

COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2023 - JUNE 30, 2024

Deadline: August 7,2024

I. DEPARTMEN	T INFORMATION:
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Department:	Department of Child Support Services
Division/Unit:	Legal Services Division

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

\$38.61 \$69,575.22

No. of Vol. 9 Hours 1802 X \$37.33 = \$67.250.64

Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers assist Child Support Program Attorneys in a wide range of civil litigation activities in the following areas of child support:

- Observe Superior Court on issues related to paternity and child support.
- Interpret and apply laws, court decisions, State and Federal regulations, and other legal authorities for use in the preparation of child support cases.
- Prepare legal documents, including complaints, answers, discovery, motions and responses required for hearings, trial briefs, points and authorities, legal memoranda, petitions to revoke probation, stipulations to revoke and reinstate probation, and ex-parte applications.
- Review and draft various child support enforcement actions.
- Maintain accurate case records.
- Establish and maintain effective working relationships with attorneys.
- Effectively communicate in oral and written form with attorneys and Child Support parties.
- · Special departmental projects.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours	X \$37.32	= \$0.00

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

NOT APPLICABLE

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position Hours X VCL = Dollar Benefit

NOT APPLICAL	BLE				\$0.00
	<u>.</u>				
lo. of Vol.	0	Total Hours	0	Total Value =	\$0.00
ypes of work per	rformed by	SPECIALIZEI	VOLUNIEE	RS in this category	:
NOT APPLICA	BLE				
l. TOTALS OF I)FP&RTM	FNT VOLUNT	FFRS (from a	hove):	
No. of Volu		ILIVI VOLOIVI	Hours		Dollar Benefit
					\$69,575.22
2a	0		1,802	. <u></u> -	\$0,230.07
2c.	0	- -	0	-	\$0.00
Total Vol.	9	Total Hours	1,802	Total Value =	\$67,250.64
					\$69,575.22
angible/intangiblesssign a fair mark	e items. Ite et value to NOT APPI	ms such as comeach and add to	puters, air time the total valu	ram including mone, transportation, been of the donations such as a value: Value: Value: Value: Value: Value: Value:	ooks, etc. Please
		F	TOTAL VALU	R=	\$0.00
		L	IOIAL VALO	L -	\$0.00
OCUNTEER P. Cost of superviol staff person (s)	ision of vo	lunteers (total h			ed by the hourly ra
			001 04		4.000 (0)
Hours	140	X Rate	\$81.24	= \$1	1,373.60

3.

Hours 40 X Rate \$81.24 = \$3,249.60

description preparation, volunteer placement, recognition, etc.)

c. Other program costs (volunteer training materials/su	pplies, recog	nition costs, etc.):
Item		Cost
NOT APPLICABLE		\$0.00
TOTAL OF OTHER PROGRAM COSTS	=	\$0.00
d. TOTAL OF VOLUNTEER PROGRAM COST	=	\$14,623.20
(add 4a, 4b, and 4c)		
NET BENEFIT TO DEPARTMENT FROM VOLU a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) b. Total of Donations to Volunteer Program, Item 3 (Pa c. Subtract Total of Program Costs, Item 4d (Page 3))	OGRAM: \$69,575.22 \$67,230.04 \$0.00 \$14,623.20
TOTAL PROGRAM BENEFIT		\$52,027.44

6. RECRUITING:

5.

Please describe your recruiting programs:

Volunteer opportunity is advertised through:

- San Diego County website
- Internship program announcements at law schools
- Referrals from past volunteers and/or law professors
- Onsite visits to local law schools

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

\$54,952.02

None.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021-22:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Goals:

• Operate a volunteer program which will continue to enhance the lives and well-being of

children while promoting family self-sufficiency.

- Ensure participants are provided with soft skills to enrich and expand services.
- Provide beneficial volunteer work to law students through real-world experience while obtaining legal guidance.

Training:

• Provide initial orientation-based training upon onboarding and appropriate ongoing training throughout participant's duration in the program.

Recruitment:

• Recruit individuals pursuing a career in legal service.

Number of Volunteers:

• Maintain 6-10 volunteers each fiscal year.

9. GENERAL INFORMATION:

Name of person completing report:

Phone: (858) 650-6639

Mail Stop: C77

E-Mail: robert.harris@sdcounty.ca.gov

Volunteer Coordinator:

Melinda Cortes

Phone: (619) 643-2891

Mail Stop: C77

E-Mail: melinda.cortes@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE