15,457	\$ 1,849	\$ 1,389	\$ 1,406	\$ 6,625	\$ 74,989	\$ 1,190,593	\$ 9,009	\$ 1,199,602	\$ 321,282	78.9%		
Net Difference	\$ -	\$ 1,038,320	\$ 503,644	\$ 503,644	\$ 435,356	\$ 433,912	\$ 432,006	\$ 416,549	\$ 414,700	\$ 413,311	\$ 411,905	\$ 405,280	\$ 330,291	\$ 330,291	\$ 321,282	\$ 321,282	\$ (321,282)			

Note: Totals may not sum due to rounding