



COUNTY OF SAN DIEGO

Independent Redistricting Commission

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Summary of Bylaws Changes as Related to Establishing the Role of the Single Point of Contact

Article III

Rename the Article title

ARTICLE III – OFFICERS, SINGLE POINT OF CONTACT, AND STAFF

Article III, Section 3

Insert the following sentence at the end of the last sentence in the paragraph.

“and may appoint a Single Point of Contact for each Commission service provider.”

Article III, Section 4

Delete the text in Section 4

“In the absence of the Chairperson, the Vice Chairperson(s) assumes the duties and responsibilities of that office.”

Add the following text to section 4.

“The duties of the Vice Chairperson (s) shall include the following:

- (a) To collaborate with the Chairperson in setting the meeting agenda.
- (b) To perform coordinating functions regarding the single point of contact for each service provider.
- (c) To assume, in the absence of the Chairperson, the duties and responsibilities of that office on a rotating basis in last name alphabetical order or as mutually agreed by the Officers.”

Article III, Sections 5-7

Create a new Section 5 and add the following text

“Section 5. Role of the Single Point of Contact. To facilitate the provision of services by service providers to the Commission, the Commission shall establish a Single Point of Contact (SPOC) for each service provider. The Chairperson will appoint the SPOC who will serve as the IRC’s liaison with a contracted service provider between Commission meetings, facilitating communications, coordinating activities, and reviewing performance relative to contracted services. The specific duties of the SPOC will be determined by the Commission. A SPOC’s communications with a service provider do not require disclosure pursuant to Article II, Section 7 of these bylaws.”

Current Section 5 is renumbered Section 6 and current Section 6 is renumbered Section 7