



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2023 - JUNE 30, 2024  
Deadline: August 7, 2024**

**1. DEPARTMENT INFORMATION:**

Department: Board of Supervisors  
Division/Unit: District 2 - Joel Anderson

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	298	Hours	24291.22	X	\$38.61	=	\$937,884.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

Drafting correspondence and newsletter articles, legislative research, drafting support/opposition letters, compiling list, attending community events

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$38.61	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.		Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	298	24291.22	\$937,884.00
2b.	0	0	\$0.00
2c.	0	0	\$0.00

<b>Total Vol.</b>	<b>298</b>	<b>Hours</b>	<b>24,291</b>	<b>Total Value =</b>	<b>\$937,884.00</b>
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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE =	\$0.00
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**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	2080	X	Rate	\$31.73	=	\$65,998.40
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	2080	X	Rate	\$31.73	=	\$65,998.40
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Laptop 1 - COSD31313	\$1,200.00
Laptop 2 - COSD 31196	\$1,200.00
Laptop 3 - COSD29364	\$1,200.00
Laptop 4 - COSD35711	\$1,200.00
Laptop 5 - COSD35705	\$1,200.00
Laptop 6 - COSD35712	\$1,200.00
Laptop 7 - COSD35706	\$1,200.00
Laptop 8 - COSD 35703	\$1,200.00


TOTAL OF OTHER PROGRAM COSTS = \$9,600.00

d. TOTAL OF VOLUNTEER PROGRAM COST = \$141,596.80  
 (add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$937,884.00
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$141,596.80

**TOTAL PROGRAM BENEFIT** \$796,287.20

**6. RECRUITING:**

Please describe your recruiting programs:  
 Handshake, job boards, speaking at high school and college courses, referrals from interns

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during

the period of this report:

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2023-24:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Recruit and train interns to assist with constituent services and board agenda research. No cap on number of volunteers. Recognition is made by staff recommendation or upon completion of volunteer commitment.

**9. GENERAL INFORMATION:**

Name of person completing report: Michelle Surakhanova  
Phone: (619)860-9623 Mail Stop: \_\_\_\_\_ E-Mail: [michelle.surakhanova@s](mailto:michelle.surakhanova@s)  
Volunteer Coordinator: Michelle Surakhanova  
Phone: (619)860-9623 Mail Stop: \_\_\_\_\_ E-Mail: [michelle.surakhanova@s](mailto:michelle.surakhanova@s)

**10. DEPARTMENT CERTIFICATION:**

Maggie Sleeper

08/06/24

\_\_\_\_\_  
**DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_  
**DATE**